



**Minutes**  
**Town of Atlantic Beach, North Carolina**  
**Town Council – Work Session**  
**Thursday, November 19, 2015 – 2:00 p.m.**



A regularly scheduled work session of the Atlantic Beach Town Council was held Thursday, November 19, 2015 at 2:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

**Members Present:** Mayor A. B. Cooper, III; Mayor Pro Tem Danny Navey; Councilmembers: Harry Archer, Ann Batt, Eddie Briley, and John Rivers

**Members Absent:** None

**Others Present:** David Walker, Town Manager; Katrina Tyer, Town Clerk; Jessica Fiester, Planning Director; Sabrina Simpson, Administrative Service Director; Adam Snyder, Fire Chief; Mike Shutak, Carteret News Times

### **CALL TO ORDER**

Mayor Cooper called the meeting to order at 2:00 p.m.

Councilmember Archer made a motion *to approve* the agenda as presented. Seconded by Councilmember Batt. Vote was unanimous, 5-0. Motion carried.

#### **1. Review Written Report and Request for Continuance until December 14, 2015 from Peppertree Association per conditions of Resolution #15-09-01**

In lieu of an oral update, Hope Carmichael, Attorney for Peppertree Association, provided written statement (included in the minutes). Mayor Cooper summarized the statement for the audience. Council is concerned about the owners.

Councilmember Rivers made a motion *to continue* the September 17, 2015 Order and for Peppertree Association to provide an update for Phase II and Phase II until January 25, 2016. Seconded by Councilmember Batt. Vote was unanimous, 5-0. Motion carried.

#### **2. Review of Updated Master Park Plan**

Jay Horton, Jay Horton Designs, presented the updated master park plan. During his design planning he concentrated on vehicle and bus parking, keeping the festival area open, concession and restroom area. The full size basketball courts will be moved south. A single vehicle access is included for access to the town well site. Phase 1 will comprise the skatepark, putt putt and access to the well site.

The proposed design is working with the existing tree line. He would like to see the trees and dunes utilized. A tree survey must be done before installing the walking trails.

Council discussed options for maintaining the putt putt facility and fund raising options.

Councilman Archer is disappointed tennis courts were not able to be incorporated into the plan.

Councilman Briley would like to see the master plan design posted at the park for the public to see. He would like to hear public comments.

Mr. Walker advised work must be done to the existing septic system. The County Health Department is requiring upgrades since the current Food Lion system is not acceptable.

Councilmember Briley made a motion *to approve* the Updated Town Park Master Plan and *to direct* the Town Manager to expedite the initial phases and prepare a cost estimate. Seconded by Councilmember Rivers. Vote was unanimous, 5-0. Motion carried.

#### **3. Update on Capital Projects**

David Walker, Town Manager, provided an update on current capital projects.

- Food Lion Demo – Contractors are still working on the demolition

- Bridge Abutment Water Access Project – Project is almost complete, we will begin working on landscaping
- New Well Project – Contract documents are being prepared
- SCADA Project – The current plan is to look at installation funding in next year's budget
- Stormwater Project – Charlotte Ave., Durham Ave., Cedar Lane, W. Bogue Blvd. drainage bids were received Nov. 18 with an approximate low bid in the amount of \$338,000
- Public Works Building Site – Site prep should begin in January
- Dunes Ave Beach Access – Estimated project cost is \$85,000. We can apply for a CAMA grant or use other funds
- Raleigh Ave Beach Access
- New Website online
- Inspection Software Pending – Plan to go live on December 1 with the primary goal of better customer service
- AB Skatepark – Bid packages have been sent to pre-qualified bidders with a bid opening date of December 9
- AB Putt Putt Project
- Police/Fire Complex – Bowman Murray Hemingway Architects will be on site next week to begin design phase

#### Mayor Council Comments / Advisory to Staff

**1. Citizen Request for the Board to endorse a NCDOT study of a possible traffic light at Lee Drive/Hwy 58, received at the November 16, 2015 Board of Adjust meeting.**

Councilmember Harry Archer spoke on a citizen request to install a stop light and push button pedestrian crosswalk at Lee Drive and Hwy 58 (Ft. Macon Rd).

Jessica Fiester, Planning Director, stated DOT has offered to conduct a study of the area now, but the data will not be accurate during the off season. DOT has agreed to expedite the study in the Spring.

Councilmember Archer made a motion *to endorse* a NCDOT study of a possible traffic light at Lee Drive/Hwy 58. Seconded by Councilmember Briley. Vote was unanimous, 5-0. Motion carried.

There being no further action taken or business before Council the meeting stood adjourned. The time was 3:53 p.m.

These minutes were approved at the December 14, 2015 meeting of the Atlantic Beach Town Council.

ATTEST:

(seal)



TOWN OF ATLANTIC BEACH

  
A. B. Cooper, III - Mayor

  
Katrina Tyer - Town Clerk