

# ANNUAL OPERATING BUDGET FY2015-16



Mayor A.B. Cooper



## **TOWN COUNCIL**

Honorable A. B. Cooper, III, Mayor

Danny Navey, Mayor Pro Tem

Harry Archer

Ann Batt

Eddie Briley

John Rivers

## **ADMINISTRATION**

David R. Walker, Town Manager & CFO

Sabrina Simpson, Administrative Services Director

Katrina Tyer, Town Clerk

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Atlantic Beach, NC 28512



**OFFICE OF TOWN MANAGER**  
*David R. Walker*

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# TOWN OF ATLANTIC BEACH

## BUDGET MESSAGE

June 22, 2015

**Honorable Mayor Cooper and Town Council**  
**Town of Atlantic Beach, N.C**

**Re: Proposed FY 2015-16 Budget**

Dear Mayor Cooper and Members of the Board:

In accordance with Section 159-11 of the NC General Statutes, I am pleased to present the proposed FY 2015-16 Budget for the Town of Atlantic Beach for your review and consideration. The budget is a sound financial plan and has been prepared with the Board's goals and objectives adopted from their annual planning session and budget workshops. All sections of the proposed budget are in conformance with the Local Government Budget and Fiscal Control Act as amended. A balanced budget for the next fiscal year, or an interim budget, must be adopted by June 30, 2015. Pursuant to N.C.G.S. 159-12, a public hearing on the proposed budget was held on Monday, April 27, 2015 at 6:00 pm in the Town Council Boardroom. This date was advertised for public notice and copies of the budget were made available to local news media. With the submittal of the budget proposal to the Board, copies are available for public inspection on the Town's website, in the Office of Town Clerk and at the front desk of Town Hall.

The proposed FY 2015-16 Town of Atlantic Beach budget is balanced and totals **\$7,047,894** for all operations. The budget is spread over all the following funds: **General Fund \$5,780,894; Water Utility \$1,037,000; Beach Nourishment Reserve Fund (no appropriation); Stormwater Fund \$230,000; and Powell Bill Fund (no appropriation).**

### **REVENUES**

The Town's largest single source of revenue continues to be generated from property taxes. This figure is \$2,525,713 and amounts to some 44% of general fund revenues anticipated for the 2015-16 fiscal year.

At the time this proposed budget was being prepared and based on the uncertainty of the final tax base numbers from the Carteret County Tax Department, which will not become final until after budget adoption, the Town is using a tax base figure of \$1,546,197,255. This figure is applied to a

tax rate of \$0.165 per \$100.00 valuation, and a tax collection rate of 99%, generating \$2,525,000 in property tax revenues. This is less than a projected 'revenue neutral' tax rate of 17.42 cents; next year's property tax levy is a 5% decrease from the current years amount, and equates to an overall a 5% tax cut (actual parcels will vary based upon final values from the county). **Each cent of property tax generates about \$153,000 in revenues.**

The second largest source of general fund revenue is derived from sales taxes and anticipated to be \$1,100,000 in FY2015-16, and the third being Solid Waste user fees of \$510,000. Water fees collected in the Town's Utility Fund generate some \$1,037,000 in utility fund revenues.

Because of the continuing stalemate in the national, state and local economies, sources of revenue have been difficult to project for the upcoming year. The Town's tax base decreased in valuation with the January 2015 revaluation; that trend is expected to continue for the next year or two.

Other revenue sources such as interest income and a variety of State Collected Local Revenues are projected to be stagnant for the foreseeable future, with the exception of Local Sales Tax revenue and local building permits and fees which in recent months has increased slightly.

## **EXPENDITURES**

Expenditure estimates were compiled and formulated by the Budget Officer (Town Manager) based upon written requests and justification submitted by the various department heads. These requests were made available for Council review and included in the Budget Workbook. Each department's request was given consideration based on current and prior year expenditures, proposed work program needs, inflationary trends and a review of each departmental operation. All revenue estimates in the budget are based upon recommendations provided by the NC League of Municipalities, current contracts, and figures provided by department heads that have revenue collection responsibility and actual revenues received during the current fiscal year.

As a result of the continuing economic conditions, expenditures are being budgeted very conservatively in an attempt to ensure that they do not exceed, to any great extent, anticipated revenues.

The proposed budget does include a 1.5% Cost of Living Adjustment (COLA) increase for full-time town employees as of July 1. A 1.5% merit increase reserve has been provided for performance evaluations or increased certifications. Workers Compensation, Property & Liability, and Flood insurance rates are estimated to increase by some 15%. Budgeted expenditures for Capital Improvements are very limited for the next fiscal year because of revenue shortfalls, economic conditions and the desire to conservatively balance the budget.

Mileage allowances for employee use of personal vehicles, unless other vehicle allowance arrangements have been specified, are based on current rates allowed by the IRS. Pier Diem meal allowances are capped at \$35.00 per day unless higher amounts are authorized by the Town Manager.

## HIGHLIGHTS

### **I. General Fund Revenues:**

- The General Fund revenues are less than last year by nearly 8%: \$500,188.
- No increase in Solid Waste User Fees.
- Slight increase in Inspection fees; comparable to fees county-wide.

### **II. General Fund Expenditures:**

- The total work force is projected for 57 full-time employees, same as present year, as follows:

Police-18 (17 sworn)	Water-4
Fire/EMS-14	Inspections-3
Public Works-11	Finance-3
Admin-2	Planning-1
Clerk-1	

- Based upon efforts taken in FY2014-15 to decrease the health insurance premiums by raising co-pays, mixed with stable usage and age/gender trends, the group insurance rates with BCBS will renew with a 6% increase instead of the projected 9% increase without changing the co-pays.
- The South Urban CPI index for calendar year 2014 increased by 0.60 %. A **1.5% COLA** amount is proposed to all full time employees as of July 1. A **1.5%** allocation for merit increase reserves for performance evaluations or increased certifications is provided.
- Other General Fund Capital Projects funded include:
  - **Beach Services: \$61,600.** This division contains the costs associated with our Summer Public Parking Program, beach refuse removal, bathhouse supplies and rentals, maintenance and utilities at the Boardwalk, Circle, and other public beach accesses.
  - **Summer Lifeguard Program: \$45,000.** We again will provide 7-days-a-week coverage during the summer on the Boardwalk beach strand, from Memorial Day weekend thru mid-August when schools begin, and weekends thru Labor Day.
  - **Dredging Program: \$48,000.** Based on the estimated revenue from property taxes on boats registered in our town. Town dredging is limited from the shoreline channel outlets out to the ICW. The town does not take on the responsibility of dredging inside residential canals due to liability concerns with privately maintained bulkheads. We are fortunate to have received a recent state grant of \$50,000, which will double the impact of this program.
  - **Community Events/Recreation: \$108,800.** Funds provided to cover Memorial Day weekend and July 4th Fireworks, Summer Movies, Saturday in the Park, AB Beach Music Festival, Christmas and First Night events, and other activities and promotions during the year.

### **III. General Fund Capital Outlay.** The General Fund capital outlay items are as follows:

- \$32,000 – One Police Replacement vehicle
- \$5,000 – Replacement hose within Fire Department

**IV. Sales Tax.** The Sales tax remains stable, showing slight growth and we have increased this item from \$995,000 to \$1,100,000 based upon strategic trending patterns. We need to be aware that our distribution of these sales taxes can be adversely affected by other towns and especially the County raising their tax rates, as the formula is based on the ratios of valuations. With all the Fire/Rescue Districts rates and Beach Sand Tax rates, these are extremely volatile with the proposed tax rate decrease for Atlantic Beach if other units maintain or raise their property tax rates. The end result may mean less sales tax for us next year.

**V. Coral Bay Property.** The Debt Service on this property is a big part of our General Fund budget. The loan has been modified twice since its inception, the latest in FY2012-13, lowering the interest rate from initially 74% of the loan at 3.91% and 26% of the loan at 6.41% to the current loan terms for the full remaining balance at only 1.97%. We continue to utilize a major portion of Stormwater fee proceeds (\$100,000) to pay one-third (1/3) of the annual debt service on this item (\$298,190) as a reimbursement transfer to the General Fund.

**VI. Debt Service.** General Fund debt service of \$393,755 is down \$5,255 from last year. It includes annual loan payments for the Coral Bay property, a fire rescue truck, and a fire truck. There is no current long-term debt service in the Water Utility fund.

#### **VII. Water Utility Fund:**

- Estimating Revenues at \$1,037,000.
- There is no proposed increase in water rates but some minimum gallonages will be adjusted by meter size based upon an engineering study performed during last winter to ensure we are not selling water below cost of production.

#### **VIII. Fund Balances**

- **General Fund:** We will finish out this budget year with an estimated Unassigned Fund Balance of \$3,987,210 (63.48% of budgeted expenditures). State averages of towns our size are 76.12%, but this average amount is also only \$1,116,304. Total estimated GF Fund Balance at June 30, 2015 is \$4,457,602 (70.97%).
- **Beach Nourishment Reserves:** \$214,105. Two years ago we utilized these funds to extend three existing beach accesses: Freeman Lane, Commerce Way, Wilson Avenue, and fund the Town's share toward a grant to extend and renovate the New Bern Avenue access. Last year we have received almost \$100,000.00 in state CAMA grants for extensions at Charlotte Avenue (to make handicap accessible) and Money Island (west), both requiring a 25% local match of \$22,368.
- **Powell Bill:** \$119,959. We propose to reserve this year's Powell Bill revenues to apply toward the next round of Town-wide repaving projects. The estimated Powell Bill reserve at June 30, 2016 would be \$180,039.
- **Utility Fund:** Comprised of the water and stormwater activities, this fund closed FY2013-14 with a combined unrestricted net position of \$1,714,055.

## **Summary**

I believe the FY2015-16 Atlantic Beach budget reflects the Board's service priorities for the citizens, meets the Board's stated goals and objectives, and is responsive to town-wide needs while reflecting a conservative approach to municipal revenues and expenditures. On behalf of the administrative and finance operations staff, department heads and employees, I am pleased to present this proposed budget of the Town of Atlantic Beach for the next fiscal year to the Mayor and Town Council for their consideration, review and adoption.

We look forward to working with the Board in the delivery of Town services to our citizens in the most professional, businesslike, economical and environmentally sensible manner possible.

Respectfully submitted,

David R. Walker  
Town Manager



**AN ORDINANCE MAKING APPROPRIATIONS  
FOR THE FY 2015-16 ANNUAL BUDGET**

**BE IT ORDAINED** by the Town Council, the governing authority of the Town of Atlantic Beach, North Carolina, that:

**SECTION 1: GENERAL FUND**

It is estimated that the following revenues will be available during the fiscal year beginning July 01, 2015 and ending June 30, 2016 to provide for General Fund appropriations:

◆ Tax Revenues	\$ 4,273,975
◆ Federal & State Distributions & Grants	67,000
◆ Fees, Licenses & Fines	1,035,335
◆ Sales, Services & Rentals	151,084
◆ Investment Income	1,000
◆ Intergovernmental Transactions	230,000
◆ Donations	22,500
◆ Miscellaneous	0
◆ Fund Balance Appropriated	0

**TOTAL GENERAL FUND REVENUE** **\$ 5,780,894**

The following amounts are hereby appropriated from the General Fund for the operations of the Town government and its activities, for fiscal year beginning July 01, 2015 and ending June 30, 2016:

◆ Administrative Services	\$ 796,298
◆ Debt Service	393,755
◆ Police	1,524,118
◆ Fire	1,232,431
◆ Community Development	322,038
◆ Public Services	1,403,454
◆ Community Events/Recreation	108,800

**TOTAL GENERAL FUND APPROPRIATIONS** **\$ 5,780,894**

**SECTION 2: BEACH NOURISHMENT RESERVE FUND**

It is estimated that the following revenues will be available during the fiscal year beginning July 01, 2015 and ending June 30, 2016 to provide for Beach Nourishment Reserve Fund appropriations:

◆ Investment Income	0
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**TOTAL BEACH NOURISHMENT RESERVE FUND REVENUE** **\$ 0**

No expenditure amounts are appropriated from the Beach Nourishment Reserve Fund for fiscal year beginning July 01, 2015 and ending June 30, 2016:

**TOTAL BEACH NOURISHMENT RESERVE FUND APPROPRIATION** **\$ 0**

**FUND BALANCE INCREASE (EXCESS OF REV. OVER APPROP.)** **\$ 0**



**SECTION 3: STORMWATER RESERVE FUND**

It is estimated that the following revenues will be available during the fiscal year beginning July 01, 2015 and ending June 30, 2016 to provide for Stormwater Reserve Fund appropriations:

◆ Fees, Licenses & Fines	290,000
◆ Investment Income	250

**TOTAL STORMWATER FUND REVENUE** **\$ 290,250**

The following amounts are hereby appropriated from the Stormwater Reserve Fund for activities of the Town, for fiscal year beginning July 01, 2015 and ending June 30, 2016:

◆ Intergovernmental Transactions	\$ 230,000
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**TOTAL STORMWATER RESERVE FUND APPROPRIATIONS** **\$ 230,000**

**FUND BALANCE INCREASE (EXCESS OF REV. OVER APPROP.)** **\$ 60,250**

**SECTION 4: POWELL BILL RESERVE FUND**

It is estimated that the following revenues will be available during the fiscal year beginning July 01, 2015 and ending June 30, 2016 to provide for Powell Bill Reserve Fund appropriations:

◆ Federal & State Dist & Grants	\$ 59,980
◆ Investment Income	100

**TOTAL POWELL BILL RESERVE FUND REVENUE** **\$ 60,080**

No expenditure amounts are appropriated from the Powell Bill Reserve Fund for fiscal year beginning July 01, 2015 and ending June 30, 2016:

**TOTAL POWELL BILL RESERVE FUND APPROPRIATIONS** **\$ 0**

**FUND BALANCE INCREASE (EXCESS OF REV. OVER APPROP.)** **\$ 60,080**

**SECTION 5: PUBLIC UTILITIES FUND**

It is estimated that the following revenues will be available during the fiscal year beginning July 01, 2015 and ending June 30, 2016 to provide for Public Utilities Fund appropriations:

◆ Fees, Licenses & Fines	53,400
◆ Sales, Services & Rentals	980,000
◆ Investment Income	3,600
◆ Miscellaneous	0
◆ Fund Balance Appropriated	0

**TOTAL PUBLIC UTILITIES FUND REVENUE** **\$ 1,037,000**

The following amounts are hereby appropriated from the Public Utilities Fund for the operations of the Town public enterprise activities, for fiscal year beginning July 01, 2015 and ending June 30, 2016:

◆ Water	\$ 1,037,000
◆ Debt Service	0

**TOTAL PUBLIC UTILITIES FUND APPROPRIATIONS** **\$ 1,037,000**

#### **SECTION 6: PROPERTY TAX LEVIED**

There is hereby levied for the fiscal year ending June 30, 2016, the following rate on each \$100 of assessed valuation of taxable property as listed as of January 1, 2015 for the purpose of raising revenue from current year's property tax as set forth in the foregoing estimate of revenue, and in order to finance a portion of the foregoing appropriations:

##### **Ad Valorem Tax Rate: \$0.165**

Such rates based on an estimated assessment valuation of property for the purposes of taxation of \$1,546,197,255 with an estimated rate of collection of 99%.

#### **SECTION 7: SOLID WASTE FEE**

For Fiscal Year 2015-16 the fee shall be \$14.60 per month per cart.

#### **SECTION 8: FEE SCHEDULE**

Appendixes A, B, C, D, E, F and G of the ordinance set forth the fee schedule for the Administrative Services Department, Inspections Department, Planning Department, Police Department, Fire and EMS Department, Public Services Department along with the solid waste user fees for garbage collection and disposal during the upcoming fiscal year, and Public Utilities.

#### **SECTION 9: CLASSIFICATION AND SALARY SCHEDULE**

Appendix H of the ordinance set forth the Employee Classification and Salary Schedule, effective the first full payroll cycle after July 1, 2015.

#### **SECTION 10: REIMBURSEMENTS**

Authorized trips in which employees, officials and Town authorized personnel use a personal vehicle are to be reimbursed at the then current Internal Revenue Service approved per mile rate. Meal reimbursements per diems are not to exceed thirty-five dollars (\$35.00) per day unless approved by the Town Manager.

#### **SECTION 11: ORDINANCE ON FILE**

Copies of this ordinance shall be filed with the Finance Officer, the Budget Officer and Town Clerk, to be kept on file by them for their direction in the disbursement of Town Funds.

**SECTION 12: BUDGET ADMINISTRATION**

The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained in the line item budget chart of accounts as follows:

- A. He shall have the authority per G.S. 159-15 to transfer appropriations from one line item to another line item within a departmental budget so long as the total departmental appropriations, including capital outlay, shall not be increased and shall provide a written report to the Board.
- B. He is further authorized to transfer funds from one appropriation to another in a different department within the same fund, as long as the original fund appropriation amount is not changed; provided that such transfer shall be reported to the Board at its next regular meeting and shall be entered in the minutes.
- C. No additional appropriation from one fund to another shall be made without Town Council approval.
- D. He shall each month provide a line item Budget Revenue /Expenditure written report showing a summary of the prior month's fiscal activity and chart of accounts in a form prescribed and accepted by the Council.
- E. He is authorized to deposit and invest all or part of the balance of any funds per the guidelines of NCGS 159-30 and provide a written report each month given a summary of these deposits or investments in a form accepted by the Council.
- F. He may authorize and execute purchase, contracts, contract change orders and contract for services not to exceed the amounts contain within NCGS 143-129, as amended, for any one purchase, change order or service contract without prior approval action of the Council.
- G. He may, per GS 143-64.32 invoke an exemption to acquire architectural, engineering or surveying services in an amount less than \$50,000, or for any particular town project when deemed in the best expedient interest of the town.
- H. He is authorized to administer a 1.5% COLA increase to all fulltime employees effective with the first full payroll in the fiscal year, and implement a 1.5% merit pool for use in employee evaluations.

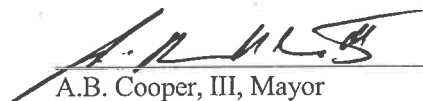
Copies of the Budget Ordinance, the line item chart of accounts, Employee Classification and Salary Schedule, and the Organizational Chart shall be furnished to the Town Manager (Budget Officer) and staff to be kept on file for their direction in the disbursement of funds in the name of the Town of Atlantic Beach, N.C.

