



**Town of Atlantic Beach**  
**PO Box 1094 ~ 125 W Fort Macon Rd**  
**Atlantic Beach, NC 28512**  
**(252)726-1366 ~ Fax: (252)726-7603**

**WATER/SOLID WASTE FEE BILLING INFORMATION**  
**OFFICE HOURS ARE MONDAY-FRIDAY, 8:00 AM – 4:30 PM**

**BILLS** are created the last working day of each month and due by the 18<sup>th</sup> of the following month. A late fee (10% of the balance due) will be added to any delinquent accounts.

**The minimum bill for a ¾” meter, single unit dwelling is \$32.35** and includes:

Water Charge: \$11.75 – allows for up to 2,000 gallons  
Solid Waste Fee (garbage pick-up fee): \$14.60  
White Goods/Debris Fee: \$2.00  
Stormwater Fee: \$4.00

**The minimum bill for a 1” meter, single unit dwelling is \$34.80** and includes:

Water Charge: \$14.20 – allows for up to 2,000 gallons  
Solid Waste Fee (garbage pick-up fee): \$14.60  
White Goods/Debris Fee: \$2.00  
Stormwater Fee: \$4.00

**Additional water used over the minimum gallons** is charged at \$3.75 per thousand gallons.

Payment by cash, check, credit/debit card, or bank draft is accepted. To pay by credit card go to [www.officialpayments.com](http://www.officialpayments.com), select local payments, or call the toll free number 1-800-272-9829 (use Jurisdiction Code 4382 when prompted). The credit card service provider charges a \$3.45 service fee for processing the transaction. Payments can be mailed, paid at the front counter at Town Hall, or dropped in the depository box located beside the front door of Town Hall. Accounts can be prepaid; any credit balance will appear on the monthly bill. You can also sign up for automatic draft payment on the reverse side of your water payment stub, which are drafted on the 17<sup>th</sup> of each month.

**DELINQUENT BILLS:** A service charge of \$25.00 is added to each account which has been disconnected due to nonpayment of the bill. **NO water will be re-established after normal working hours if disconnected for non-payment. Water Technicians are NOT authorized to accept ANY payments.** After 60 days of past due bills the account will be discontinued and the balance due will be turned over to the NC Department of Revenue for collection.

**WATER METERS** should be kept free of vehicles, excessive soil, trash, or other obstructions. Failure to do so will result in a meter re-read fee of \$25.00 per trip for second and subsequent re-read attempts.

**RETURNED CHECKS OR BANK DRAFTS** will result in a fee of \$25.00 being added to the account.

**EMERGENCY AFTER NORMAL WORKING HOURS:** Call Non-Emergency 911 Central Dispatch at 252-726-1911 and they will contact the technician on call.

**PROBLEMS OR QUESTIONS DURING WORKING HOURS:** Call (252) 726-1366

**E-MAIL ADDRESS:** [waterbilling@atlanticbeach-nc.com](mailto:waterbilling@atlanticbeach-nc.com)  
**ATLANTIC BEACH WEB SITE:** [www.atlanticbeach-nc.com](http://www.atlanticbeach-nc.com)