



Minutes
Town of Atlantic Beach, North Carolina
Town Council Special Meeting-Work Session
Atlantic Beach Double Tree by Hilton – Atlantic Beach, NC
CLOSED SESSION
Tuesday, January 19, 2016

A Special Meeting of the Atlantic Beach Town Council was held Tuesday, January 19, 2016 at 8:45 a.m. at the Double Tree by Hilton, Atlantic Beach, NC.

Members Present: Mayor Cooper, Mayor Pro Tem Navey; Councilmembers: Harry Archer, Ann Batt, Eddie Briley, John Rivers

Members Absent: None

Others Present: David Walker, Town Manager; Derek Taylor, Town Attorney; Katrina Tyer, Town Clerk

Councilmember Archer made a motion to enter into a Closed Session pursuant to NCGS 143-318.11 (a)(3); Discuss instructions for legal counsel in the matter of *15CVS1427 George and Crystal View Condo Assn. et al v. Town of Atlantic Beach and 2800 WFM*. Seconded by Councilmember Batt. Vote was unanimous, 5-0. Motion carried. The time was 8:46 a.m.

Derek Taylor, Town Attorney, provided a synopsis of the case and allowed open discussion with Council.

It was the consensus of Council to retain Thomas Terrell, attorney with Smith, Moore, Leatherwood, LLP as co-counsel to assist Attorney Taylor.

Councilmember Archer made a motion to exit the Closed Session. Seconded by Mayor Pro Tem Navey. Vote was unanimous, 5-0. Motion carried. The time was 9:40 a.m.

These minutes were approved, unsealed and made available for public inspection at the February 22, 2016 meeting of the Atlantic Beach Town Council.



TOWN OF ATLANTIC BEACH

ATTEST:



 Katrina Tyer - Town Clerk



 A. B. Cooper, III - Mayor



Atlantic Beach Town Council
Special Meeting – Planning Retreat
Atlantic Beach Double Tree by Hilton - Atlantic Beach, NC
Tuesday, January 19, 2016

A Special Meeting of the Atlantic Beach Town Council was held Tuesday, January 19, 2016 at 8:45 a.m. at the Double Tree by Hilton, Atlantic Beach, NC.

Members Present: Mayor Cooper, Mayor Pro Tem Navey; Councilmembers: Harry Archer, Ann Batt, Eddie Briley, John Rivers

Members Absent: None

Others Present: David Walker, Town Manager; Katrina Tyer, Town Clerk; Derek Taylor, Town Attorney; Mike Shutak, Reporter for Carteret News Times

Mayor Cooper welcomed the group and called the meeting to order at 8:45am.

Closed Session pursuant to N.C.G.S. 143-318.11(a)(3) - Discuss instructions for legal counsel in the matter of 15CVS1427 George and Crystal View Condo Assn. v. Town of Atlantic Beach and 2800 WFM

Councilmember Archer made a motion to enter into a Closed Session pursuant to NCGS 143-318.11 (a)(3); Discuss instructions for legal counsel in the matter of *15CVS1427 George and Crystal View Condo Assn. v. Town of Atlantic Beach and 2800 WFM*. Seconded by Councilmember Batt. Vote was unanimous, 5-0. Motion carried.

Mike Shutak left the room.

Derek Taylor, Town Attorney, provided a synopsis of the case and allowed open discussion with Council. It was the consensus of Council to retain Thomas Terrell, attorney with Smith, Moore, Leatherwood, LLP as co-counsel to assist Attorney Taylor.

Councilmember Archer made a motion to exit the Closed Session. Seconded by Mayor Pro Tem Navey. Vote was unanimous, 5-0. Motion carried. The time was 9:40am.

Break 9:41am

Resume 9:50am

Future Beach Nourishment Projects and Funding

Mayor Cooper welcomed Greg "Rudi" Rudolph with Carteret County Shore Protection Office. Mr. Rudolph provided Council with a brief history of beach nourishment in Atlantic Beach and nearby beach towns. After the 2005 pumpout, the USACE decided it was time to redevelop their plan and began working from an Interim Operation Plan until a 20-year plan could be developed. We are still awaiting this 20-year plan. Mr. Rudolph provided scenarios for implementation of a sand tax. Council engaged Mr. Rudolph with multiple questions.

Mayor Cooper explained the hope is when the USACE develops their 20-year plan the town will have the option to nourish the beach west of the Circle every three years. This will be at a cost to the town. Mayor Cooper asked the Council to think about the need for beach nourishment funds as we enter the next budget season.

Break 10:49am

Resume 10:56am

Review of Current and Future Projects

Mayor Cooper led the discussion on the status of the Skatepark and Putt Putt projects. Jay Horton, Jay Horton Designs, is working with the skate park designers to ensure the layout will complement the putt putt facility and the overall park plan. The snake run (phase 3) has been eliminated to decrease cost, but Mr. Horton and the designers are working to incorporate

similar attributes in the design. Stroud Engineering has completed the topo survey and provided to it to Mr. Horton, now cost estimates can be provided. Mayor Cooper stated fundraising for the skate park is moving along with more efforts planned in the next few months. He will share a sponsorship plan he has been working on to sell benches, stones, etc. for Council approval before distribution.

Boardwalk Updates

Our current boardwalk is approximately 1200 sq. ft. Mayor Cooper showed pictures of the new boardwalks at Carolina Beach and Myrtle Beach. Both examples are elevated, which would hopefully eliminate our continued need for sand removal. Things to consider as we plan to update the boardwalk next year are incorporating a stage area, selling benches and swings, placing fish plaques or shagging footprints on the boards with donor names and the possibility of a CAMA grant or federal funds. We also need to consider land acquisition. It was the consensus of Council for Mayor Pro Tem Navey and Councilmember Batt to meet with Mr. Fred Bunn to discuss land use and future plans with our boardwalk.