Adopted on motion of Councilmember Archer, seconded by Mayor Pro Tem Navey, and approved on a vote of five (5) in favor and zero (0) against.

This the 22<sup>nd</sup> day of June, 2015.



TOWN OF ATLANTIC BEACH

  
A.B. Cooper, III, Mayor

ATTEST:

  
Katrina E. Tyer, Town Clerk

TOWN OF ATLANTIC BEACH  
**REVENUE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Revenue To Date	% Spent	Estimated Entire Year	Estimated Next Year	Council Approved
<b>GENERAL FUND</b>								
10-0500-101	TAXES-CURRENT YEAR							
	2,687,724.30	2,685,600.00	2,650,000.00	2,640,950.95	99.65	2,660,000.00	2,525,715.00	2,525,715.00
Tax Base of \$1,546,197,255/\$100 * \$0.165 with a 99% collection rate								
10-0500-102	TAXES PRIOR YEARS							
	2,825.45	5,000.00	20,000.00	8,098.25	40.49	8,000.00	8,000.00	8,000.00
10-0500-103	VEHICLE TAXES CURRENT							
	42,312.01	45,850.00	40,000.00	26,532.03	66.33	28,000.00	40,000.00	40,000.00
10-0500-104	VEHICLE TAXES- PRIOR YEARS							
	5,564.83	3,600.00	3,000.00	882.07	29.40	3,000.00	3,000.00	3,000.00
10-0500-105	TAX ADJUSTMENTS							
	1,899.63	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-106	REFUNDS-CURRENT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-107	REFUNDS-OVERPAYMENT TAXES							
	0.00	0.00	0.00	5.80	0.00	0.00	0.00	0.00
10-0500-108	REFUNDS-PRIOR YEARS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-110	ABC REVENUE							
	135,328.00	100,000.00	105,000.00	85,889.00	81.79	150,000.00	150,000.00	150,000.00
10-0500-111	BEER/WINE TAX							
	6,561.45	6,500.00	6,000.00	0.00	0.00	6,560.00	6,560.00	6,560.00
10-0500-112	FRANCHISE TAX							
	205,111.97	190,000.00	195,000.00	81,564.94	41.82	250,000.00	300,000.00	300,000.00
10-0500-113	FRANCHISE TAX-CABLE VISION							
	90,306.41	89,500.00	100,000.00	23,616.56	23.61	90,000.00	95,000.00	95,000.00
10-0500-115	LOCAL SALES TAX							
	980,257.44	935,000.00	995,000.00	566,417.65	56.92	1,000,000.00	1,100,000.00	1,100,000.00
10-0500-116	TELECOM SALES TAX							
	42,142.00	44,000.00	44,000.00	11,711.80	26.61	45,000.00	45,000.00	45,000.00
10-0500-117	SOLID WASTE DISPOSAL TAX							
	706.09	1,000.00	700.00	721.80	103.11	700.00	700.00	700.00
10-0500-201	SALES TAX REFUND							
	67,237.61	67,000.00	65,000.00	51,570.12	79.33	51,500.00	65,000.00	65,000.00

TOWN OF ATLANTIC BEACH  
**REVENUE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Revenue To Date	% Spent	Estimated Entire Year	Estimated Next Year	Council Approved
10-0500-203	FEMA							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-206	USDOJ/VEST GRANT							
	250.00	2,000.00	2,000.00	298.96	14.94	2,000.00	2,000.00	2,000.00
10-0500-207	ASSISTANCE TO FIREFIGHTERS GRANT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-210	CAMA GRANT - BEACH ACCESS							
	0.00	67,107.00	67,107.00	18,484.00	27.54	67,107.00	0.00	0.00
10-0500-212	DREDGING GRANT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-215	NCEM MESSAGE BRD TRANSMITTER GRANT							
	4,252.50	14,885.00	10,625.00	10,624.75	99.99	10,624.00	0.00	0.00
10-0500-216	NCDOT BIKE PLANNING GRANT							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-217	WRONGFUL CONVICTION CAMERA GRANT							
	3,600.00	3,600.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-218	SONAR EQUIPMENT GRANT REVENUE							
	33,140.56	34,000.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-219	CAMA BRIDGE ABUTMENT GRANT							
	0.00	0.00	72,699.00	0.00	0.00	72,699.00	0.00	0.00
10-0500-302	BEACH PERMITS							
	22,530.00	22,500.00	20,000.00	21,170.00	105.85	20,000.00	20,000.00	20,000.00
10-0500-303	BUILDING PERMITS							
	136,671.20	126,000.00	259,267.00	249,828.34	96.35	260,000.00	260,000.00	260,000.00
10-0500-304	HOMEOWNERS RECOVERY FUND							
	180.00	100.00	100.00	230.00	230.00	290.00	100.00	100.00
10-0500-307	INTEREST ON TAXES							
	9,758.60	8,600.00	5,000.00	5,215.52	104.31	5,000.00	5,000.00	5,000.00
10-0500-309	PARKING METER REVENUE							
	99,200.65	105,000.00	90,000.00	45,525.13	50.58	90,000.00	150,000.00	150,000.00
10-0500-310	PARKING STICKERS							
	8,250.00	6,900.00	4,000.00	750.00	18.75	4,000.00	4,000.00	4,000.00
10-0500-311	PLANNING & ZONING FEES							
	8,312.75	7,500.00	5,000.00	5,326.00	106.52	5,000.00	5,000.00	5,000.00

TOWN OF ATLANTIC BEACH  
**REVENUE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Revenue To Date	% Spent	Estimated Entire Year	Estimated Next Year	Council Approved
10-0500-314	RETURNED CHECK FEE							
	214.19	0.00	0.00	192.14	0.00	0.00	0.00	0.00
10-0500-315	SOLID WASTE FEES							
	513,053.15	510,000.00	505,000.00	344,078.20	68.13	505,000.00	510,000.00	510,000.00
10-0500-316	TAXI CAB PAYMENTS							
	735.00	1,000.00	735.00	765.00	104.08	735.00	735.00	735.00
10-0500-317	DEBRIS/WHITE GOODS FEE							
	69,214.40	68,500.00	68,000.00	46,346.00	68.15	68,000.00	68,000.00	68,000.00
10-0500-318	RE-ENTRY PASS FEE							
	2,600.00	2,500.00	1,000.00	3,850.00	385.00	1,000.00	1,000.00	1,000.00
10-0500-320	PRIVILEGE LICENSE							
	13,950.50	10,000.00	0.00	1,468.00	0.00	0.00	0.00	0.00
10-0500-325	CIVIL VIOLATIONS							
	190.00	0.00	0.00	190.00	0.00	0.00	0.00	0.00
10-0500-326	PARKING VIOLATIONS							
	6,426.00	6,200.00	5,000.00	1,580.00	31.60	5,000.00	5,000.00	5,000.00
10-0500-327	FIRE PERMITS/FEES/FINES							
	400.00	500.00	500.00	475.00	95.00	500.00	500.00	500.00
10-0500-328	JR LIFEGUARD PROGRAM							
	7,500.00	7,400.00	6,000.00	100.00	1.66	6,000.00	6,000.00	6,000.00
10-0500-401	SOUVENIRS							
	5,935.00	5,700.00	0.00	844.00	0.00	0.00	0.00	0.00
10-0500-402	AUTO LICENSE TAGS							
	75.00	50.00	50.00	55.00	110.00	50.00	50.00	50.00
10-0500-403	GARBAGE CARTS							
	12,387.50	7,900.00	4,500.00	8,820.00	196.00	4,500.00	4,500.00	4,500.00
10-0500-404	SALE OF EQUIPMENT							
	16,466.49	16,265.00	66,485.00	61,414.59	92.37	70,000.00	0.00	0.00
10-0500-410	EMS REVENUE							
	84,178.28	70,000.00	85,000.00	43,639.45	51.34	80,000.00	80,000.00	80,000.00
10-0500-411	FIRE PROTECTION-STATE PARK							
	2,778.00	2,800.00	2,800.00	2,734.00	97.64	2,734.00	2,734.00	2,734.00
10-0500-412	OFFICER/COURT FEES							
	1,045.07	800.00	800.00	548.38	68.54	800.00	800.00	800.00

TOWN OF ATLANTIC BEACH  
**REVENUE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Revenue To Date	% Spent	Estimated Entire Year	Estimated Next Year	Council Approved
10-0500-420	CELL TOWER LEASE							
	64,150.62	63,845.00	65,000.00	49,929.22	76.81	63,000.00	63,000.00	63,000.00
10-0500-502	INTEREST - INVESTMENTS							
	9,024.32	8,000.00	1,000.00	4,737.65	473.76	1,000.00	1,000.00	1,000.00
10-0500-602	TRANSFER FROM WATER							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-603	TRANSFER FROM BEACH NOURISHMENT							
	0.00	22,368.00	22,368.00	0.00	0.00	22,368.00	0.00	0.00
10-0500-604	TRANSFER FROM STORMWATER							
	102,900.00	102,900.00	318,455.00	0.00	0.00	318,455.00	230,000.00	230,000.00
10-0500-605	TRANSFER FROM POWELL BILL							
	180,000.00	180,000.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-701	DONATIONS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-702	DONATIONS/PARKS AND REC							
	2,755.00	0.00	0.00	100.00	0.00	0.00	0.00	0.00
10-0500-703	DONATIONS/POLICE							
	3,285.00	2,600.00	4,600.00	4,600.00	100.00	0.00	0.00	0.00
10-0500-705	DONATIONS/NNO							
	2,903.00	2,500.00	2,500.00	2,450.00	98.00	2,500.00	2,500.00	2,500.00
10-0500-706	DONATION/BEACH MUSIC FESTIVAL							
	16,900.00	16,900.00	0.00	12,700.00	0.00	20,000.00	20,000.00	20,000.00
10-0500-801	MISCELLANEOUS INCOME							
	18,933.71	19,000.00	0.00	1,371.55	0.00	0.00	0.00	0.00
10-0500-802	INSURANCE PROCEEDS							
	1,401.00	1,400.00	6,715.00	14,361.72	213.87	6,715.00	0.00	0.00
10-0500-803	LOAN PROCEEDS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-804	WRITE OFF OF BAD DEBTS							
	-449.42	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-805	POLICE RESTRICTED REVENUE							
	1,064.11	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-0500-901	FUND BAL APPROPRIATED							
	0.00	1,199,632.00	355,076.00	0.00	0.00	235,173.00	0.00	0.00

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TOWN OF ATLANTIC BEACH  
**REVENUE WORKSHEET REPORT**

Month Fiscal Year  
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<b>Account Number</b>	<b>Previous Year Actual</b>	<b>Previous Year Budget</b>	<b>Current Budget</b>	<b>Revenue To Date</b>	<b>% Spent</b>	<b>Estimated Entire Year</b>	<b>Estimated Next Year</b>	<b>Council Approved</b>
<b>GENERAL FUND GRAND TOTAL :</b>	5,734,139.37	6,900,002.00	6,281,082.00	4,462,763.57	71.05	6,243,010.00	5,780,894.00	5,780,894.00



TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>FUND (10) - GENERAL FUND</b>									
<b>(1001) - ADM SVC-FINANCE</b>									
10-1001-101	SALARIES								
	111,614.52	112,155.00	127,680.00	75,306.31	58.98	127,680.00	122,374.00	122,374.00	122,374.00
10-1001-102	SALARIES(PT)								
	8,269.28	11,000.00	8,000.00	4,052.68	50.65	8,000.00	11,625.00	11,625.00	11,625.00
10-1001-103	OVERTIME								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-1001-105	SOCIAL SECURITY								
	9,187.49	9,285.00	10,425.00	6,101.01	58.52	10,425.00	10,251.00	10,251.00	10,251.00
10-1001-106	RETIREMENT								
	15,201.13	15,275.00	17,380.00	10,296.30	59.24	17,380.00	16,545.00	16,545.00	16,545.00
10-1001-107	401K								
	5,623.22	5,655.00	6,430.00	3,807.82	59.21	6,430.00	6,119.00	6,119.00	6,119.00
10-1001-108	LONGEVITY								
	850.00	850.00	850.00	850.00	100.00	850.00	600.00	600.00	600.00
10-1001-109	HEALTH/STD/LIFE INS								
	21,247.46	22,000.00	23,465.00	16,926.96	72.13	23,465.00	24,034.00	24,034.00	24,034.00
10-1001-110	DENTAL INSURANCE								
	1,673.60	1,500.00	2,200.00	2,138.40	97.20	2,200.00	2,000.00	2,000.00	2,000.00
10-1001-111	WORKERS COMP								
	631.81	880.00	730.00	539.10	73.84	730.00	621.00	621.00	621.00
10-1001-112	RETIREE BENEFITS								
	6,871.68	7,350.00	7,560.00	5,282.73	69.87	7,560.00	7,740.00	7,740.00	7,740.00
10-1001-113	SHARED COSTS GF/WF								
	-40,000.00	-40,000.00	-40,000.00	0.00	0.00	-40,000.00	-40,000.00	-40,000.00	-40,000.00
10-1001-114	UNEMPLOYMENT RESERVE								
	733.16	740.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-1001-202	LEGAL ADVERTISING								
	560.33	650.00	650.00	0.00	0.00	650.00	650.00	650.00	650.00
10-1001-207	EMPLOYEE DEVELOPMENT								
	2,896.65	2,900.00	2,000.00	1,759.66	87.98	2,000.00	2,000.00	2,000.00	2,000.00
10-1001-212	MAINT & REPAIR EQUIPMENT								
	0.00	200.00	700.00	0.00	0.00	700.00	700.00	700.00	700.00

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
10-1001-214	OTHER INSURANCE								
	991.43	1,215.00	1,150.00	466.69	40.58	1,150.00	600.00	600.00	600.00
	Liability Insurance								
10-1001-216	PROFESSIONAL SERVICE								
	30,110.00	30,610.00	30,300.00	29,855.00	98.53	30,300.00	30,000.00	30,000.00	30,000.00
	BOOKKEEPING \$15000 AUDITORS \$15000								
10-1001-307	DEPT SUPPLIES								
	5,417.51	5,765.00	5,000.00	3,510.42	70.20	5,000.00	5,000.00	5,000.00	5,000.00
10-1001-501	CHK SERV. CHARGES								
	8,476.63	8,475.00	8,400.00	6,260.54	74.53	8,400.00	8,400.00	8,400.00	8,400.00
10-1001-502	CO SALES TAX								
	12,199.33	16,000.00	16,000.00	8,283.76	51.77	16,000.00	16,000.00	16,000.00	16,000.00
10-1001-503	STATE SALES TAX								
	28,994.20	39,000.00	39,000.00	19,666.47	50.42	39,000.00	39,000.00	39,000.00	39,000.00
10-1001-504	DUES & MEMBERSHIPS								
	110.00	110.00	315.00	200.00	63.49	315.00	250.00	250.00	250.00
	GFOA \$150, NCTCA \$40								
10-1001-508	MISCELLANEOUS								
	232.00	500.00	9,300.00	252.92	2.71	9,300.00	10,000.00	10,000.00	10,000.00
	Education Incentive								
10-1001-509	CONTINGENCY APPROPRIATIONS								
	0.00	13,708.00	70,000.00	0.00	0.00	70,000.00	70,000.00	92,861.00	92,861.00
<b>DEPT TOTAL (1001) - ADM SVC-FINANCE</b>									
	231,891.43	265,823.00	347,535.00	195,556.77	56.26	347,535.00	344,509.00	367,370.00	367,370.00

TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(1002) - ADM SVC-ADMIN SUPPORT</b>									
10-1002-101	SALARIES								
	152,734.51	153,515.00	162,850.00	99,052.46	60.82	162,850.00	173,752.00	173,752.00	173,752.00
10-1002-103	OVERTIME								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-1002-105	SOCIAL SECURITY								
	11,597.04	11,630.00	12,415.00	7,519.96	60.57	12,415.00	13,292.00	13,292.00	13,292.00
10-1002-106	RETIREMENT								
	20,359.29	20,465.00	21,895.00	13,241.33	60.47	21,895.00	23,492.00	23,492.00	23,492.00
10-1002-107	401K								
	7,531.37	7,570.00	8,100.00	4,896.91	60.45	8,100.00	8,688.00	8,688.00	8,688.00
10-1002-108	LONGEVITY								
	500.00	500.00	500.00	500.00	100.00	500.00	600.00	600.00	600.00
10-1002-109	HEALTH/STD/LIFE INS								
	14,364.00	15,000.00	15,305.00	11,566.19	75.57	15,305.00	16,303.00	16,303.00	16,303.00
10-1002-110	DENTAL INSURANCE								
	470.40	2,000.00	2,000.00	562.40	28.12	2,000.00	2,000.00	2,000.00	2,000.00
10-1002-111	WORKERS COMP								
	381.20	1,560.00	460.00	333.28	72.45	460.00	400.00	400.00	400.00
10-1002-113	SHARED COSTS GF/WF								
	-75,000.00	-75,000.00	-75,000.00	0.00	0.00	-75,000.00	-75,000.00	-75,000.00	-75,000.00
10-1002-114	UNEMPLOYMENT RESERVE								
	428.00	17,215.00	7,615.00	0.00	0.00	7,615.00	20,000.00	20,000.00	20,000.00
NC GENERAL ASSEMBLY MANDATE IN 2013 REQUIRES REIMBURSABLE EMPLOYERS FOR UNEMPLOYMENT BENEFITS TO MAINTAIN A 1% RESERVE OF TAXABLE WAGES WITH THE ESC									
10-1002-201	ADVERTISING								
	0.00	500.00	500.00	0.00	0.00	500.00	500.00	500.00	500.00
10-1002-206	EAP PROGRAM								
	1,500.00	2,500.00	1,500.00	0.00	0.00	1,500.00	1,500.00	1,500.00	1,500.00
10-1002-207	EMPLOYEE DEVELOPMENT								
	1,129.00	2,500.00	1,500.00	1,098.42	73.22	1,500.00	1,500.00	1,500.00	1,500.00
10-1002-212	MAINT & REPAIR EQUIPMENT								
	127.50	550.00	500.00	0.00	0.00	500.00	500.00	500.00	500.00

