



**Minutes**  
**Town of Atlantic Beach, North Carolina**  
**Town Council Meeting**  
**Monday, February 22, 2016**



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, February 22, 2016 at 6:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

**Members Present:** Mayor A. B. Cooper, III; Mayor Pro Tem Danny Navey; Councilmembers: Harry Archer, Ann Batt, Eddie Briley and John Rivers

**Members Absent:** None

**Others Present:** David Walker, Town Manager; Derek Taylor, Town Attorney; Katrina Tyer, Town Clerk; Sabrina Simpson, Administrative Service Director; Jeff Harvey, Police Chief; Michelle Shreve, Planner; Marc Schulze, Public Service Director

#### **CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Mayor Cooper called the meeting to order at 6:00 p.m. Mayor Pro Tem Navey led the assembly in the Pledge of Allegiance.

#### **APPROVAL OF AGENDAS**

Councilmember Archer made a motion *to approve* the agenda. Seconded by Councilmember Briley. Vote was unanimous, 5-0. Motion carried.

#### **4. CONSENT AGENDA**

- a) Tax Collection Report
- b) Tax Releases
- c) Financial Report
- d) Authorization to Advertise Tax Liens
- e) Approval of Contract with Johnson Environmental & Disaster Consulting Services for Disaster Debris Removal and Emergency Pumping Service
- f) Approval of FY16-17 Budget Calendar
- g) Approval of 2016 Parking Program and Fee Schedule Budget Amendment
- h) Town Council Meeting Minutes: 1/19/16 Retreat, 1/19/16 CS (2), 1/25/16, 1/25/16 CS

Councilmember Batt made a motion *to approve* the Consent Agenda. Seconded by Councilmember Rivers. Vote was unanimous, 5-0. Motion carried.

**(Clerk's Note: a copy of Consent Agenda items are attached and therefore made a part of these minutes.)**

#### **5. CITIZEN REQUESTS/COMMENTS**

None

#### **6. Dredging Program Update and Approval of Resolution #16-02-01: Resolution of Commitment of Funds for Water Resources Development Project \$50,000 Grant**

Michelle Shreve, Planner, provided Council with an update of the upcoming dredging projects determined by the Dredging Committee on February 7. The Planning and Public Works Department staff are working with Darren England at the Department of Environmental and Natural Resources to put together a grant package that will fund dredging projects in Royal Channel, New Causeway Channel, Causeway Channel, Triple S Channel, Anchorage Channel. If the state decides these projects are fundable, we are eligible for a 50% refund of our cost (up to \$50,000). As with all state grants, to be eligible a resolution must be adopted by Council stating the Town will match the funds.

Councilmember Briley discussed some recent issues brought to his attention in the Crows Nest Marina area. They have a problem area where larger boats cannot go out at low tide. Residents are questioning again why we cannot dredge that location.

Mayor Cooper stated that with our budget and this grant we should be able to look into some maintenance dredging at that location.

Councilmember Briley made a motion *to approve* Resolution #16-02-01: Resolution of Commitment of Funds for Water Resources Development Project \$50,000 Grant the Consent Agenda. Seconded by Mayor Pro Tem Navey. Vote was unanimous, 5-0. Motion carried.

## 7. TOWN MANAGER'S REPORT

Mr. Walker reviewed Council's 2016 Goals and Objectives as determined at the Retreat in January.

- a) Review of Proposal for Town Park Miniature Golf Course: Harris Miniature Golf Courses, Inc., Wildwood, NJ.

Mr. Walker reviewed the proposal from Harris Miniature Golf Courses, Inc. and requested tentative approval of the proposal. Council discussed the potential of a water slide and the associated price. Mayor Pro Tem Navey would like to know the number of pumps that will be installed for each water feature.

Council discussed in detail the upcoming park plans and how the septic, concession and miniature golf course all tie in together. Jay Horton is using a company from Wilmington to design the rest room and concession facilities. Councilmember Archer wants to ensure office space for a future Parks and Rec Director in the building.

Councilmember Briley made a motion *to approve* the proposal for Town Park Miniature Golf Course by Harris Miniature Golf Courses, Inc. of Wildwood, NJ with a base amount of \$180,000 and the alternatives for a \$32,000 waterfall system and \$18,000 splash pond system. Seconded by Councilmember Archer. Vote was unanimous, 5-0. Motion carried.

- b) Review of AMR Meter Program: reviewed the success of all the new meters  
c) Status of Capital Projects
- Bridge Abutment Project Grant: the project is complete and functioning
  - Well Project: almost complete
  - Cedar/Durham/Bogue Storm water Project: contractors are on site and working
  - West End Public Works Bldg.: still awaiting permits
  - Dunes Avenue Beach Access: We are awaiting bids. CAMA is letting us extend the walkway further than expected. Also adding an access for foot traffic to access at the south west end. The residents are used to using the south access entrance now due to dunes in front of their homes being so tall.
  - Raleigh Ave Beach Access
  - Detailed Park Master Plan topo
  - New Park Septic Tanks facility: Has been designed and permitted. Approx. \$40,000 cost
  - Police /Fire Complex design options: New design concepts were demonstrated. Cost estimates are being prepared. Considering moving current buildings from front location to build in existing parking area, which is on higher ground and will cause less stormwater issues.

## MAYOR COUNCIL COMMENTS

Councilmember Briley relayed compliments he has received from citizens about the police department and their professionalism.

Councilmember Archer complimented all department heads and staff for their hard work to aid our citizens.

There being no further action taken or business before Council the meeting stood adjourned. The time was 7:05 p.m.

These minutes were approved at the March 28, 2016 meeting of the Atlantic Beach Town Council.

ATTEST:

(seal)  
  
Katrina Tyer - Town Clerk



TOWN OF ATLANTIC BEACH

  
A. B. Cooper, III - Mayor