Review of Capital Projects

David Walker, Town Manager began his review of the capital projects underway.

- Well 2A (located at the Town Park): progressing on schedule
- Skatepark
- Putt Putt
- Town Park: the new bathroom facility at the park will need a new septic system. Ron Cullipher is working on the plans now, hopefully it can be installed on the southwest corner and we can remove all of the old Food Lion septic.
- Stormwater Project at Durham Avenue: plans are underway for construction to begin soon
- Stormwater Project at Old Causeway/Pond Drive: awaiting approval of permits; still on track
- SCADA Project: the project has been pushed back to the fall
- New West End Public Works Facility: awaiting approval of state permits
- New Police/Fire Complex: layout and design possibilities were discussed. It was the consensus of Council to complete the public works facility before focusing on the new police/fire complex.
- Dunes Avenue Beach Access: plan to begin construction in April. Council, Manager and staff have met with residents onsite several times and believe to have a design acceptable to everyone.
- Raleigh Beach Access: we will apply for a CAMA grant. After the access is built, we will update the vehicle access at that location.

Review and Recap

Mayor Cooper provided Council with some new ideas and initiatives to consider.

Carteret County Area Transportation Shuttle: The CCATs shuttle is proposing a new route to bring customers from Beaufort, through downtown Morehead City, around the Circle and to Doubletree. There would be a cost to the town to participate in the program and be included in the route. It was the consensus of Council not to participate at this time.

Fires at the Circle beach: Council discussed the possibility of installing small concrete fire rings on the beach for the public to use. Perhaps limit the timeframe to only the cooler months, initiating after our annual bonfire, removing the rings prior to summer. Signage would be installed providing the rules, listing the limited items of what may be burned and the hours of operation. Council discussed limiting items to wood logs or Duralogs. It was the consensus of Council to install a few and see how it works. Mayor Cooper will work with the Fire Chief and Police Chief on amending the ordinance and with Public Works to purchase the concrete rings.

Worldwide Coastal Cleanup: Ocean Conservancy statistics prove cigarette butts are the number one cause of litter on our beaches. Other beach towns in NC have banned cigarette smoking on their beaches. The possibility of installing cigarette butt disposal containers at the same location as the beach trash cans was discussed. It was consensus of Council not to address the issue at this time.

Council Comments

Councilmember Rivers suggested putting plaques on each of the completed projects this Council is responsible for (bridge abutment, town park, etc.) listing the Mayor and Councilmembers. Council did not make a decision on this.

Councilmember Archer would like to see the town complete the branding endeavor with street signage, wayfinding signs, etc. The logo enhances the appearance of the town and ties projects together.

Break for lunch 12:26pm

Closed Session pursuant to N.C.G.S. 143-318.11(a)(6)

- a. **Staff Performance Review - Council Only**
- b. **Staff Performance Review - Council and Town Manager Only**

Mayor Cooper recessed the meeting *to break* until 1:45pm and *to return to enter* into a Closed Session pursuant to NCGS 143-318.11 (a)(6); To consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.

Council agreed by consensus that a performance bonus should be awarded in lieu of a change in hourly pay.

Councilmember Briley made the motion *to exit* closed session. The motion was seconded by Councilmember Batt. Vote was unanimous, 5-0. Motion carried. The time was 3:22 p.m.

Council returned to open session at 3:22 p.m. and recessed the meeting.

ADJOURNMENT

There being no further action taken or business before Council, the Council adjourned. The time was 3:22 p.m.

These minutes were approved at the February 22, 2016 meeting of the Atlantic Beach Town Council.



TOWN OF ATLANTIC BEACH


A. B. Cooper, III - Mayor

ATTEST:


Katrina Tyer - Town Clerk



Minutes
Town of Atlantic Beach, North Carolina
Town Council Special Meeting-Work Session
Atlantic Beach Double Tree by Hilton – Atlantic Beach, NC
CLOSED SESSION
Tuesday, January 19, 2016

A Special Meeting of the Atlantic Beach Town Council was held Thursday, January 27, 2016 at 8:45 a.m. at the Double Tree by Hilton, Atlantic Beach, NC.

Members Present: Mayor Cooper, Mayor Pro Tem Navey; Councilmembers: Harry Archer, Ann Batt, Eddie Briley, John Rivers

Members Absent: None

Others Present: None

Mayor Cooper recessed the meeting *to break* until 1:45 p.m. and *to return to enter* a Closed Session pursuant to NCGS 143-318.11 (a)(6); To consider the qualifications, competence, performance, condition of appointment of a public officer or employee or prospective public officer or employee.

Councilmember Archer made the motion *to enter* closed session. The motion was seconded by Councilmember Batt. Vote was unanimous, 5-0. Motion carried. The time was 1:35 p.m.

The Council discussed the performance of the Town Manager during the prior year and reviewed his performance evaluations.

Following this discussion, the Council asked the Town Manager to join the closed session at 2:30 p.m.

The Mayor and the Council then relayed their assessment of the Town Manager's performance and thanked him for a job well done.

Council agreed a lump-sum bonus would be provided verses an increase in salary, to be paid in the next pay cycle.

Councilmember Briley made a motion *to exit* the Closed Session and adjourn the meeting. Seconded by Councilmember Batt. Vote was unanimous, 5-0. Motion carried. The time was 3:22 p.m.

These minutes were approved, unsealed and made available for public inspection at the February 22, 2016 meeting of the Atlantic Beach Town Council.



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ATTEST:


 Katrina Tyer - Town Clerk


 A. B. Cooper, III - Mayor