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
10-1002-214	OTHER INSURANCE								
	1,098.83	1,950.00	1,115.00	466.69	41.85	1,115.00	550.00	550.00	550.00
	Liability Insurance								
10-1002-222	TELEPHONE & POSTAGE								
	13,265.79	13,400.00	15,000.00	10,331.26	68.87	15,000.00	15,000.00	15,000.00	15,000.00
	POSTAGE \$3100, CELLULAR \$2535, IPAD ACCESS \$3200, ROADRUNNER \$300, DSL \$220, TELEPHONE \$2000								
10-1002-305	COMPUTERS & SMALL EQUIPMENT								
	27,414.73	29,500.00	27,000.00	23,576.43	87.32	27,000.00	40,000.00	25,000.00	25,000.00
	ICS SUPPORT \$8750, CONSTANT CONTACT \$400, CLOUD BACKUP \$4650, EXCHANGE ONLINE \$4200, ADOBE \$480, TAX DATA CONVERSION \$700, REPLACEMENT OF 2 PC'S \$2,200, PLUS MISC IT CONTRACTED LABOR. REPLACEMENT OF TOWN SERVER \$15,000 ON HOLD.								
10-1002-307	DEPT SUPPLIES								
	6,098.50	6,725.00	5,500.00	2,253.42	40.97	5,500.00	5,500.00	5,500.00	5,500.00
10-1002-317	SAFETY PROGRAM								
	0.00	1,100.00	1,725.00	0.00	0.00	1,725.00	1,725.00	1,725.00	1,725.00
10-1002-402	EQUIPMENT RENTAL								
	6,957.85	8,000.00	7,050.00	4,788.31	67.91	7,050.00	7,050.00	7,050.00	7,050.00
	POSTAGE METER \$2388, COPIER/SCANNER \$4560, LEASE PROPERTY TAX \$70								
10-1002-504	DUES & MEMBERSHIPS								
	754.57	1,000.00	950.00	938.76	98.81	950.00	950.00	950.00	950.00
	ASCAP \$335, ROTARY \$300, NEWS TIMES \$75, NCCCMA \$235								
10-1002-508	MISCELLANEOUS								
	517.51	545.00	500.00	975.84	195.16	500.00	500.00	500.00	500.00
<b>DEPT TOTAL (1002) - ADM SVC-ADMIN SUPPORT</b>									
	192,230.09	222,725.00	218,980.00	182,101.66	83.15	218,980.00	258,802.00	243,802.00	243,802.00

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(1003) - ADM SVC-CLERK</b>									
10-1003-101	SALARIES								
	43,768.92	43,985.00	45,385.00	27,981.71	61.65	45,385.00	46,145.00	46,145.00	46,145.00
10-1003-103	OVERTIME								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-1003-105	SOCIAL SECURITY								
	3,359.08	3,380.00	3,495.00	2,153.73	61.62	3,495.00	3,530.00	3,530.00	3,530.00
10-1003-106	RETIREMENT								
	5,929.46	5,960.00	6,170.00	3,803.42	61.64	6,170.00	6,239.00	6,239.00	6,239.00
10-1003-107	401K								
	2,193.44	2,205.00	2,280.00	1,406.59	61.69	2,280.00	2,308.00	2,308.00	2,308.00
10-1003-108	LONGEVITY								
	100.00	100.00	150.00	150.00	100.00	150.00	150.00	150.00	150.00
10-1003-109	HEALTH/STD/LIFE INS								
	7,153.44	7,635.00	6,595.00	4,883.60	74.05	6,595.00	8,028.00	8,028.00	8,028.00
10-1003-110	DENTAL INSURANCE								
	110.00	1,000.00	950.00	909.60	95.74	950.00	800.00	800.00	800.00
10-1003-114	UNEMPLOYMENT RESERVE								
	324.62	340.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-1003-202	LEGAL ADVERTISING								
	678.94	1,500.00	1,000.00	474.44	47.44	1,000.00	1,000.00	1,000.00	1,000.00
10-1003-207	EMPLOYEE DEVELOPMENT								
	2,579.40	2,585.00	1,500.00	1,750.86	116.72	1,500.00	1,750.00	1,750.00	1,750.00
10-1003-213	MUNICIPAL CODE/DOC MGMT								
	10,038.40	11,115.00	6,755.00	3,105.65	45.97	6,755.00	6,500.00	6,500.00	6,500.00
10-1003-215	PRINTING & PUBLICATIONS								
	11,670.52	11,675.00	8,000.00	7,152.74	89.40	14,300.00	14,300.00	14,300.00	14,300.00
2 OCEAN BREEZE NEWSLETTERS AT \$7150 EACH									
10-1003-307	DEPT SUPPLIES								
	774.44	2,000.00	1,600.00	161.93	10.12	1,600.00	1,500.00	1,500.00	1,500.00
10-1003-504	DUES & MEMBERSHIPS								
	260.00	350.00	350.00	66.00	18.85	350.00	350.00	350.00	350.00
NCAMC \$66, IIMC \$145									
<b>DEPT TOTAL (1003) - ADM SVC-CLERK</b>									
	88,940.66	93,830.00	84,230.00	54,000.27	64.11	90,530.00	92,600.00	92,600.00	92,600.00

TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(1004) - ADM SVC-GOV BODY</b>									
10-1004-104	GOVERNING BODY STIPEND								
	15,272.50	16,455.00	16,195.00	10,660.00	65.82	16,195.00	16,605.00	16,605.00	16,605.00
MONTHLY STIPENDS: MAYOR \$358.75, COUNCIL \$205									
10-1004-105	SOCIAL SECURITY								
	1,168.19	1,271.00	1,271.00	815.36	64.15	1,271.00	1,271.00	1,271.00	1,271.00
10-1004-109	HEALTH/STD/LIFE INS								
	215.04	405.00	369.00	148.96	40.36	369.00	350.00	350.00	350.00
10-1004-110	DENTAL INSURANCE								
	2,271.80	3,600.00	3,600.00	1,278.40	35.51	3,600.00	3,600.00	3,600.00	3,600.00
10-1004-111	WORKERS COMP								
	81.96	105.00	100.00	63.85	63.85	100.00	100.00	100.00	100.00
10-1004-207	EMPLOYEE DEVELOPMENT								
	3,197.36	3,600.00	4,700.00	511.83	10.89	4,700.00	4,700.00	4,700.00	4,700.00
MAYORS ASSOCIATION, SOG COURSES									
10-1004-214	OTHER INSURANCE								
	3,034.33	3,250.00	3,565.00	2,670.81	74.91	3,565.00	3,400.00	3,400.00	3,400.00
10-1004-216	PROFESSIONAL SERVICE								
	62,460.54	79,900.00	48,500.00	45,041.38	92.86	48,500.00	38,000.00	38,000.00	38,000.00
LEGAL COUNSEL: MONTHLY RETAINER \$930, HOURLY RATE \$135.									
10-1004-307	DEPT SUPPLIES								
	3,160.65	3,540.00	3,000.00	1,269.78	42.32	3,000.00	3,000.00	3,000.00	3,000.00
10-1004-504	DUES & MEMBERSHIPS								
	4,722.95	5,000.00	5,000.00	4,290.00	85.80	5,000.00	5,000.00	5,000.00	5,000.00
NCBIWA \$1000, CARTERET EDC \$300, UNC SOG \$178, ECC \$536, NCLM \$2176, CHAMBER \$204									
10-1004-505	ELECTION OF TOWN BOARD								
	5,695.95	6,000.00	0.00	0.00	0.00	0.00	6,000.00	6,000.00	6,000.00
BIENNIAL ELECTIONS									
10-1004-506	COMMUNITY PROMOTION								
	6,316.24	15,000.00	13,500.00	2,900.16	21.48	13,500.00	10,000.00	10,000.00	10,000.00
OWLS \$100, ACPT \$800 (LAST YEAR \$250), ISLAND CAT ALLIES \$250, LIBRARY \$400, CHRISTMAS BREAKFAST \$1000, NCBIWA \$95									

TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved	
10-1004-508	MISCELLANEOUS	0.00	450.00	450.00	0.00	0.00	450.00	500.00	500.00	500.00
<b>DEPT TOTAL (1004) - ADM SVC-GOV BODY</b>										
		107,597.51	138,576.00	100,250.00	69,650.53	69.47	100,250.00	92,526.00	92,526.00	92,526.00

TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(1009) - ADM SVC-DEBT SERVICE</b>									
10-1009-507	DEBT SERVICE - INTEREST/FEES								
	51,578.27	51,580.00	44,850.00	5,495.28	12.25	44,850.00	38,090.00	38,090.00	38,090.00
	FIRE TRUCK \$4619, CORAL BAY \$31520, RESCUE TRUCK \$1949								
10-1009-519	DEBT SERVICE - PRINCIPAL								
	352,675.65	352,680.00	354,160.00	50,094.38	14.14	354,160.00	355,665.00	355,665.00	355,665.00
	CORAL BAY \$266667, FIRE TRUCK \$50972, RESCUE TRUCK \$38023								
<b>DEPT TOTAL (1009) - ADM SVC-DEBT SERVICE</b>									
	404,253.92	404,260.00	399,010.00	55,589.66	13.93	399,010.00	393,755.00	393,755.00	393,755.00



**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(2001) - POLICE-ENFORCEMENT</b>									
10-2001-101	SALARIES								
	806,372.77	813,099.00	810,110.00	493,226.36	60.88	810,110.00	841,016.00	830,000.00	830,000.00
	Includes \$27,836 holiday pay								
10-2001-102	SALARIES(PT)								
	37,934.68	46,372.00	50,000.00	18,482.46	36.96	50,000.00	50,000.00	40,000.00	40,000.00
10-2001-103	OVERTIME								
	10,426.85	15,000.00	15,000.00	3,941.28	26.27	15,000.00	15,000.00	10,000.00	10,000.00
10-2001-105	SOCIAL SECURITY								
	66,838.12	69,280.00	67,925.00	40,479.45	59.59	67,925.00	71,594.00	71,594.00	71,594.00
10-2001-106	RETIREMENT								
	112,439.42	113,585.00	112,030.00	69,238.39	61.80	112,030.00	117,865.00	117,865.00	117,865.00
10-2001-107	401K								
	41,070.06	41,785.00	40,760.00	24,651.21	60.47	40,760.00	42,800.00	42,800.00	42,800.00
10-2001-108	LONGEVITY								
	4,600.00	4,750.00	4,700.00	4,350.00	92.55	4,350.00	4,250.00	4,250.00	4,250.00
10-2001-109	HEALTH/STD/LIFE INS								
	121,329.12	121,417.00	131,065.00	86,135.10	65.71	131,065.00	144,449.00	144,449.00	144,449.00
10-2001-110	DENTAL INSURANCE								
	6,158.36	6,000.00	6,000.00	2,292.40	38.20	6,000.00	6,000.00	6,000.00	6,000.00
10-2001-111	WORKERS COMP								
	27,435.74	28,800.00	31,395.00	19,609.55	62.46	31,395.00	30,000.00	30,000.00	30,000.00
10-2001-112	RETIREE BENEFITS								
	38,639.40	38,645.00	37,915.00	24,199.37	63.82	37,915.00	37,592.00	37,592.00	37,592.00
	SSA: MILLER \$13,827.58, SPITZ \$7,886.06, SMITH \$6,061.38, KLINGELE \$2,076.88 MEDICAL: MILLER \$7,740								
10-2001-113	SHARED COSTS GF/WF								
	-30,000.00	-30,000.00	-30,000.00	0.00	0.00	-30,000.00	-30,000.00	-30,000.00	-30,000.00
10-2001-114	UNEMPLOYMENT RESERVE								
	4,485.40	4,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-2001-203	COMMUNICATION								
	7,921.11	8,500.00	9,500.00	6,709.99	70.63	9,900.00	9,500.00	9,500.00	9,500.00
	CENTURY LINK \$218.40, QTRLY RADIO INSP. \$280, TWC CABLE \$300, VERIZON \$6600, RADIO REPAIRS EST. \$1500								

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
10-2001-207	EMPLOYEE DEVELOPMENT								
	8,782.42	9,200.00	14,000.00	10,985.59	78.46	14,000.00	10,000.00	10,000.00	10,000.00
	TUITION REIMB \$1200, HEP B SHOTS \$650, NCJA COURSES \$4200, ESM \$1600, RANDOM TESTING \$396								
10-2001-209	FUEL								
	49,546.19	52,050.00	51,650.00	21,262.67	41.16	41,600.00	51,000.00	50,000.00	50,000.00
10-2001-212	MAINT & REPAIR EQUIPMENT								
	2,678.01	3,500.00	3,000.00	1,407.90	46.93	2,700.00	3,000.00	3,000.00	3,000.00
	RADAR CERT \$500, MSG BOARD & SPEED SIGN REPAIRS \$200, COPTRAX REPAIRS \$1500								
10-2001-214	OTHER INSURANCE								
	27,282.62	27,283.00	31,280.00	21,049.74	67.29	31,280.00	30,000.00	29,000.00	29,000.00
	Liability Insurance								
10-2001-222	TELEPHONE & POSTAGE								
	3,172.74	3,500.00	3,100.00	1,932.96	62.35	3,100.00	3,200.00	3,200.00	3,200.00
	PD OFFICE PHONES \$2100, BLOOD KITS \$200, EVIDENCE BOX \$130, POSTAGE METER \$360, ON-DUTY SGT PHONE \$360								
10-2001-301	AMMUNITION								
	2,929.34	3,000.00	3,300.00	3,233.25	97.97	3,235.00	3,300.00	3,300.00	3,300.00
10-2001-305	COMPUTERS & SMALL EQUIPMENT								
	17,821.49	19,000.00	19,000.00	12,405.79	65.29	15,500.00	17,000.00	17,000.00	17,000.00
	REPAIRS ESTIMATE \$2250, QWIKLAW \$425, ECI EQUIP FEE \$2748, POLICEPAK \$4592, MEMORY FOR MDT'S \$900, REPLACEMENT MDT \$2650, MDT DOCKING STATION \$770, REPLACE COMMUNITY SERVICE DESKTOP \$1100								
10-2001-307	DEPT SUPPLIES								
	4,114.63	4,800.00	10,000.00	6,395.53	63.95	8,900.00	4,650.00	4,650.00	4,650.00
	CULLIGAN \$180, PLATE RENEWAL(4) \$24, FIRE EXT SVC \$15, COFFEE SUPPLIES \$175, INVESTIGATIVE SUPPLIES \$700, PRACTICE TARGETS \$150, BATTERIES \$175, PD PAPER \$250, BIG COPIER PAPER \$150, INK/TONER \$1800, GENERAL OFFICE SUPPLIES \$500, MISC EXP \$500								
10-2001-314	PRINTING								
	519.18	1,000.00	1,000.00	558.23	55.82	900.00	1,000.00	1,000.00	1,000.00
	TAXI ID'S(25) \$437.25, PD ID'S(10) \$174.90								



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TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

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<b>Account Number</b>	<b>Previous Year Actual</b>	<b>Previous Year Budget</b>	<b>Current Budget</b>	<b>Expended/ Encumbered</b>	<b>% Spent</b>	<b>Est Annual Expense</b>	<b>Dept Request</b>	<b>Manager Recommend</b>	<b>Council Approved</b>
<b>DEPT TOTAL (2001) - POLICE-ENFORCEMENT</b>									
	1,477,573.25	1,521,316.00	1,599,650.00	1,019,649.69	63.74	1,577,179.00	1,600,609.00	1,508,593.00	1,508,593.00

TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(2002) - POLICE-EMERGENCY MGMT</b>									
10-2002-203	COMMUNICATION								
	1,865.76	2,000.00	2,000.00	699.87	34.99	1,100.00	1,000.00	1,000.00	1,000.00
	EM PHONE \$936								
10-2002-205	CONTRACTED SERVICES								
	7,200.00	9,100.00	5,000.00	0.00	0.00	5,000.00	9,100.00	9,100.00	9,100.00
	STORM DEBRIS CLEAN UP CONTRACT \$5000, PRE EVENT EMERGENCY PUMPING & ADS (EVERY OTHER YEAR) \$4100								
10-2002-207	EMPLOYEE DEVELOPMENT								
	1,234.65	1,350.00	1,500.00	165.00	11.00	650.00	800.00	800.00	800.00
	SPRING EM CONFERENCE (FOOD & LODGING) \$650								
10-2002-307	DEPT SUPPLIES								
	10.66	250.00	500.00	0.00	0.00	0.00	500.00	500.00	500.00
10-2002-315	RENTALS								
	825.00	825.00	825.00	825.00	100.00	825.00	825.00	825.00	825.00
	PROTEC STORAGE \$825								
10-2002-504	DUES & MEMBERSHIPS								
	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00
	NCEMA(2) \$100								
10-2002-508	MISCELLANEOUS								
	0.00	200.00	200.00	0.00	0.00	0.00	200.00	200.00	200.00
10-2002-530	NCEM MESSAGE BRD TRANSMITTER G								
	2,126.25	12,759.00	10,625.00	10,624.75	99.99	0.00	0.00	0.00	0.00
<b>DEPT TOTAL (2002) - POLICE-EMERGENCY MGMT</b>									
	13,362.32	26,584.00	20,750.00	12,414.62	59.82	7,675.00	12,525.00	12,525.00	12,525.00

**TOWN OF ATLANTIC BEACH  
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Account Number	Previous Year Actual	Budget	Current Budget	Expended/ Encumbered	%	Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(2003) - POLICE-COMM OUTREACH</b>										
10-2003-306	CRIME WATCH EXPENSES									
	1,952.90	2,500.00	3,115.00	3,113.64	99.95		3,114.00	2,500.00	2,500.00	2,500.00
	NNO GIVEAWAYS & FREIGHT \$1100, NNO SUPPLIES \$200, PIZZAS FOR NNO \$180, NNO INFLATABLES \$700, NNO BANNER \$270, TRUNK OR TREAT EVENT \$50									
10-2003-526	VIPS EXPENSES									
	365.10	500.00	500.00	0.00	0.00		0.00	500.00	500.00	500.00
<b>DEPT TOTAL (2003) - POLICE-COMM OUTREACH</b>										
	2,318.00	3,000.00	3,615.00	3,113.64	86.13		3,114.00	3,000.00	3,000.00	3,000.00

