



**Minutes**  
**Town of Atlantic Beach, North Carolina**  
**Town Council – Work Session**  
**Thursday, March 17, 2016 – 9:00 a.m.**



A regularly scheduled work session of the Atlantic Beach Town Council was held Thursday, March 17, 2016 at 9:00 a.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

**Members Present:** Mayor A. B. Cooper, III; Mayor Pro Tem Danny Navey; Councilmembers: Harry Archer, Ann Batt, Eddie Briley, and John Rivers

**Members Absent:** None

**Others Present:** David Walker, Town Manager; Katrina Tyer, Town Clerk; Sabrina Simpson, Administrative Service Director; Jeff Harvey, Police Chief; Adam Snyder, Fire Chief; Marc Schulze, Public Service Director; Michelle Shreve, Planner; Donna Turner, Inspection Director; John Harrell, Inspector; Mike Shutak, Carteret News Times

### **CALL TO ORDER**

Mayor Cooper called the meeting to order at 9:00 a.m.

Councilmember Archer made a motion *to approve* the agenda as presented. Seconded by Councilmember Briley. Vote was unanimous, 5-0. Motion carried.

#### **1. Proposed Ordinances**

##### **a) Ordinance Amending Chapter 12, Offenses and Miscellaneous Provisions; Section 12-3, Skateboards**

Jeff Harvey, Police Chief, presented the proposed ordinances to Council. There was discussion over a closing time for the park and whether all sections will be closed at the same time. It was the consensus of Council that it would be best to close the skatepark at the same time as the mini golf.

The skatepark will be designed to allow bikes, but they will only be allowed on certain days and times to prevent overcrowding, injury, etc.

Chief Harvey feels it is a good idea to install cameras for safety and to monitor usage of the park.

- b) Ordinance of Proposed Ordinance Amending Chapter 5, Beach and Shore Regulations, Section 5-5.2 Bridge Abutment Parking Facility**
- c) Ordinance Amending Chapter 10, Motor Vehicles and Traffic Article IV, Stopping, Standing and Parking Section 10-95, Improper Parking (Atlantic Beach Causeway)**

It was the consensus of Council to remove wording related to "No Commercial Activity" from the signage at the Bridge Abutment. All ordinances will be brought to Council at a later date for approval.

#### **2. Planning**

##### **a) Resubmitted Plans (dated March 4, 2016) for Seaside Villas by 2800 WFM Inc.**

Michelle Shreve, Planner, presented the Seaside Villas plans. The proposed plan has the exact same number of units. The developers resubmitted the plan to provide additional details such as lighting specifics, location of bike racks, etc.

##### **b) Zoning Map Corrections**

Planner Shreve advised Council several issues have been discovered with the Official Zoning Map. Staff feels the errors are considered scrivener's errors only and will not affect the zoning of the parcels. In an effort to remain transparent, Planner Shreve will include Palm Suites owners in the notice she sends to adjoining property owners.

#### **3. Discussion and Preliminary Approval of the Carteret County Tourism Development Authority's Crystal Coast Music Festival**

Mayor Cooper advised Council of the Tourism Development Authority's (TDA) desire to bring a Crystal Coast Music Festival to Atlantic Beach on June 4, 2016. The TDA is looking at ways to attract people to the beach during the time between Memorial Day and when school dismisses for summer. The future home of the festival will likely be Gallant's

Channel, but since the bridge project is still ongoing, they would like to use the Circle. This festival will be run by AC Entertainment, the company who also runs Bonorroo. The headline band will be Third Eye Blind with two other bands.

Councilmember Archer made a motion *to approve* the Carteret County Tourism Development Authority's Crystal Coast Music Festival on June 4, 2016. Seconded by Councilmember Rivers. Vote was unanimous, 5-0. Motion carried.

#### 4. Town Park

##### a) Approve Concession Stand/Restroom Design Concept

Mr. Walker reviewed the proposed plans for the concession stand. Three different design options were submitted for Council to choose from. Council agreed on Concept 3, the cupola design, it offers the most shade and has the best design for managing the mini golf and concessions.

Mayor Pro Tem Navey made a motion *to approve* Concept 3, the cupola design for the concession and restroom facility and for the Town Manager to proceed with construction. Seconded by Councilmember Batt. Vote was unanimous, 5-0. Motion carried.

##### b) Approval of Expansion Budget

The park expansion budget estimates will be on the next agenda for approval by Council.

**Break 9:58**

**Resume 10:04**

#### 5. FY16-17 Budget Workshop

- a) 2016 Goals and Objectives
- b) Revenues
- c) Expenses
- d) Debt
- e) Taxes
- f) Health Insurance
- g) Roundtable Review with Department Heads

Mr. Walker provided an overview of the planned revenues and expenses as we begin budget preparation.

Chief Snyder discussed cost saving options for completing the required annual physicals for the fire department. He thanked Council for merit and COLA increases, they help with morale. He hasn't had to hire anyone in over three years.

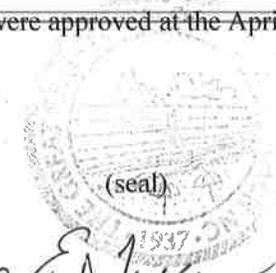
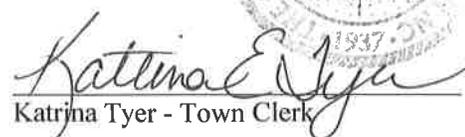
Chief Harvey noted the rising costs in electronics and supporting equipment. He appreciates Council's support.

#### 6. Mayor Council Comments / Advisory to Staff

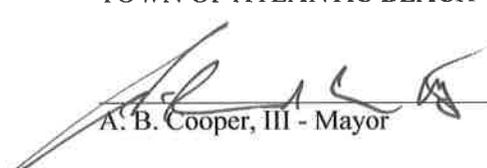
There being no further action taken or business before Council the meeting stood adjourned. The time was 10:44 a.m.

These minutes were approved at the April 25, 2016 meeting of the Atlantic Beach Town Council.

ATTEST:

  
(seal)  
1937  
  
Katrina Tyer - Town Clerk

TOWN OF ATLANTIC BEACH

  
A. B. Cooper, III - Mayor