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(2501) - FIRE-FIRE</b>									
10-2501-101	SALARIES								
	633,926.06	639,995.00	668,709.00	424,134.53	63.42	668,709.00	703,622.00	693,000.00	693,000.00
	Includes holiday \$23,417.08 and flex buffer to maintain 4 firefighters per shift due to sick/vac of \$30,000								
10-2501-102	SALARIES(PT)								
	23,403.39	26,455.00	30,015.00	22,854.63	76.14	30,015.00	21,000.00	21,000.00	21,000.00
10-2501-103	OVERTIME								
	35,321.54	34,785.00	37,599.00	23,599.02	62.76	37,599.00	31,450.00	31,450.00	31,450.00
	FLSA overtime on 28-day schedule yields 4 hours OT for each of 8 FF's and 28 hours OT for 4 FF's monthly. Additional OT hours for manpower to maintain 4 FF's per shift for sick/vac coverage.								
10-2501-105	SOCIAL SECURITY								
	51,591.67	52,370.00	56,075.00	35,265.83	62.89	56,075.00	57,840.00	57,840.00	57,840.00
10-2501-106	RETIREMENT								
	90,224.32	91,010.00	96,233.00	60,521.16	62.89	96,233.00	99,382.00	99,382.00	99,382.00
10-2501-107	401K								
	33,380.31	33,680.00	35,589.00	22,382.27	62.89	35,589.00	36,754.00	36,754.00	36,754.00
10-2501-108	LONGEVITY								
	2,850.00	2,850.00	3,450.00	3,450.00	100.00	3,450.00	3,750.00	3,750.00	3,750.00
10-2501-109	HEALTH/STD/LIFE INS								
	99,778.56	101,000.00	102,525.00	76,321.18	74.44	102,525.00	112,405.00	112,405.00	112,405.00
10-2501-110	DENTAL INSURANCE								
	2,612.24	4,000.00	4,000.00	4,281.13	107.02	4,000.00	4,000.00	4,000.00	4,000.00
10-2501-111	WORKERS COMP								
	21,503.95	22,123.00	25,000.00	18,866.14	75.46	25,000.00	25,000.00	25,000.00	25,000.00
10-2501-113	SHARED COSTS GF/WF								
	-37,000.00	-37,000.00	-37,000.00	0.00	0.00	-37,000.00	-37,000.00	-37,000.00	-37,000.00
10-2501-114	UNEMPLOYMENT RESERVE								
	3,177.34	3,200.00	2,360.00	2,357.58	99.89	2,360.00	0.00	0.00	0.00
10-2501-203	COMMUNICATION								
	4,131.78	4,135.00	4,000.00	1,974.35	49.35	3,800.00	4,000.00	4,000.00	4,000.00
10-2501-207	EMPLOYEE DEVELOPMENT								
	1,554.85	3,200.00	3,200.00	1,319.33	41.22	3,200.00	3,200.00	3,200.00	3,200.00

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
10-2501-209	FUEL								
	8,118.68	10,000.00	10,000.00	3,659.89	36.59	8,500.00	10,000.00	10,000.00	10,000.00
10-2501-212	MAINT & REPAIR EQUIPMENT								
	876.98	1,800.00	1,800.00	254.49	14.13	1,400.00	1,800.00	1,800.00	1,800.00
10-2501-214	OTHER INSURANCE								
	19,873.24	19,875.00	20,000.00	16,946.69	84.73	20,000.00	20,000.00	20,000.00	20,000.00
10-2501-219	STAFF PHYSICAL EXAMS								
	0.00	500.00	500.00	0.00	0.00	0.00	500.00	500.00	500.00
10-2501-222	TELEPHONE & POSTAGE								
	3,530.30	3,255.00	3,200.00	1,981.29	61.91	3,000.00	3,200.00	3,200.00	3,200.00
10-2501-305	COMPUTERS & SMALL EQUIPMENT								
	1,999.00	2,500.00	8,500.00	3,868.41	45.51	8,500.00	7,500.00	7,500.00	7,500.00
	FD reporting software \$1070, replacement Toughbook \$3500, replacement of 2 PC's \$2300, and install/general PC maintenance labor costs								
10-2501-307	DEPT SUPPLIES								
	5,212.13	5,000.00	6,900.00	6,219.69	90.14	6,900.00	6,900.00	6,900.00	6,900.00
10-2501-308	FIRE PREVENTION								
	0.00	750.00	750.00	0.00	0.00	750.00	750.00	750.00	750.00
10-2501-309	FIRE SUPPLIES								
	3,905.38	4,200.00	4,200.00	1,590.80	37.87	3,800.00	4,200.00	4,200.00	4,200.00
10-2501-321	UNIFORMS								
	6,474.87	6,500.00	6,500.00	3,660.86	56.32	6,500.00	6,500.00	6,500.00	6,500.00
10-2501-322	VEHICLE MAINT								
	10,067.02	10,995.00	14,000.00	2,371.63	16.94	10,000.00	14,000.00	14,000.00	14,000.00
10-2501-401	CAPITAL OUTLAY								
	170,194.60	170,195.00	32,200.00	32,198.29	99.99	32,200.00	5,000.00	5,000.00	5,000.00
	Replacement hose \$5000								
10-2501-403	PPE EQUIPMENT								
	9,026.22	9,000.00	3,000.00	1,974.98	65.83	3,000.00	9,000.00	9,000.00	9,000.00
	Replace three sets of turnout gear								
10-2501-504	DUES & MEMBERSHIPS								
	1,052.00	1,500.00	1,500.00	1,012.00	67.46	1,500.00	1,500.00	1,500.00	1,500.00



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10-2501-508 MISCELLANEOUS	2,079.84	2,000.00	2,000.00	692.99	34.64	2,000.00	2,000.00	2,000.00	2,000.00
<b>DEPT TOTAL (2501) - FIRE-FIRE</b>	<b>1,208,866.27</b>	<b>1,229,873.00</b>	<b>1,146,805.00</b>	<b>773,759.16</b>	<b>67.47</b>	<b>1,139,605.00</b>	<b>1,158,253.00</b>	<b>1,147,631.00</b>	<b>1,147,631.00</b>

TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(2502) - FIRE-EMS</b>									
10-2502-208	EMS COLLECTIONS EXP	3,593.94	5,000.00	5,000.00	2,188.69	43.77	5,000.00	5,000.00	5,000.00
10-2502-209	FUEL	2,771.30	3,200.00	4,400.00	1,329.72	30.22	3,200.00	4,400.00	4,400.00
10-2502-307	DEPT SUPPLIES	10.75	500.00	500.00	0.00	0.00	400.00	500.00	500.00
10-2502-316	RESCUE SUPPLIES	16,566.76	17,000.00	15,100.00	8,500.13	56.29	15,000.00	15,100.00	15,100.00
10-2502-322	VEHICLE MAINT	573.49	2,000.00	2,000.00	296.59	14.82	2,000.00	2,000.00	2,000.00
10-2502-403	PPE EQUIPMENT	182.05	300.00	300.00	0.00	0.00	300.00	300.00	300.00
10-2502-508	MISCELLANEOUS	264.11	500.00	500.00	0.00	0.00	450.00	500.00	500.00
<b>DEPT TOTAL (2502) - FIRE-EMS</b>									
		23,962.40	28,500.00	27,800.00	12,315.13	44.29	26,350.00	27,800.00	27,800.00

**TOWN OF ATLANTIC BEACH  
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Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(2503) - FIRE-RESCUE</b>									
10-2503-207	EMPLOYEE DEVELOPMENT								
	1,862.84	2,000.00	2,000.00	425.00	21.25	2,000.00	2,000.00	2,000.00	2,000.00
10-2503-209	FUEL								
	3,522.07	4,000.00	4,000.00	1,662.18	41.55	3,400.00	4,000.00	4,000.00	4,000.00
10-2503-316	RESCUE SUPPLIES								
	4,624.87	5,000.00	5,000.00	2,344.10	46.88	4,500.00	5,000.00	5,000.00	5,000.00
10-2503-508	MISCELLANEOUS								
	878.96	1,000.00	1,000.00	40.51	4.05	800.00	1,000.00	1,000.00	1,000.00
<b>DEPT TOTAL (2503) - FIRE-RESCUE</b>									
	10,888.74	12,000.00	12,000.00	4,471.79	37.26	10,700.00	12,000.00	12,000.00	12,000.00

TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(2504) - FIRE-LIFEGUARDS</b>									
10-2504-101	SALARIES								
	34,594.30	34,375.00	32,000.00	13,789.25	43.09	32,000.00	32,000.00	32,000.00	32,000.00
10-2504-103	OVERTIME								
	172.18	500.00	100.00	76.07	76.07	100.00	100.00	100.00	100.00
10-2504-105	SOCIAL SECURITY								
	2,659.69	2,645.00	2,000.00	1,060.74	53.03	2,000.00	2,000.00	2,000.00	2,000.00
10-2504-111	WORKERS COMP								
	1,659.32	1,660.00	1,910.00	1,387.74	72.65	1,910.00	1,910.00	1,910.00	1,910.00
10-2504-114	UNEMPLOYMENT RESERVE								
	236.27	245.00	132.00	131.06	99.28	132.00	0.00	0.00	0.00
10-2504-201	ADVERTISING								
	86.10	140.00	250.00	0.00	0.00	250.00	250.00	250.00	250.00
10-2504-203	COMMUNICATION								
	830.00	1,000.00	900.00	0.00	0.00	900.00	900.00	900.00	900.00
10-2504-307	DEPT SUPPLIES								
	683.98	2,500.00	2,000.00	72.00	3.60	2,000.00	2,000.00	2,000.00	2,000.00
10-2504-321	UNIFORMS								
	1,811.21	1,500.00	1,500.00	0.00	0.00	1,500.00	1,500.00	1,500.00	1,500.00
10-2504-322	VEHICLE MAINT								
	500.64	500.00	400.00	0.00	0.00	0.00	400.00	400.00	400.00
10-2504-325	JR LIFEGUARD PROGRAM SUPPLIES								
	3,979.22	3,000.00	3,400.00	545.80	16.05	3,400.00	3,400.00	3,400.00	3,400.00
10-2504-401	CAPITAL OUTLAY								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-2504-508	MISCELLANEOUS								
	260.78	800.00	540.00	0.00	0.00	540.00	540.00	540.00	540.00
<b>DEPT TOTAL (2504) - FIRE-LIFEGUARDS</b>									
	47,473.69	48,865.00	45,132.00	17,062.66	37.80	44,732.00	45,000.00	45,000.00	45,000.00

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(3001) - BUILDING INSPECTIONS</b>									
10-3001-101	SALARIES								
	108,246.48	108,000.00	130,699.00	78,639.97	60.16	130,699.00	146,077.00	142,000.00	142,000.00
10-3001-103	OVERTIME								
	35.45	50.00	235.00	230.39	98.03	235.00	0.00	0.00	0.00
10-3001-105	SOCIAL SECURITY								
	8,137.86	8,120.00	9,960.00	5,958.18	59.82	9,960.00	11,175.00	11,175.00	11,175.00
10-3001-106	RETIREMENT								
	12,444.62	12,505.00	17,095.00	10,056.60	58.82	17,095.00	19,750.00	19,750.00	19,750.00
10-3001-107	401K								
	4,603.52	4,625.00	6,326.00	3,719.15	58.79	6,326.00	7,304.00	7,304.00	7,304.00
10-3001-108	LONGEVITY								
	500.00	500.00	500.00	600.00	120.00	600.00	900.00	900.00	900.00
10-3001-109	HEALTH/STD/LIFE INS								
	14,290.08	15,000.00	18,945.00	13,376.22	70.60	18,945.00	24,108.00	24,108.00	24,108.00
10-3001-110	DENTAL INSURANCE								
	933.60	2,000.00	2,000.00	430.20	21.51	2,000.00	2,000.00	2,000.00	2,000.00
10-3001-111	WORKERS COMP								
	1,431.86	2,100.00	1,625.00	1,237.44	76.15	1,625.00	1,625.00	1,625.00	1,625.00
10-3001-114	UNEMPLOYMENT RESERVE								
	591.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-3001-201	ADVERTISING								
	0.00	150.00	570.00	569.23	99.86	570.00	550.00	550.00	550.00
10-3001-203	COMMUNICATION								
	827.50	900.00	1,000.00	592.62	59.26	1,000.00	1,000.00	1,000.00	1,000.00
10-3001-207	EMPLOYEE DEVELOPMENT								
	1,932.49	1,935.00	3,275.00	3,469.57	105.94	3,500.00	3,275.00	3,275.00	3,275.00
10-3001-209	FUEL								
	1,806.85	2,230.00	2,000.00	1,108.83	55.44	2,000.00	2,000.00	2,000.00	2,000.00
10-3001-212	MAINT & REPAIR EQUIPMENT								
	1,724.49	2,000.00	2,000.00	1,204.71	60.23	2,000.00	2,000.00	2,000.00	2,000.00
10-3001-214	OTHER INSURANCE								
	1,487.42	2,000.00	1,495.00	1,126.99	75.38	1,495.00	1,495.00	1,495.00	1,495.00
	Liability insurance								

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10-3001-222	TELEPHONE & POSTAGE								
	1,647.91	1,700.00	2,395.00	1,238.70	51.72	2,395.00	2,395.00	2,395.00	2,395.00
10-3001-305	COMPUTERS & SMALL EQUIPMENT								
	665.50	1,000.00	1,500.00	714.17	47.61	1,500.00	16,500.00	1,500.00	1,500.00
	One PC replacement at \$1100, and estimated install/PC repair labor fees. (Researching permitting software - estimated \$15,000)								
10-3001-307	DEPT SUPPLIES								
	1,890.35	2,000.00	2,000.00	1,710.37	85.51	2,000.00	2,000.00	2,000.00	2,000.00
10-3001-322	VEHICLE MAINT								
	351.63	1,000.00	1,200.00	664.39	55.36	1,200.00	1,200.00	1,200.00	1,200.00
10-3001-401	CAPITAL OUTLAY								
	0.00	0.00	23,730.00	23,728.34	99.99	23,730.00	25,000.00	0.00	0.00
	(Requested replacement of 2006 Ford Escape)								
10-3001-504	DUES & MEMBERSHIPS								
	245.00	350.00	350.00	290.00	82.85	350.00	350.00	350.00	350.00
10-3001-508	MISCELLANEOUS								
	261.99	500.00	500.00	83.97	16.79	500.00	500.00	500.00	500.00
10-3001-522	HOMEOWNERS RELIEF FUND								
	288.00	280.00	100.00	189.00	189.00	100.00	150.00	150.00	150.00
<b>DEPT TOTAL (3001) - BUILDING INSPECTIONS</b>									
	164,343.60	169,545.00	229,500.00	150,939.04	65.76	229,825.00	271,354.00	227,277.00	227,277.00

TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

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<b>(3501) - PLANNING &amp; ZONING</b>									
10-3501-101	SALARIES								
	56,194.46	57,000.00	58,770.00	36,080.91	61.39	58,770.00	60,169.00	60,169.00	60,169.00
10-3501-105	SOCIAL SECURITY								
	4,335.69	4,365.00	4,525.00	2,790.39	61.66	4,525.00	4,603.00	4,603.00	4,603.00
10-3501-106	RETIREMENT								
	7,629.29	7,665.00	7,980.00	4,911.96	61.55	7,980.00	8,135.00	7,500.00	7,500.00
10-3501-107	401K								
	2,822.22	2,850.00	2,955.00	1,816.55	61.47	2,955.00	3,009.00	3,009.00	3,009.00
10-3501-108	LONGEVITY								
	250.00	250.00	250.00	250.00	100.00	250.00	250.00	250.00	250.00
10-3501-109	HEALTH/STD/LIFE INS								
	7,133.28	7,140.00	8,330.00	5,457.13	65.51	8,330.00	8,072.00	7,500.00	7,500.00
10-3501-110	DENTAL INSURANCE								
	0.00	500.00	1,000.00	385.60	38.56	1,000.00	1,000.00	1,000.00	1,000.00
10-3501-111	WORKERS COMP								
	477.28	700.00	575.00	340.74	59.25	575.00	575.00	575.00	575.00
10-3501-114	UNEMPLOYMENT RESERVE								
	214.00	220.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-3501-201	ADVERTISING								
	1,239.27	2,000.00	1,000.00	474.44	47.44	1,000.00	1,000.00	1,000.00	1,000.00
10-3501-203	COMMUNICATION								
	827.59	830.00	970.00	592.67	61.10	970.00	970.00	970.00	970.00
10-3501-205	CONTRACTED SERVICES								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-3501-207	EMPLOYEE DEVELOPMENT								
	2,405.79	2,415.00	2,440.00	2,224.32	91.16	2,440.00	2,440.00	2,440.00	2,440.00
10-3501-209	FUEL								
	1,249.64	1,500.00	1,375.00	751.31	54.64	1,375.00	1,375.00	1,200.00	1,200.00
10-3501-212	MAINT & REPAIR EQUIPMENT								
	411.43	500.00	100.00	0.00	0.00	100.00	100.00	100.00	100.00
10-3501-214	OTHER INSURANCE								
	1,297.41	1,400.00	730.00	729.07	99.87	730.00	845.00	845.00	845.00
	Liability insurance								

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10-3501-222	TELEPHONE & POSTAGE								
	1,102.96	1,200.00	1,200.00	708.74	59.06	1,200.00	1,200.00	1,200.00	1,200.00
10-3501-305	COMPUTERS & SMALL EQUIPMENT								
	42.50	800.00	1,000.00	1,103.56	110.35	1,000.00	500.00	500.00	500.00
10-3501-307	DEPT SUPPLIES								
	2,418.73	2,480.00	1,500.00	1,330.16	88.67	1,500.00	1,500.00	1,500.00	1,500.00
10-3501-504	DUES & MEMBERSHIPS								
	285.00	300.00	300.00	245.00	81.66	300.00	300.00	300.00	300.00
10-3501-508	MISCELLANEOUS								
	89.99	100.00	0.00	0.00	0.00	0.00	100.00	100.00	100.00
10-3501-530	NCDOT BIKE PLANNING GRANT EXP								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>DEPT TOTAL (3501) - PLANNING &amp; ZONING</b>									
	90,426.53	94,215.00	95,000.00	60,192.55	63.36	95,000.00	96,143.00	94,761.00	94,761.00



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**EXPENSE WORKSHEET REPORT**

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<b>(4001) - PUB SVC-PUBLIC WORKS</b>									
10-4001-101	SALARIES								
	243,545.07	245,695.00	241,610.00	148,168.98	61.32	241,610.00	251,024.00	251,024.00	251,024.00
10-4001-102	SALARIES(PT)								
	4,152.14	4,100.00	4,000.00	2,594.29	64.85	4,000.00	4,000.00	4,000.00	4,000.00
10-4001-103	OVERTIME								
	9,241.42	10,330.00	10,000.00	6,131.63	61.31	10,000.00	10,000.00	10,000.00	10,000.00
10-4001-105	SOCIAL SECURITY								
	19,485.70	19,945.00	19,615.00	12,048.08	61.42	19,615.00	20,275.00	20,275.00	20,275.00
10-4001-106	RETIREMENT								
	34,355.99	34,730.00	34,265.00	21,098.07	61.57	34,265.00	35,291.00	35,291.00	35,291.00
10-4001-107	401K								
	12,708.61	12,850.00	12,675.00	7,802.51	61.55	12,675.00	13,052.00	13,052.00	13,052.00
10-4001-108	LONGEVITY								
	1,550.00	1,550.00	1,750.00	1,750.00	100.00	1,750.00	1,950.00	1,950.00	1,950.00
10-4001-109	HEALTH/STD/LIFE INS								
	48,013.75	50,000.00	51,200.00	38,081.19	74.37	51,200.00	55,962.00	55,962.00	55,962.00
10-4001-110	DENTAL INSURANCE								
	1,473.58	2,300.00	2,300.00	784.80	34.12	2,300.00	2,300.00	2,300.00	2,300.00
10-4001-111	WORKERS COMP								
	21,117.05	22,120.00	19,660.00	16,678.60	84.83	19,660.00	19,650.00	19,650.00	19,650.00
10-4001-113	SHARED COSTS GF/WF								
	-68,000.00	-68,000.00	-68,000.00	0.00	0.00	-68,000.00	-68,000.00	-83,000.00	-83,000.00
10-4001-114	UNEMPLOYMENT RESERVE								
	1,734.56	1,750.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4001-203	COMMUNICATION								
	0.00	150.00	700.00	0.00	0.00	700.00	700.00	700.00	700.00
10-4001-205	CONTRACTED SERVICES								
	4,499.82	5,200.00	3,500.00	927.00	26.48	3,500.00	2,000.00	2,000.00	2,000.00
10-4001-207	EMPLOYEE DEVELOPMENT								
	2,386.78	2,467.00	1,350.00	1,443.65	106.93	1,350.00	2,000.00	2,000.00	2,000.00
10-4001-209	FUEL								
	25,470.51	25,173.00	24,300.00	12,885.35	53.02	24,300.00	24,300.00	24,300.00	24,300.00

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10-4001-212	MAINT & REPAIR EQUIPMENT								
	10,185.03	11,160.00	9,500.00	4,657.23	49.02	9,500.00	9,500.00	9,500.00	9,500.00
10-4001-214	OTHER INSURANCE								
	24,539.92	24,000.00	26,450.00	20,633.63	78.00	26,450.00	25,000.00	25,000.00	25,000.00
10-4001-216	PROFESSIONAL SERVICE								
	800.00	0.00	4,520.00	4,018.50	88.90	4,520.00	4,500.00	4,500.00	4,500.00
10-4001-218	PUBLIC HEALTH								
	0.00	1,000.00	3,250.00	2,304.82	70.91	3,250.00	3,000.00	3,000.00	3,000.00
10-4001-220	STORM DRAINAGE								
	7,593.40	8,065.00	12,000.00	11,841.80	98.68	12,000.00	5,000.00	5,000.00	5,000.00
10-4001-221	STREET LIGHTS								
	76,172.15	77,150.00	77,000.00	44,848.00	58.24	77,000.00	77,000.00	77,000.00	77,000.00
10-4001-222	TELEPHONE & POSTAGE								
	1,917.58	2,100.00	2,100.00	1,133.42	53.97	2,100.00	2,000.00	2,000.00	2,000.00
10-4001-223	UTILITIES								
	31,689.07	33,090.00	28,500.00	19,099.93	67.01	31,000.00	31,500.00	31,500.00	31,500.00
10-4001-303	BEAUTIFICATION EXPENSE								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4001-304	BUILDING MAINT								
	20,188.05	22,500.00	28,000.00	24,587.59	87.81	28,000.00	20,000.00	20,000.00	20,000.00
10-4001-305	COMPUTERS & SMALL EQUIPMENT								
	2,710.08	2,750.00	2,700.00	1,324.89	49.07	2,700.00	2,500.00	2,500.00	2,500.00
	2 PCs - \$2200; Fleet Maintenance Software - \$130; and install/maint fees								
10-4001-307	DEPT SUPPLIES								
	12,467.85	12,000.00	13,000.00	9,278.26	71.37	13,000.00	13,000.00	12,000.00	12,000.00
10-4001-310	JANITORIAL SUPPLIES								
	5,868.50	6,000.00	7,000.00	4,657.28	66.53	7,000.00	7,000.00	6,000.00	6,000.00
10-4001-311	LANDSCAPING								
	7,128.42	7,700.00	6,000.00	2,721.77	45.36	6,000.00	6,000.00	4,000.00	4,000.00
10-4001-321	UNIFORMS								
	6,016.52	7,000.00	6,200.00	3,479.20	56.11	6,200.00	6,200.00	6,200.00	6,200.00
10-4001-322	VEHICLE MAINT								
	11,511.13	15,000.00	11,250.00	5,163.52	45.89	11,250.00	11,000.00	11,000.00	11,000.00

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10-4001-401	CAPITAL OUTLAY								
	37,809.99	38,500.00	109,630.00	109,627.66	99.99	109,630.00	0.00	0.00	0.00
10-4001-504	DUES & MEMBERSHIPS								
	83.68	100.00	100.00	74.38	74.38	100.00	50.00	50.00	50.00
10-4001-510	DREDGING								
	34,663.78	35,500.00	48,000.00	0.00	0.00	48,000.00	48,000.00	48,000.00	48,000.00
10-4001-512	SIDEWALKS								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4001-527	BEACH ACCESS -CAMA GRANT EXPEN								
	0.00	89,475.00	89,475.00	82,230.00	91.90	89,475.00	0.00	0.00	0.00
10-4001-528	BRIDGE ABUTMENT -CAMA GRANT EX								
	0.00	0.00	136,916.00	19,800.00	14.46	136,916.00	0.00	0.00	0.00
10-4001-601	TRANSFER TO BEACH NOUR								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>DEPT TOTAL (4001) - PUB SVC-PUBLIC WORKS</b>									
	653,080.13	763,450.00	980,516.00	641,876.03	65.46	983,016.00	645,754.00	626,754.00	626,754.00

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<b>(4002) - PUB SVC-SOLID WASTE</b>									
10-4002-101	SALARIES								
	30,006.87	30,170.00	30,520.00	18,845.07	61.74	30,520.00	33,136.00	33,136.00	33,136.00
10-4002-103	OVERTIME								
	471.55	2,000.00	2,000.00	430.80	21.54	2,000.00	2,000.00	2,000.00	2,000.00
10-4002-105	SOCIAL SECURITY								
	2,356.21	2,435.00	2,500.00	1,496.77	59.87	2,500.00	2,688.00	2,688.00	2,688.00
10-4002-106	RETIREMENT								
	4,153.28	4,235.00	4,430.00	2,639.91	59.59	4,430.00	4,751.00	4,751.00	4,751.00
10-4002-107	401K								
	1,536.43	1,590.00	1,630.00	976.29	59.89	1,630.00	1,757.00	1,757.00	1,757.00
10-4002-108	LONGEVITY								
	250.00	250.00	250.00	250.00	100.00	250.00	350.00	350.00	350.00
10-4002-109	HEALTH/STD/LIFE INS								
	7,092.96	7,590.00	7,800.00	5,430.25	69.61	7,800.00	7,986.00	7,986.00	7,986.00
10-4002-110	DENTAL INSURANCE								
	388.00	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00	1,000.00	1,000.00
10-4002-114	UNEMPLOYMENT RESERVE								
	213.58	220.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4002-209	FUEL								
	8,917.77	10,750.00	11,850.00	4,834.99	40.80	11,850.00	10,000.00	10,000.00	10,000.00
10-4002-211	LANDFILL FEES								
	93,090.98	102,000.00	102,000.00	52,455.66	51.42	100,000.00	102,000.00	102,000.00	102,000.00
Anticipating a 2% CIP increase									
10-4002-224	WASTE CONTRACTED SERVICES								
	292,506.52	300,000.00	300,000.00	172,670.30	57.55	295,000.00	300,000.00	300,000.00	300,000.00
Anticipating 2% CPI increase									
10-4002-307	DEPT SUPPLIES								
	11,819.07	8,100.00	8,100.00	10,562.31	130.39	10,600.00	12,000.00	10,000.00	10,000.00
Trash carts and recycle carts									
10-4002-321	UNIFORMS								
	534.56	700.00	700.00	428.40	61.20	700.00	700.00	700.00	700.00

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10-4002-322	VEHICLE MAINT								
	5,241.03	5,645.00	5,000.00	6,629.83	132.59	5,000.00	7,000.00	7,000.00	7,000.00
10-4002-401	CAPITAL OUTLAY								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>DEPT TOTAL (4002) - PUB SVC-SOLID WASTE</b>									
	458,578.81	476,685.00	477,780.00	277,650.58	58.11	473,280.00	485,368.00	483,368.00	483,368.00

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<b>(4003) - PUB SVC-ROADWAYS</b>									
10-4003-101	SALARIES								
	134,375.41	135,000.00	141,010.00	86,608.81	61.42	141,010.00	145,632.00	145,632.00	145,632.00
10-4003-103	OVERTIME								
	3,767.79	6,000.00	3,000.00	2,168.13	72.27	3,000.00	3,000.00	3,000.00	3,000.00
10-4003-105	SOCIAL SECURITY								
	10,455.51	10,645.00	11,050.00	6,742.71	61.02	11,050.00	11,371.00	11,371.00	11,371.00
10-4003-106	RETIREMENT								
	18,801.08	18,875.00	19,640.00	12,131.09	61.76	19,640.00	20,095.00	20,095.00	20,095.00
10-4003-107	401K								
	6,954.67	6,985.00	7,220.00	4,486.37	62.13	7,220.00	7,432.00	7,432.00	7,432.00
10-4003-108	LONGEVITY								
	950.00	950.00	950.00	950.00	100.00	950.00	1,100.00	1,100.00	1,100.00
10-4003-109	HEALTH/STD/LIFE INS								
	21,359.52	22,000.00	21,890.00	16,344.51	74.66	21,890.00	24,102.00	24,102.00	24,102.00
10-4003-110	DENTAL INSURANCE								
	0.00	1,000.00	1,000.00	0.00	0.00	500.00	500.00	500.00	500.00
10-4003-114	UNEMPLOYMENT RESERVE								
	649.22	660.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4003-205	CONTRACTED SERVICES								
	1,280.00	1,000.00	500.00	0.00	0.00	500.00	500.00	500.00	500.00
10-4003-209	FUEL								
	583.71	1,000.00	500.00	139.31	27.86	500.00	500.00	500.00	500.00
10-4003-212	MAINT & REPAIR EQUIPMENT								
	488.02	2,000.00	2,000.00	48.45	2.42	2,000.00	2,000.00	2,000.00	2,000.00
10-4003-313	PAVING/PATCHING								
	208,089.37	211,680.00	8,175.00	7,673.79	93.86	8,175.00	5,000.00	5,000.00	5,000.00
10-4003-320	TRAFFIC CONTROL DEVICES								
	13,273.33	13,255.00	3,000.00	123.80	4.12	3,000.00	3,000.00	3,000.00	3,000.00
10-4003-509	DRAINAGE								
	381,466.41	443,022.00	80,275.00	78,374.57	97.63	80,275.00	4,000.00	4,000.00	4,000.00
10-4003-511	GRADING/GRAVEL								
	0.00	3,000.00	3,000.00	0.00	0.00	3,000.00	3,000.00	3,000.00	3,000.00

TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT

Account Number	Previous Year		Current	Expended/	%	Est Annual	Dept	Manager	Council
	Actual	Budget	Budget	Encumbered	Spent	Expense	Request	Recommend	Approved
10-4003-512	SIDEWALKS								
	0.00	5,000.00	500.00	0.00	0.00	500.00	500.00	500.00	500.00
10-4003-601	TRANSFER TO POWELL BILL								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>DEPT TOTAL (4003) - PUB SVC-ROADWAYS</b>									
	802,494.04	882,072.00	303,710.00	215,791.54	71.05	303,210.00	231,732.00	231,732.00	231,732.00

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(4005) - PUB SVC- BEACH ACCESS</b>									
10-4005-101	SALARIES								
	20,951.75	32,000.00	25,000.00	10,086.68	40.34	25,000.00	5,000.00	5,000.00	5,000.00
10-4005-103	OVERTIME								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4005-105	SOCIAL SECURITY								
	1,602.89	3,060.00	3,000.00	771.63	25.72	3,000.00	400.00	400.00	400.00
10-4005-114	UNEMPLOYMENT RESERVE								
	301.69	310.00	34.00	33.59	98.79	34.00	0.00	0.00	0.00
10-4005-203	COMMUNICATION								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-4005-205	CONTRACTED SERVICES								
	8,200.00	8,200.00	7,000.00	6,900.00	98.57	7,000.00	7,000.00	7,000.00	7,000.00
Sand Fence Contract \$6900									
10-4005-216	PROFESSIONAL SERVICE								
	6,680.00	13,200.00	4,000.00	3,500.00	87.50	4,000.00	4,000.00	4,000.00	4,000.00
10-4005-223	UTILITIES								
	3,211.88	3,000.00	3,500.00	1,963.25	56.09	3,500.00	3,500.00	3,500.00	3,500.00
10-4005-304	BUILDING MAINT								
	7,555.85	9,645.00	5,000.00	3,077.10	61.54	5,000.00	5,000.00	5,000.00	5,000.00
10-4005-307	DEPT SUPPLIES								
	6,353.60	7,725.00	8,500.00	1,851.73	21.78	8,500.00	10,000.00	8,000.00	8,000.00
BOARDWALK MAINTENANCE, CIRCLE PLAYGROUND UPKEEP, VOLLEYBALL/SOCCER SUPPLIES/COURTS, BEACH TRASH CANS, WHEELCHAIR UPKEEP/REPLACEMENTS									
10-4005-310	JANITORIAL SUPPLIES								
	4,069.59	5,000.00	9,000.00	7,647.63	84.97	9,000.00	8,000.00	5,000.00	5,000.00
10-4005-311	LANDSCAPING								
	214.11	1,000.00	1,200.00	0.00	0.00	1,200.00	1,200.00	1,200.00	1,200.00
10-4005-318	SMALL EQUIPMENT								
	923.63	2,100.00	2,500.00	0.00	0.00	2,500.00	2,500.00	2,500.00	2,500.00
10-4005-321	UNIFORMS								
	0.00	500.00	500.00	0.00	0.00	500.00	500.00	500.00	500.00
10-4005-324	PARKING SUPPLIES								
	4,524.71	5,000.00	4,500.00	882.09	19.60	4,500.00	4,500.00	4,500.00	4,500.00



**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
10-4005-402									
RENTALS	2,620.97	4,000.00	7,000.00	2,760.12	39.43	7,000.00	15,000.00	15,000.00	15,000.00
Handheld machines (5) lease: \$2365; Handheld transaction fees: \$400; Paystation reports/mgmt: \$3000 (\$250*12); Paystation connectivity fee up to 2000 transactions/month - seasonal \$600 (\$100*6), off-season \$150 (\$25*6); First Data transaction fees: ~\$0.20/swipe @ 30,000 swipes (120 days, 250/day) = \$6000; Enforcement/citation fees \$1500 (\$3/ticket ~500 tickets, \$50/month minimum); Tablets connectivity fees \$912 (\$38*2*12)									
<b>DEPT TOTAL (4005) - PUB SVC- BEACH ACCESS</b>	67,210.67	94,740.00	80,734.00	39,473.82	48.89	80,734.00	66,600.00	61,600.00	61,600.00

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(5001) - COMMUNITY EVENTS/ RECREATION</b>									
10-5001-201	ADVERTISING								
	443.55	750.00	200.00	155.20	77.60	200.00	200.00	200.00	200.00
10-5001-203	COMMUNICATION								
	472.73	475.00	1,500.00	978.00	65.20	1,500.00	1,500.00	1,500.00	1,500.00
	Splash pad internet and data lines								
10-5001-205	CONTRACTED SERVICES								
	286,271.03	294,774.00	9,000.00	6,044.25	67.15	9,000.00	9,000.00	9,000.00	9,000.00
	Seasonal port-a-johns								
10-5001-212	MAINT & REPAIR EQUIPMENT								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-5001-216	PROFESSIONAL SERVICE								
	30,382.20	32,365.00	16,900.00	14,976.00	88.61	16,900.00	18,900.00	18,900.00	18,900.00
	Special Events/Marketing Coordinator								
10-5001-307	DEPT SUPPLIES								
	4,141.78	5,500.00	6,000.00	2,294.38	38.23	6,000.00	6,000.00	5,000.00	5,000.00
	Splash pad supplies/chemicals; Park supplies								
10-5001-311	LANDSCAPING								
	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	2,500.00	2,500.00
10-5001-318	SMALL EQUIPMENT								
	3,500.00	3,500.00	1,500.00	0.00	0.00	1,500.00	1,000.00	1,000.00	1,000.00
10-5001-401	CAPITAL OUTLAY								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-5001-504	DUES & MEMBERSHIPS								
	0.00	0.00	0.00	200.00	0.00	200.00	200.00	200.00	200.00
	Annual splashpad health dept permit								
10-5001-506	COMMUNITY PROMOTION								
	27,078.10	32,714.00	34,485.00	24,566.47	71.23	34,485.00	34,000.00	32,000.00	32,000.00
	Memorial Fireworks: \$7,000, July 4 Fireworks: \$14,000, Summer movies \$7500, First Night \$1000, Saturday in the Park: \$2,000								
10-5001-507	CHRISTMAS EVENT								
	4,091.27	5,700.00	5,000.00	4,450.18	89.00	5,000.00	5,000.00	5,000.00	5,000.00

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
10-5001-508	MISCELLANEOUS	300.00	500.00	500.00	0.00	0.00	500.00	500.00	500.00
10-5001-509	BEACH MUSIC FESTIVAL	28,381.40	29,000.00	20,000.00	14,605.00	73.02	20,000.00	20,000.00	20,000.00
10-5001-510	PARK GRAND OPENING	2,286.80	2,290.00	0.00	0.00	0.00	2,000.00	0.00	0.00
10-5001-521	FLAGS AND BANNERS	16,371.23	16,375.00	13,000.00	6,784.88	52.19	13,000.00	13,000.00	13,000.00
<b>DEPT TOTAL (5001) - COMMUNITY EVENTS/ RECREATION</b>									
		403,720.09	423,943.00	108,085.00	75,054.36	69.44	110,285.00	111,800.00	108,800.00
<b>FUND TOTAL (10) - GENERAL FUND</b>									
		6,449,212.15	6,900,002.00	6,281,082.00	3,860,663.50	61.46	6,241,010.00	5,950,130.00	5,780,894.00

TOWN OF ATLANTIC BEACH  
**REVENUE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Revenue To Date	% Spent	Estimated Entire Year	Estimated Next Year	Council Approved
<b>PUBLIC UTILITIES FUND</b>								
30-0500-203	FEMA INCOME							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-0500-301	AVAILABILITY FEE							
	5,413.11	5,000.00	5,000.00	3,786.69	75.73	5,000.00	5,000.00	5,000.00
30-0500-304	CONNECTION FEES							
	2,100.00	1,650.00	2,700.00	2,700.00	100.00	2,700.00	2,700.00	2,700.00
30-0500-305	FIRE HYDRANTS/SPRINKLER HEADS							
	5,088.00	5,088.00	8,426.00	8,426.00	100.00	8,426.00	5,000.00	5,000.00
30-0500-306	WATER IMPACT FEE							
	21,000.00	21,000.00	33,000.00	33,000.00	100.00	33,000.00	22,300.00	22,300.00
30-0500-308	LATE FEES							
	19,276.44	17,800.00	15,000.00	14,270.57	95.13	15,000.00	18,000.00	18,000.00
30-0500-312	RECONNECT FEES							
	275.00	50.00	50.00	135.00	270.00	50.00	50.00	50.00
30-0500-313	RETURNED CHECK FEE							
	475.00	350.00	350.00	250.00	71.42	350.00	350.00	350.00
30-0500-404	SALE OF EQUIPMENT							
	0.00	0.00	10,905.00	10,905.75	100.00	10,905.00	0.00	0.00
30-0500-421	UTILITY COLLECTIONS							
	949,148.12	925,000.00	972,907.00	662,730.78	68.11	980,000.00	980,000.00	980,000.00
30-0500-430	GAIN ON FIXED ASSETS							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-0500-501	INTEREST ON CHECKING							
	202.88	400.00	100.00	555.17	555.17	500.00	100.00	100.00
30-0500-502	INTEREST - INVESTMENTS							
	5,681.39	6,000.00	5,000.00	2,510.31	50.20	2,500.00	3,500.00	3,500.00
30-0500-801	MISCELLANEOUS INCOME							
	1,039.75	1,000.00	0.00	413.29	0.00	0.00	0.00	0.00
30-0500-802	INSURANCE PROCEEDS - UF							
	22,922.46	22,922.00	0.00	0.00	0.00	0.00	0.00	0.00
30-0500-804	WRITE OFF OF BAD DEBTS							
	-538.92	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-0500-901	FUND BAL APPROPRIATED							
	0.00	345,057.00	204,350.00	0.00	0.00	199,459.00	0.00	0.00

TOWN OF ATLANTIC BEACH  
**REVENUE WORKSHEET REPORT**

<b>Account Number</b>	<b>Previous Year Actual</b>	<b>Year Budget</b>	<b>Current Budget</b>	<b>Revenue To Date</b>	<b>% Spent</b>	<b>Estimated Entire Year</b>	<b>Estimated Next Year</b>	<b>Council Approved</b>
<b>PUBLIC UTILITIES FUND GRAND TOTAL :</b>								
	1,032,083.23	1,351,317.00	1,257,788.00	739,683.56	58.80	1,257,890.00	1,037,000.00	1,037,000.00
<b>REPORT GRAND TOTAL :</b>								
	6,988,670.52	8,556,587.00	7,879,693.00	5,468,794.48	69.40	7,841,723.00	7,047,894.00	7,047,894.00

**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>FUND (30) - PUBLIC UTILITIES FUND</b>									
<b>(4004) - UTILITIES - WATER</b>									
30-4004-101	SALARIES								
	175,192.66	176,175.00	207,600.00	123,059.70	59.27	207,600.00	190,897.00	190,897.00	190,897.00
30-4004-103	OVERTIME								
	13,549.23	14,000.00	14,000.00	9,579.35	68.42	14,000.00	14,000.00	14,000.00	14,000.00
30-4004-105	SOCIAL SECURITY								
	13,668.98	14,525.00	16,500.00	9,581.40	58.06	16,500.00	15,666.00	15,666.00	15,666.00
30-4004-106	RETIREMENT								
	25,782.11	25,935.00	30,243.00	18,216.73	60.23	30,243.00	27,687.00	27,687.00	27,687.00
30-4004-107	401K								
	9,537.38	9,595.00	11,185.00	6,736.97	60.23	11,185.00	10,240.00	10,240.00	10,240.00
30-4004-108	LONGEVITY								
	1,850.00	1,850.00	2,100.00	2,100.00	100.00	2,100.00	1,900.00	1,900.00	1,900.00
30-4004-109	HEALTH/STD/LIFE INS								
	28,425.60	28,505.00	33,360.00	24,158.92	72.41	33,360.00	32,110.00	32,110.00	32,110.00
30-4004-110	DENTAL INSURANCE								
	2,472.80	2,875.00	4,000.00	2,000.00	50.00	4,000.00	4,000.00	4,000.00	4,000.00
30-4004-111	WORKERS COMP								
	4,658.83	7,500.00	5,500.00	3,901.74	70.94	5,500.00	5,500.00	5,500.00	5,500.00
30-4004-112	RETIREE BENEFITS								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-4004-113	SHARED COSTS GF/WF								
	250,000.00	250,000.00	250,000.00	0.00	0.00	250,000.00	250,000.00	265,000.00	265,000.00
30-4004-114	UNEMPLOYMENT RESERVE								
	851.29	940.00	500.00	0.00	0.00	500.00	500.00	500.00	500.00
30-4004-201	ADVERTISING								
	0.00	500.00	500.00	601.09	120.21	602.00	500.00	500.00	500.00
30-4004-203	COMMUNICATION								
	1,940.60	3,000.00	3,000.00	1,535.82	51.19	3,000.00	3,000.00	3,000.00	3,000.00
30-4004-205	CONTRACTED SERVICES								
	64,463.25	77,995.00	84,000.00	78,551.62	93.51	84,000.00	58,000.00	58,000.00	58,000.00

Southern Corrosion \$44K, Conetics, Lagoon pumping, Pump repairs
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**TOWN OF ATLANTIC BEACH  
EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
30-4004-207	EMPLOYEE DEVELOPMENT								
	1,734.10	3,200.00	4,500.00	4,092.72	90.94	4,500.00	4,500.00	4,500.00	4,500.00
30-4004-209	FUEL								
	14,261.44	13,950.00	20,000.00	8,282.98	41.41	20,000.00	15,000.00	15,000.00	15,000.00
30-4004-210	LAB ANALYSIS								
	14,832.97	18,000.00	20,000.00	8,334.94	41.67	20,000.00	20,000.00	20,000.00	20,000.00
30-4004-212	MAINT & REPAIR EQUIPMENT								
	29,936.39	30,815.00	25,000.00	17,732.66	70.93	25,000.00	25,000.00	25,000.00	25,000.00
	well repairs, backhoe repairs								
30-4004-214	OTHER INSURANCE								
	24,034.03	24,200.00	28,000.00	25,066.45	89.52	28,000.00	29,000.00	29,000.00	29,000.00
	Liability insurance on buildings, equipment, vehicles. Flood insurance at plant and well sites.								
30-4004-216	PROFESSIONAL SERVICE								
	48,733.50	48,750.00	103,400.00	87,432.00	84.55	103,400.00	20,000.00	20,000.00	20,000.00
30-4004-222	TELEPHONE & POSTAGE								
	17,346.23	20,605.00	20,000.00	10,426.16	52.13	20,000.00	20,000.00	20,000.00	20,000.00
30-4004-223	UTILITIES								
	60,517.57	60,225.00	70,000.00	36,701.16	52.43	70,000.00	70,000.00	65,000.00	65,000.00
30-4004-304	BUILDING MAINT								
	40,444.86	42,652.00	10,000.00	1,939.99	19.39	10,000.00	10,000.00	10,000.00	10,000.00
30-4004-305	COMPUTERS & SMALL EQUIPMENT								
	16,124.60	17,300.00	18,000.00	17,756.83	98.64	18,000.00	18,000.00	18,000.00	18,000.00
	ICS \$9000, Flexnet \$3315, Cloud Backup \$4410								
30-4004-307	DEPT SUPPLIES								
	13,295.12	15,000.00	19,450.00	16,030.21	82.41	19,450.00	15,000.00	15,000.00	15,000.00
30-4004-312	CHEM/SUPP FOR OPERATION								
	85,607.99	100,560.00	100,000.00	93,076.49	93.07	100,000.00	100,000.00	100,000.00	100,000.00
	salt, flouride, chlorine, calciquest, declorinator								
30-4004-319	SUPPLIES FOR INVENTORY								
	206,893.92	177,670.00	97,000.00	94,837.54	97.77	97,000.00	20,000.00	20,000.00	20,000.00
30-4004-321	UNIFORMS								
	3,412.14	3,200.00	3,500.00	2,136.00	61.02	3,500.00	3,500.00	3,500.00	3,500.00

TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
30-4004-322	VEHICLE MAINT								
	3,093.36	3,600.00	5,000.00	3,077.30	61.54	5,000.00	5,000.00	5,000.00	5,000.00
30-4004-401	CAPITAL OUTLAY								
	0.00	152,900.00	46,450.00	46,687.20	100.51	46,450.00	33,000.00	33,000.00	33,000.00
	Replacement pickup truck \$33,000								
30-4004-504	DUES & MEMBERSHIPS								
	3,820.00	4,795.00	4,500.00	3,820.00	84.88	4,500.00	4,500.00	4,500.00	4,500.00
30-4004-508	MISCELLANEOUS								
	0.20	500.00	500.00	99.00	19.80	500.00	500.00	500.00	500.00
30-4004-516	FEMA								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-4004-519	CONTINGENCY APPROPRIATIONS								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-4004-601	TRANSFER TO GENERAL FUND								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>DEPT TOTAL (4004) - UTILITIES - WATER</b>									
	1,176,481.15	1,351,317.00	1,257,788.00	757,552.97	60.22	1,257,890.00	1,027,000.00	1,037,000.00	1,037,000.00



TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>(4009) - PUB SVC- WATER DEBT SERVICE</b>									
30-4009-507	DEBT SERVICE - INTEREST/FEES								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30-4009-519	DEBT SERVICE - PRINCIPAL								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>DEPT TOTAL (4009) - PUB SVC- WATER DEBT SERVICE</b>									
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>FUND TOTAL (30) - PUBLIC UTILITIES FUND</b>									
	1,176,481.15	1,351,317.00	1,257,788.00	757,552.97	60.22	1,257,890.00	1,027,000.00	1,037,000.00	1,037,000.00
<b>REPORT TOTAL:</b>	7,908,593.30	8,556,587.00	7,879,693.00	4,618,216.47	58.60	7,817,355.00	7,207,130.00	7,047,894.00	7,047,894.00

**TOWN OF ATLANTIC BEACH  
REVENUE WORKSHEET REPORT**

Account Number	Previous Year Actual	Year Budget	Current Budget	Revenue To Date	% Spent	Estimated Entire Year	Estimated Next Year	Council Approved
<b>BEACH NOURISHMENT FUND</b>								
21-0500-502	INTEREST - INVESTMENTS							
	644.54	0.00	0.00	362.69	0.00	350.00	0.00	0.00
21-0500-601	TRANSFER FROM GENERAL FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
21-0500-901	FUND BAL APPROPRIATED							
	0.00	22,368.00	22,368.00	0.00	0.00	22,018.00	0.00	0.00
<b>BEACH NOURISHMENT FUND GRAND TOTAL :</b>								
	644.54	22,368.00	22,368.00	362.69	1.62	22,368.00	0.00	0.00



TOWN OF ATLANTIC BEACH  
**REVENUE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Revenue To Date	% Spent	Estimated Entire Year	Estimated Next Year	Council Approved
<b>STORMWATER</b>								
22-0500-370	STORMWATER IMPACT FEE							
	31,812.00	29,000.00	18,000.00	32,474.00	180.41	30,000.00	30,000.00	30,000.00
22-0500-371	STORMWATER FEE							
	130,436.68	131,500.00	260,000.00	172,996.00	66.53	260,000.00	260,000.00	260,000.00
22-0500-502	INTEREST - INVESTMENTS							
	462.96	250.00	250.00	386.33	154.53	250.00	250.00	250.00
22-0500-601	TRANSFER FROM GENERAL FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22-0500-804	WRITE OFF OF BAD DEBTS							
	-60.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22-0500-901	FUND BALANCE APPROPRIATED							
	0.00	-57,850.00	40,205.00	0.00	0.00	28,205.00	-60,250.00	-60,250.00
<b>STORMWATER GRAND TOTAL :</b>								
	162,651.64	102,900.00	318,455.00	205,856.33	64.64	318,455.00	230,000.00	230,000.00

TOWN OF ATLANTIC BEACH  
**EXPENSE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Expended/ Encumbered	% Spent	Est Annual Expense	Dept Request	Manager Recommend	Council Approved
<b>FUND (22) - STORMWATER</b>									
<b>(6001) - STORMWATER</b>									
22-6001-205	CONTRACTED SERVICES								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22-6001-216	PROFESSIONAL SERVICE								
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
22-6001-601	TRANSFER TO GENERAL FUND								
	102,900.00	102,900.00	318,455.00	0.00	0.00	318,455.00	230,000.00	230,000.00	230,000.00
<b>DEPT TOTAL (6001) - STORMWATER</b>									
	102,900.00	102,900.00	318,455.00	0.00	0.00	318,455.00	230,000.00	230,000.00	230,000.00
<b>FUND TOTAL (22) - STORMWATER</b>									
	102,900.00	102,900.00	318,455.00	0.00	0.00	318,455.00	230,000.00	230,000.00	230,000.00

TOWN OF ATLANTIC BEACH  
**REVENUE WORKSHEET REPORT**

Account Number	Previous Year Actual	Previous Year Budget	Current Budget	Revenue To Date	% Spent	Estimated Entire Year	Estimated Next Year	Council Approved
<b>POWELL BILL</b>								
23-0500-202	POWELL BILL REVENUE							
	58,742.24	58,700.00	55,000.00	59,981.69	109.05	59,981.00	59,980.00	59,980.00
23-0500-502	INTEREST - INVESTMENTS							
	409.50	500.00	500.00	146.64	29.32	100.00	100.00	100.00
23-0500-601	TRANSFER FROM GENERAL FUND							
	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
23-0500-901	FUND BALANCE APPROPRIATED							
	0.00	120,800.00	-55,500.00	0.00	0.00	-60,081.00	-60,080.00	-60,080.00
<b>POWELL BILL GRAND TOTAL :</b>								
	59,151.74	180,000.00	0.00	60,128.33	0.00	0.00	0.00	0.00





**TOWN OF ATLANTIC BEACH  
NORTH CAROLINA  
SCHEDULE OF FEES**

**Fiscal Year 2015-16  
Effective July 1, 2015**



**APPENDIX A  
ADMINISTRATION, FINANCE AND OTHER**

Administrative/Abatement Fee – Code and Nuisance Violations	\$200.00 + costs
Auto license plate (“Atlantic Beach”)	\$5.00
Beach Driving Permit	\$50.00 (AB resident) \$75.00 (AB non-resident) <i>Fee waived for AB residents Age 65+ for vehicles registered in AB</i>
Board Room Rental Fee (non-refundable)	\$50.00 (AB association) \$100.00 (non-AB association)
Board Room Security Deposit (Refundable upon Inspection)	\$50.00
Business Registration Fee	\$20.00
Cell Tower Antennae Lease (new, renewal, extension, and/or amendments)	\$5,000.00
Check, returned – fee set by NCGS Sec. 25-3-506	\$25.00
Check, returned (taxes) – fee set by NCGS Sec. 105-357(b)	\$25.00 or 10% of check amount (greater of)
Copies of public documents	\$.10 (per 8 ½ x 11 page, black & white) \$.50 (per 8 ½ x 11 page, color) \$5.00 (per tape, CD or diskette)
Copies of maps (non-zoning related)	Actual Costs
Parking Permit	\$50.00
Re-entry Permit Fee	\$25.00
Sunshine List (notice of special meetings)	\$10.00 (waived if only receiving notices fee set by NCGS Sec. 143-318.12 by email)
Tax Rate (cents per \$100 value)	\$0.165
Mobile Food Vending License (Summer Season)	\$500.00 (payable in 3 installments)

**MISCELLANEOUS:**

The Town of Atlantic Beach requires reimbursement of all legal and engineering fees incurred by the Town due to processing any request or procedure. The Town reserves the right to require a deposit based on the estimate of these costs. Settlement of all balances due to the Town will be due within two weeks of the final invoice date.

**APPENDIX B  
INSPECTIONS DEPARTMENT**

No person shall commence or proceed with the construction, reconstruction, alteration, repair, movement to another site, removal or demolition of any building or structure, or any part thereof, without a written permit therefore from the Inspections Department. Failure to obtain a permit before commencing or proceeding with construction as outlined above, hereafter, shall constitute a violation and shall be punishable as a misdemeanor, in addition to an administrative fee or penalty. (*Town of Atlantic Beach Code of Ordinances, Sec. 6-63*)

**INSPECTION FEES**

**Homeowner Recovery Fund Fee**

A \$10.00 Homeowner Recovery Fund Fee shall be added to General Construction permits issued to licensed general contractors for the construction and/or alteration of all single family residences, not to include mobile homes. The Town will retain \$1.00 and forward the \$9.00 balance to the North Carolina General Contractors Board, Homeowners Recovery Fund, the first working day after the end of each quarter.

**Stormwater Impact Fee**

The stormwater impact fee (0.75% of project value) will be levied against the project value for any construction permits in excess of \$20,000, which increases the existing impervious surface by over 100 square feet.

**RESIDENTIAL DEVELOPMENT**

One- and two-family dwellings and their accessory buildings and structures. See building valuation data sheet for cost comparisons.

**NEW AND ADDITIONS of one- and two-family dwellings**

Building	\$3 per \$1000 project value + \$75
Building renovation	\$12 per \$1000 project value + \$75
Storage Area	\$20 PSF + \$75
Demolition	\$100
Insulation	\$0.15 PSF (heated) + \$75
Electrical	\$0.15 PSF (heated) + \$75
Electrical Temporary Pole	\$75
90-Day Temporary Electrical	\$75 (must have signed temporary agreement form)
Elevator Electrical	\$75
Plumbing	\$0.15 PSF (heated) + \$75
Mechanical	\$0.15 PSF (heated) + \$75
Gas	\$75

**NEW, ADDITIONS, AND REPAIRS of residential detached accessory buildings and residential accessory structures, including new equipment and repairs in existing one- and two-family dwellings**

**Building**

Building (all construction types except where listed below)	\$3.00 per \$1000 project value + \$75
Demolition	\$75
Fence	\$10
Swimming Pool / Spa	\$175 (plus electrical and fence fees)
Bulkhead	\$125

**Electrical**

Electrical for Swimming Pool/Spa	\$75
Electrical Equipment (includes services, generators, alternative energy systems, landscape lighting, sewer pumps, boat lift motors, and similar)	\$75
Electrical Service Change-out	\$75 per service
Electrical Elevator	\$75
Electrical Utility Re-tap (w/out electrical work)	\$75

**Mechanical**

Mechanical Equipment & Appliance (installation and/or change-out)	\$75 per system
Mechanical (duct work only)	\$75
Mechanical (duct work in addition to equipment and appliance installation and/or change-out)	\$75

**Plumbing**

Plumbing System (appliances, fixtures, piping, etc Installation and/or change-out)	\$75
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**Gas**

Gas System (appliances, fixtures, piping, etc Installation and/or change-out)	\$75
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**MODULAR HOMES**

Modular Home (on frame)	\$500 (includes mechanical & plumbing)
Electrical (on-frame)	\$75
Modular (off-frame)	\$5 per \$1000 project value
Electrical (off-frame)	\$0.15 PSF + \$75
Plumbing (off-frame)	\$0.15 PSF + \$75
Mechanical (off-frame)	\$0.15 PSF + \$75
Accessory Buildings*, Garages*, Porches, Decks And Docks	\$0.15 PSF + \$75
Accessory Buildings* and Garages* (400 Sq Ft or Greater)	\$0.15 PSF + \$75

*\*All construction including installations of equipment after final inspection is considered new equipment and repairs of a one-family dwelling.*

**MANUFACTURED HOMES (MOBILE HOMES)**

Singlewide	\$400 (includes mechanical & plumbing)
Doublewide	\$450 (includes mechanical & plumbing)
Triplewide	\$500 (includes mechanical & plumbing)
Electrical	\$75

*\*All construction including installations of equipment after final inspection is considered new equipment and repairs of a one-family dwelling.*

**OTHER RESIDENTIAL PERMITS**

Relocation/Elevation of Dwelling	\$400
Relocation/Elevation of Accessory Structure	\$75
Moving Permit	\$100
Land Disturbance	\$50
Paving Permit	\$50
Lawn Irrigation	\$75
CAMA	\$100
Floodplain Development	\$50
Re-inspections Fee	\$50 per trade per visit
Permit Card Replacement	\$10
Temporary Storage Unit	\$15 each
Insurance Inspection	\$75
Minimum Permit Fee and Misc	\$50

**PENALTY FOR WORKING WITHOUT PERMIT (RESIDENTIAL)**

In addition to paying the original permit fee, the penalty for working without a permit is \$100 or double the permit fee, whichever is greater. Second offenders and offenders thereafter within the same annual year will be charged \$300 or double the permit fee, whichever is greater, plus the original permit fee. All work started without required permits will be subject to possible legal action.

**COMMERCIAL DEVELOPMENT**

All construction *except* one- and two-family dwellings and their accessory structures. See building valuation data sheet for cost comparisons.

**NEW AND ADDITIONS**

Building	\$4 per \$1000 project value + \$75
Building renovation	\$12 per \$1000 project value + \$75
Demolition	\$200
Insulation	\$0.15 PSF (heated) + \$100
Electrical	\$0.15 PSF (heated) + \$100
Electrical Temporary Pole	\$100
30-Day Conditional Electrical	\$100 (per inspection and must have signed temporary agreement form)
Elevator Electrical	\$100
Plumbing	\$0.15 PSF (heated) + \$100
Mechanical	\$0.15 PSF (heated) + \$100
Gas	\$100

**NEW, ADDITIONS, AND REPAIRS of commercial detached accessory buildings and commercial accessory structures, including new equipment and repairs in existing commercial applications**

**Building**

Building (all construction types except where listed below)	\$4.00 per \$1000 project value + \$75
Demolition	\$200
Fence	\$50
Swimming Pool / Spa	\$0.10 PSF + \$200 (does not include electrical or fence fees)
Bulkhead	\$125
Sign (on-premise)	\$2.50 PSF + \$100
Sign (off-premise)	\$5 PSF + \$100

**Electrical**

Electrical for Swimming Pool/Spa	\$75
Electrical Equipment (includes services, generators, alternative energy systems, landscape lighting, sewer pumps, boat lift motors, and similar)	\$75
Electrical Service Change-out	\$75 per service
Electrical Elevator	\$100
Electrical Utility Re-tap (w/out electrical work)	\$75

**Mechanical**

Mechanical Equipment & Appliance (installation and/or change-out)	\$75 per system
Mechanical (duct work only)	\$75
Mechanical (duct work in addition to equipment and appliance installation and/or change-out)	\$75

**Plumbing**

Plumbing System (appliances, fixtures, piping, etc Installation and/or change-out)	\$75
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**Gas**

Gas System (appliances, fixtures, piping, etc Installation and/or change-out)	\$75
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**OTHER COMMERCIAL PERMITS**

Lawn Irrigation	\$50
Temporary Office	\$100
Temporary Storage Unit	\$15 each
Change of Occupancy	\$0.15 PSF + \$100
Stocking Permit	\$100
Minimum Permit Fee and Misc	\$100

**PENALTY FOR WORKING WITHOUT PERMIT (COMMERCIAL)**

In addition to paying the original permit fee, the penalty for working without a permit is \$200 or double the permit fee, whichever is greater. Second offenders and offenders thereafter within the same annual year will be charged \$300 or double the permit fee, whichever is greater, plus the original permit fee. All work started without required permits will be subject to possible legal action.

## **FIRE PROTECTION PERMITS**

For complete list, see Fire Department Schedule (Appendix E).

Building Sprinkler System	\$300 per system + \$2 per head
Flammable & Combustible Liquids	\$75 per site
Flammable Finishes	\$75
Hazardous Materials	\$100
High Piled Combustible Storage	\$75
Hot Work Operations	\$75
Fire Alarm / Detection System	\$75

### **PENALTY FOR WORKING WITHOUT PERMIT (FIRE PROTECTION)**

In addition to paying the original permit fee, the penalty for working without a permit is \$200 or double the permit fee, whichever is greater. All work started without required permits will be subject to possible legal action.

## **EXPIRED PERMITS**

**EXPIRED PERMITS:** *(6 months to start & 12 months if work has stopped after activation)*

Permits can be reactivated for half the total permit fee listed in the current fee schedule and must meet all current zoning regulations.

If permits are discontinued for over 60 days of expiration date, permits will not be reactivated. Permit process will start new, including submission of new applications and fees. Only one reactivation will be allowed.

No refunds will be issued for expired permits.

## **PERMITS DUE TO SIGNIFICANT STORMS**

Permit fees to repair damages that occur from significant storms may be waived by the Mayor and Town Council, not to exceed 6 months from the timeframe of the storm.

**APPENDIX C  
PLANNING DEPARTMENT**

**Zoning**

Zoning Compliance Certificate –Residential	\$25
Zoning Compliance Certificate –Commercial	\$100
Street Closing Request	\$500
Street Dedication Request	\$500
Conditional Use Permit	\$500
Encroachment Request	\$500

**Board of Adjustment**

Appeals of UDO interpretation	\$500 + advertising costs
Variance Request	\$500 + advertising costs

\*Note: Inspector building code interpretation appeals are addressed to the NC Department of Insurance.

**Planning Board**

Rezoning Request	\$500 + adv/legal/eng costs
Zoning Text Amendment	\$500 + adv/legal/eng costs

**Subdivision / PUD Review**

Major PUD	\$500
Sketch	No charge
Preliminary	\$250
Final	\$250
Combined	\$400
Minor	\$200

**Miscellaneous Fees**

Mapping	
8 ½ X 11	\$1 each (B/W)
	\$5 each (color)
11 X 17	\$2 each (B/W)
	\$12 each (color)
Violation of UDO	\$25 per penalty per day

**Additional Fees**

The Town of Atlantic Beach requires reimbursement of all legal and engineering fees incurred by the Town due to processing any Planning Board, Board of Adjustment, Zoning, Subdivision PUD, or Building Inspection review or procedure. The Town reserves the right to require a deposit based on the estimate of these costs. Settlement of all balances due to the Town will be due within two weeks of the final invoice date from the Town.

**APPENDIX D  
POLICE DEPARTMENT**

Amplified Music Permit	\$10
Fingerprinting	\$20 per person (waived for AB residents and AB businesses)
No Trespassing Signs (Act as Agent)	\$15
Parking (attendant)	\$10 (before 2PM) \$5 (after 2PM)
Parking (pay station)	\$1 per hour <b>Effective 2/22/2016: \$1.50 per hour</b>
Taxi Business Permit	\$150
Taxi Driver Permit – fee set by General Statute	\$25
Taxi Driver Application Processing Fee	\$75
Vehicle Impound Fee	\$20 per day



**APPENDIX E  
FIRE AND EMS DEPARTMENT**

**Fire Inspection Program Time Periods and Fees/Fines**

1 <sup>st</sup> Inspection (Initial)	\$ 0.00
2 <sup>nd</sup> Inspection (After 30-days)	Potential Fines
3 <sup>rd</sup> Inspection (After 30-days)	Potential Fines
4 <sup>th</sup> Inspection (After 10-days)	Civil Penalties & Fines Issued
5 <sup>th</sup> Inspection (After 10-days)	Civil Penalties & Fines, plus Civil Action, Misdemeanor Charges

**Home, Adult & Child Care Facilities Inspections**

Foster Home Inspections	\$ 0.00
Adult & Child Day Care Inspections	\$ 0.00
Home Fire Safety Inspections	\$ 0.00

**Fire Code and Life Safety Violations**

Overcrowding	\$ 500.00
Unauthorized Burning	\$ 100.00
Blocked/ Impeded Exits	\$ 200.00
Spraying operation not complying to Code	\$ 100.00
Alarm System needs Testing/Maintenance	\$ 100.00
Suppression System Needs Testing/Maintenance	\$ 100.00
Sprinkler System Needs Testing/Maintenance	\$ 100.00
Unauthorized Storage	\$ 100.00
General Violations	\$ 50.00 per offence
Matters Not Provided For	Any other violations of the NC Fire Code or Town of Atlantic Beach Ordinance not specifically codified shall be fined \$50.00

**Definitions of Life Safety Violations**

**Alarm System Needs Testing – (\$100)** Failure to have required maintenance test conducted of fire alarm system(s), and to have required documentation of test(s).

**Blocked Exits – (\$200)** Any obstruction in the required width of a means of egress. ("Means of Egress" is the continuous and unobstructed path of vertical and horizontal egress travel from any point in a building or structure to a public way, consisting of three separate and distinct parts: the exit access, the exit, and the exit discharge.)

**Overcrowding – (\$500)** A condition that exists when either there are more people in a building, structure or portion thereof than have been authorized or posted by the fire code official, or when the fire code official determines that a threat exists to the safety of the occupants due to persons sitting and/ or standing in locations that may obstruct or impede the use of aisles, passages, corridors, stairways, exits or other components of the means of egress.

**Spraying Operation Not in Compliance – (\$100)** Spraying flammable or combustible finishes without a properly installed spray booth or approved spraying area.

**Sprinkler System Needs Testing/Maintenance – (\$100)** Failure to have required testing and maintenance conducted on fire sprinkler system(s), and to have required documentation of test(s).

**Unauthorized Burning – (\$100)** The burning of materials wherein products of combustion are emitted directly into the ambient air without passing through a stack or chimney from an enclosed chamber. Open burning does not include road flares, smudge pots and similar devices associated with safety or occupational uses typically considered open flames or recreational fires.

**Unauthorized Storage – (\$100)** The storage of flammable, combustible or hazardous liquids or materials improperly stored and/or without a permit. (This violation applies to facilities that are required to report under the Hazardous Chemicals Right-to-Know Act.)

**Suppression System Needs Testing/Maintenance – (\$100)** Failure to have required testing and maintenance conducted of Alternative Automatic Fire-Extinguishing Systems and to have required documentation of test(s). Includes Commercial Hood and Duct systems, Wet –chemical, Dry-chemical, Foam, Carbon Dioxide systems, Halon systems and Clean Agent systems.

### **Permits**

**Note: The Town of Atlantic Beach does not issue permits for open burning or indoor pyrotechnic displays. The use of indoor pyrotechnics and open burning is prohibited within the boundaries of the Town of Atlantic Beach.**

**Note: In addition to paying the original permit fee, a penalty of double the original permit fee will be charged for any permit for which work was done prior to permit being issued.**

### **Required Construction Permits** (As described in Section 105.7 of NC Fire Code)

Flammable and Combustible Liquids (per site)	\$	75.00
Spraying & Dipping (Rooms, Booths, Dip Tanks)	\$	75.00
Hazardous Materials	\$	100.00
Sprinkler System	\$	300.00/system + \$2.00 per sprinkler head
Fire Alarm/Detection Systems	\$	75.00
Alternative Fire Suppression Systems	\$	75.00
Standpipe Systems	\$	75.00
Compressed Gas Systems	\$	75.00
Fire Pump Install/ Modification	\$	75.00
Stationary Batter Systems (> 50 gal. liquid capacity)	\$	75.00
Industrial Ovens	\$	75.00
Private Fire Hydrants	\$	75.00
LP Gas		Regulated & Issued by Department of Agriculture

### **Special Permits (Operational/ Construction)**

Fireworks Display, Explosives, Blasting, Ammunitions	\$	100.00
Carnivals and Fairs	\$	100.00
Exhibits & Trade Shows	\$	100.00
Temporary Membrane Structures, Tents, & Canopies	\$	100.00

**Required Operational Permits** (As described in Section 105.6 of NC Fire Code)

Amusement	\$	75.00
Burning	Not allowed in the Town of AB	
Carnivals & Fairs	\$	75.00
Combustible Dust Producing Operations	\$	75.00
Compressed Gases	\$	75.00
Covered Mall Buildings	\$	75.00
Exhibits & Trade Shows	\$	75.00
Explosives	\$	75.00
Flammable & Combustible Liquids (per site)	\$	75.00
Fumigation/Thermal Insecticidal Fogging	\$	75.00
Hazardous Materials (per site)	\$	150.00
Hot Work Operations	\$	75.00
Industrial Ovens	\$	75.00
Spraying & Dipping	\$	75.00
Liquid & Gas Fueled Vehicles or Equipment in Assemblies	\$	75.00
AGST/UGST Install/Alter/Removal/ Abandonment	\$	150.00
Other	\$	50.00

**False Alarm Schedule**

False Alarms after Three Alarm Trips (Per Year)	\$	150.00 each
False Alarms after Five Alarm Trips (Per Year)	\$	500.00 each
False Alarms after Ten Alarm Trips (Per Year)	\$	1,000.00 each

**Fines for false alarm trips are issued for failure to maintain or make required repairs to fire alarm systems. Fines will not be issued for alarm trips due to natural causes, mischief or accidental activation of alarm systems that are maintained appropriately and functional.**

**APPENDIX F**  
**PUBLIC SERVICES DEPARTMENT**

Residential solid waste collection	\$14.60 per month per cart
Debris & White Goods Fee	\$2.00 per month
New/replacement residential refuse cart	\$75.00 or current supplier rate
New/replacement recycling carts	\$55.00 or current supplier rate (65-Gallon) \$60.00 or current supplier rate (95-Gallon)
<b><u>Residential refuse container parts</u></b>	
Lower/upper bar	\$14.00 or current supplier rate
Wheel assembly	\$30.00 or current supplier rate
<b><u>Special Pick-ups</u></b>	
Half Truck Load	\$125.00
Full Truck Load	\$250.00

**APPENDIX G  
PUBLIC UTILITIES**

**WATER RATES (THROUGH 11/30/2015)**

<b>METER SIZE</b>	<b>MINIMUM GALLONS</b>	<b>PRICE/THOUSAND GALLONS OVER MINIMUM</b>	<b>MINIMUM CHARGE</b>
¾ INCH	4,000	3.00	\$ 11.75
1 INCH	5,000	3.00	\$ 14.20
1 ½ INCH	7,500	3.00	\$ 20.25
2 INCH	12,500	3.00	\$ 32.45
3 INCH	62,500	3.00	\$ 154.10
4 INCH	67,500	3.00	\$ 166.30
6 INCH	137,500	3.00	\$ 337.30

**WATER RATES (EFFECTIVE 12/1/2015)**

<b>METER SIZE</b>	<b>MINIMUM GALLONS</b>	<b>PRICE/THOUSAND GALLONS OVER MINIMUM</b>	<b>MINIMUM CHARGE</b>
¾ INCH	3,000	3.00	\$ 11.75
1 INCH	4,000	3.00	\$ 14.20
1 ½ INCH	6,000	3.00	\$ 20.25
2 INCH	10,500	3.00	\$ 32.45
3 INCH	51,000	3.00	\$ 154.10
4 INCH	55,500	3.00	\$ 166.30
6 INCH	112,500	3.00	\$ 337.30

**Special Water Use:**

Swimming pools, contractors using water for construction purposes, etc. No deposit will be required unless bill is not paid in a timely manner or damage occurs to Town equipment while under unsupervised care and use by customer. If bill not paid in a timely manner, or damage to equipment occurs, a refundable deposit of \$400 will be required.

\$3.00 per \$1000 gallons

Plus \$25 per hour per technician (if required on site)

Plus \$400 deposit (if required)

**WATER TAP FEES (INSTALLATION CHARGES)**

<b><u>Tap size</u></b>		<b><u>Tap Fee</u></b>
3/4 inch (pre-existing installations only)		\$ 625.00
1 inch		\$ 650.00
2 inch		\$ 1,400.00
Greater than 2 inch	Plus	\$ Determined by contractor \$ 100.00 supervision fee

*Note: 1 1/2" meters and taps no longer installed. Existing users only.*

**Additional fees if installation requires:**

Bore under street	\$	300.00
Open cut of street	\$	300.00

**IMPACT FEES  
(WATER SERVICE CONNECTION)**

<b><u>Tap size</u></b>		<b><u>Impact Fee</u></b>
3/4 inch (pre-existing installations only)	\$	2,000.00
1 inch	\$	3,000.00
2 inch	\$	8,000.00
3 inch	\$	15,000.00
4 inch	\$	25,000.00
6 inch	\$	50,000.00

**DEPOSITS**

<b><u>Tap size</u></b>		<b><u>Deposit</u></b>
3/4 inch	\$	50.00
1 inch	\$	50.00
2 inch	\$	350.00
3 inch	\$	600.00
4 inch	\$	1,000.00
6 inch	\$	2,000.00

*Note: The Town is phasing out 1 1/2" taps and meters. No new 1 1/2" meters will be added.*

### MISCELLANEOUS FEES

Availability fee (owner chooses not to connect)	50% of minimum monthly water charge
Availability fee (owner/tenant requests to disconnect temporarily)	50% of minimum monthly water charge
Checks, returned or unpaid (Fee set by General Statutes)	\$25.00
Private fire hydrant	\$100.00 per hydrant per year
Late fee (payment of bill)	10% of bill
Leak testing	\$25.00*
Meter reading (if unable to be read due to obstruction of meter caused by owner/tenant)	\$20.00 per attempted read after first attempt
Meter testing	\$50.00 **
Service disconnection fee (Nonpayment of water bill and/or owner/tenant request)	\$25.00
Service reconnection fee (Nonpayment of water bill and/or owner/tenant request)	\$25.00
Service reconnection fee (Altering, tampering with, or bypassing Town water service or meter; tampering with water service disconnected by Town)	\$150.00 plus damages
Supervisor Fee	\$50 / hour
Technician Fee	\$25 / hour
* No charge if leak found is a concealed leak.	
** No charge if meter is found to over-register beyond 7% of the correct volume.	

### STORMWATER FEES

Stormwater Fee	\$4.00 per month per unit
Stormwater Impact Fee	Permit fee by Inspections Department (Appendix B)

	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>2015 Mileage/ Hours</u>	<u>Estimated Original Cost</u>	<u>Estimated Useful Life (Years)</u>	<u>Projected Replacement (Fiscal Year)</u>	<u>Estimated Replacement Cost</u>	
<b>Police Fleet</b>									
1	Patrol SUV	2008	Chevy	Trailblazer	95,760	22,473	10	FY2015-16	32,000
2	Patrol SUV	2008	Chevy	Trailblazer	89,919	22,473	10	FY2015-16	32,000
3	Patrol Car	2004	Ford	Crown Vic (4S)	109,954	13,294	40	FY2015-16	32,000
4	Patrol Car	2007	Dodge	Charger	96,315	30,222	10	FY2016-17	32,000
5	Patrol SUV	2002	Ford	Explorer XLS (MP)	96,668	27,469	10	FY2016-17	32,000
6	Patrol Car	2008	Ford	Crown Vic (4S)	85,537	23,422	10	FY2016-17	32,000
7	Patrol Car (BOUGHT 08/11)	2007	Chevy	Impala	67,690	13,501	10	FY2017-18	32,000
8	Patrol Car	2008	Ford	Crown Vic (4S)	79,426	24,524	10	FY2017-18	32,000
9	Patrol SUV	2010	Ford	Explorer (MP)	67,786	21,523	10	FY2018-19	32,000
10	Patrol SUV	2010	Ford	Explorer (MP)	81,750	21,523	10	FY2018-19	32,000
11	Patrol SUV	2010	Ford	Explorer (MP)	39,127	21,523	10	FY2018-19	32,000
12	Patrol Car	2011	Ford	Crown Vic (4S)	53,154	21,181	10	FY2019-20	32,000
13	Patrol Car	2012	Dodge	Charger	23,212	21,700	10	FY2019-20	32,000
14	Patrol Car	2012	Dodge	Charger	18,962	21,700	10	FY2019-20	32,000
15	Patrol SUV	2012	Ford	Explorer (MP)	24,506	24,361	10	FY2020-21	32,000
16	Patrol Car	2013	Ford	Taurus (4S)	28,095	24,300	10	FY2020-21	32,000
17	Patrol SUV	2014	Jeep	Cherokee Sport	15,012	25,905	10	FY2021-22	32,000
18	Patrol Car	2014	Dodge	Charger	1,307	22,785	10	FY2024-25	32,000
19	Patrol Car	2014	Dodge	Charger	2,107	22,785	10	FY2024-25	32,000
20	Patrol SUV	2015	Ford	Explorer	1,961	28,396	10	FY2025-26	32,000
21	Patrol SUV	2015	Dodge	Charger			10	FY2025-26	32,000
<b>Police Equipment/Apparatus</b>									
	Boat	1998	Jones Bro	Jones Brothers 22'			15	FY2017-18	25,000
	Motor	2013	Suzuki	Motor for JB boat		7,381	7	FY2017-18	10,000
	Trailer	1999	Load Rite	Trailer (BT) for 1998 JB boat		2,700	20	FY2017-18	3,000
	Boat	2015	Jones Bro	Jones Brothers 22'					
	Trailer	2015	Road King	Trailer (BT) for 2015 JB boat		2,956	20	FY2035-36	4,000
	Speed Trailer MPH	2000		TRL 990523		9,000	15	NA	NA
	Trailer	2002	Pama	UL Trailer		3,000	15	FY2022-23	4,000
	Recorder (Dispatch)	2007	Omicron	TRL-12 (12 channels)		7,575	7	NA	NA
	Sea Scan Sonar	2014	Sea Scan	HDS Dual Frequency		29,827	7	NA	NA
	Club Car 4x4	2012	Club Car	295XRT		9,300	5	FY2017-18	11,000



	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>2015 Mileage/ Hours</u>	<u>Estimated Original Cost</u>	<u>Estimated Useful Life (Years)</u>	<u>Projected Replacement (Fiscal Year)</u>	<u>Estimated Replacement Cost</u>
<b>Fire/EMS/Lifeguards Fleet</b>								
1	Inspections Vehicle	2002	Ford	Explorer XLS (MP)	26,359	10	FY2016-17	40,000
2	Rescue Pickup (rescue 2)	2013	Ford	F-150 Truck	30,928	10	FY2023-24	35,000
3	Command Vehicle	2014	Ford	F-150 Truck	27,450	10	FY2025-26	33,000

<b>Fire/EMS/Lifeguard Equip/Apparatus</b>								
	Fire Hose			Hose			FY2015-16	5,000
	Jet Ski (watercraft 1)	2008	Yamaha	10' 6" VX1100-G	7,480	5	FY2016-17	9,000
	Ambulance (medic 5)	2003	Ford	E-450 Wheeled Coach	86,875	13	FY2018-19	135,000
	Extrication Equipment	2007	Centour	Extrication Equipment	13,000	15	FY2022-23	15,000
	Philips Heartstart MRx	2012	Phillips	Heart Monitor	15,000	10	FY2022-23	20,000
	Philips Heartstart MRx	2012	Phillips	Heart Monitor	15,000	10	FY2022-23	20,000
	Comm Washer/Dryer	2013	Dexter	Washer and Dryer	8,500	10	FY2023-24	10,000
	Ambulance	2014	Chevy	G4500 Type III	130,284	13	FY2026-27	140,000
	Firetruck (L-8)	2003	E-One	75' Aerial / Pumper	434,926	25	FY2028-29	450,000
	Rescue Truck (rescue 3)	2009	Mack	Truck (TK)	353,084	20	FY2029-30	365,000
	Firetruck (E-4)	2013	KME	KME Pumper	363,449	20	FY2033-34	400,000
	ATV (purchased 4/2015 new)	2012	HONDA	TRX420TEC (RED)	4,793	5	FY2020-21	6,000
	Portable Sonar Unit (TFR FROM PD 2/2014)	2006	Centurion	Splash Proof Side Sonar	33,729			
	Towfish Sonar Unit (TFR FROM PD 2/2014)	2011	TowFish	Splash Proof Side Sonar	5,505			

**Community Development  
(Inspections/Planning/Zoning)**

1	SUV Vehicle	2006	Ford	Escape (MP)	18,660	10	FY2015-16	25,000
2	Pickup Truck	2007	Ford	Ranger (TK)	13,500	10	FY2016-17	25,000
3	SUV Vehicle	2014	Ford	Escape (MP)	22,978	10	FY2025-26	25,000

**Public Services Fleet**

1	Pickup Truck (XFR FROM WATER)	2002	Ford	F250 (TK)	111,174	19,264	10	FY2016-17	33,000
2	Pickup Truck	2002	Ford	F250 (TK)	170,137	19,264	10	FY2016-17	33,000
3	Pickup Truck	2003	Ford	F250 (TK)	190,104	20,546	10	FY2017-18	33,000
4	4WD Pickup Truck (Bch Trk) bought 3/201	1993	Ford	F150 (TK)	234,111	3,200	10	FY2017-18	10,000
5	Pickup Truck (XFR FROM WATER)	2007	Ford	F150 (TK)	51,877	12,751	10	FY2018-19	33,000
6	4WD SUV Vehicle (MARC)	2007	Jeep	Commander	48,171	26,758	10	FY2018-19	31,500
7	4WD Pickup Truck	2008	Ford	F150 (TK)	76,883	17,832	10	FY2019-20	33,000
8	Pickup Truck (TED)	2012	Ford	F150 (TK)	30,511	19,543	10	FY2022-23	33,000
9	Pickup Truck (TFR FROM WATER)	2012	Ford	F250 (TK)	10,578	23,592	10	FY2023-14	33,000
10	4WD Pickup Truck (TFR FROM	2014	Ford	F150 (TK)	8,179	28,463	10	FY2024-25	33,000
11	4WD Super Duty Pickup Trk	1997	Ford	F350 Truck (TK)	33,121	26,278	10	NA	NA
12	4WD SUV Vehicle	1980	Jeep	CJ7 (2S)	49,311	2,000		NA	NA

<b>Public Services Equip/Apparatus</b>								
	4WD Utility Vehicle	2008	Bobcat	2200 Utility Vehicle	12,345	5	FY2016-17	16,500

	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>2015 Mileage/ Hours</u>	<u>Estimated Original Cost</u>	<u>Estimated Useful Life (Years)</u>	<u>Projected Replacement (Fiscal Year)</u>	<u>Estimated Replacement Cost</u>
Street Sweeper	1996	Tennant	Sweeper	2,214	15,000	10	FY2017-18	26,500
Tractor	2002	John Deere	4510 Tractor (6/22/02)		19,929	10	FY2019-20	26,500
Claw Dump Truck	2003	International	4200 SBA 4x2 Dump Truck (TK)	131,822	34,967	10	FY2020-21	116,500
Claw Truck Accessories			Bed (for 2003 truck)		5,485	10		
Claw Truck Accessories			Crane (for 2003 truck)		23,995	10		
Hustler Super Z Mower	2005	Hustler			7,000	15	FY2020-21	8,000
Hustler Spr Z Rear Discharge Mower	2006	Hustler			8,000	15	FY2021-22	8,500
Claw Dump Truck	2013	Freightliner	M2106	30,121	114,847	10	FY2023-24	116,500
Boat	1976	Boston Whaler	Boston Whaler 13'			20	FY2023-24	21,500
Street Sweeper	1990	International	Street Sweeper (TK)		8,000		NA	NA
Trailer (for backhoe)	2008	Hudson	HSL16 Trailer		4,100		NA	NA
Trailer (for generator)	1967	Steven TL	Trailer				NA	NA
Trailer (for generator)	1980	Carg TL	Trailer				NA	NA
Trailer (for boston whaler)	1997	Gato BT	Trailer				NA	NA
Trailer (for small equip)	2000	Carson TL	Trailer 6'4" X 15' Beavertail		1,250		NA	NA
Trailer (for beach debris)	2000	Load Rite TL	Trailer				NA	NA

**Water Fleet**

1	Pickup Truck	2007	Ford	F150 (TK)	76,818	12,751	10	FY2015-16	33,000
2	Pickup Truck	2007	Ford	F150 (TK)	41,690	12,751	10	FY2016-17	33,000
3	Pickup Truck	2015	Ford	F250 (TK)		28,305	10	FY2025-26	33,000
4	Van (BOUGHT IN 2009)	2004	Ford	E350	65,047	15,200	10		

**Water Equipment/Apparatus**

	Mini-Backhoe	2002	Caterpillar				10	FY2018-19	40,000
	Backhoe	2007	Terex	TX760B			10	FY2023-24	90,000
	Unimog (bought in 2015)	1988	Freightliner	Unimog	5,220		10		

**Other trailers we have on-site, but not needed to be registered and have no titles.**

Light tower trailer with a pintle hitch  
Stormwater pump (gas) trailer  
Stormwater pump (diesel) trailer  
CJ Chariot trailer for beach debris

COMPUTER INVENTORY

LOCATION (BY OFFICE, NOT NAME)	TYPE	MAKE	MODEL	IF DELL: SERVICE TAG # IF NOT DELL: SERIAL #	PURCHASED	VALUE NEW	REQUESTED REPLACEMENT DATE	REPLACEMENT VALUE
<b>Admin Services</b>								
Lobby - Front Desk	PC	Dell	Dimension 5150	CH6JBB1 (XFR FROM P.S. ADMIN)	Apr-06	650	2015	1,100
Board room	Laptop	Dell	Latitude D830	F7YG1F1 (XFR FROM P.D. CHIEF, 2/2012)	2007	2,500	2015	1,100
Vault - server (Town)	Server	Dell	Xeon PowerEdge 2900	2BFKTF1	May-08	9,251	2015	15,000
Admin Support	PC	Dell	Precision T3400	63HJWH1 (XFR FROM TAX COLL, 10/2013)	Jan-09	1,960	2016	1,100
Admin Serv Dir's office	Laptop	Dell	Latitude E5500	9VRHWH1	Jan-09	1,895	2016	1,200
Vault - server (LaserFiche)	Server	Dell	PowerEdge T 110	81MY4P1	Dec-10	1,213	2017	4,000
Tax Coll's office -Laurie	PC	Dell	Optiplex 3010	5ZBQCY1	Oct-13	815	2018	1,100
Town Clerk's office	PC	Dell	Optiplex 3010	GHT3PV1	Jul-13	790	2018	1,100
Lobby - Utility Billing	PC	Dell	Optiplex 3010	DHT3PV1	Jul-13	790	2018	1,100
Town Manager's office	PC	Dell	Optiplex 9020	5DBC842	Jan-15	1,207	2020	1,100
Lobby - AP/Receptionist	PC	Dell	Optiplex 3020	9FLH432	Mar-15	803	2020	1,100
						\$ 21,874		\$ 29,000

<b>Police</b>								
Community Police/Inv	PC	Dell	Vostro 420	H3G3ZH1	2009	1,715	2015	1,100
Patrol Division-2	PC	Dell	Optiplex 780	FGWG4M1	2010	1,800	2016	1,100
Major	PC	Dell	Vostro	B9NJFK1	2010	1,800	2016	1,100
Training	Laptop	Toshiba	Satelite	Z9030370Q	2010	780	2016	1,100
Admin/Support Services	PC	Dell	Inspiron	734FBP1	2011	1,035	2017	1,100
Chief	PC	Dell	Vostro 360 Touch	C8ZQ9Q1	Jan-12	955	2017	1,100
Closet by kitchen	Server	HP	Z800	2UA0180QHC (provided by County)			2017	15,000
Patrol - for DCI searches	PC	Dell	Optiplex 7010	B9M1N02	Jun-14	960	2019	1,100
Radar Sign Laptop	Laptop	Toshiba	Satelite C55-A5300	8D251268Q	Oct-13	280	2019	500
MP Sonar System	Laptop	Panasonic	Toughbook	3FKYB32752 (BOUGHT WITH GRANT FUNDS)	Dec-13	3,314	2019	3,400
Patrol Commander	Laptop	Dell	Optiplex 7010	BZZYM22	Oct-14	980	2020	1,100
Lead Investigator	PC	Dell	Optiplex 3020	GLF3R22	Dec-14	706	2020	1,100
Patrol Division-1	PC	Dell	Optiplex 3020	GLX0R22	Dec-14	705	2020	1,100
Pistol PC	PC	Dell	Dimension 9150	61HJMB1	2008	2,096		
Closet by kitchen	Server	Dell	Power Edge 2800	DSZY271 (used as backup - old records)	2004	15,000		
Vacant (Ussery's old laptop)	Laptop	Dell	Latitude D830	J7YG1F1	2007	2,500		
						\$ 34,626		\$ 29,900

<b>Police MDTs (laptops in officer vehicles)</b>								
VEHICLE #4458	Laptop	Dell	Latitude E6410ATG	83MDQM1	7/16/10	1,925	2015	2,650
VEHICLE #6057	Laptop	Dell	Latitude E6410ATG	2BMDQM1	7/16/10	1,925	2016	2,650
VEHICLE #2330	Laptop	Dell	Latitude E6410ATG	61MDQM1	7/16/10	1,925	2016	2,650
VEHICLE #8476	Laptop	Dell	Latitude E6420ATG	HVK14R1	8/10/11	1,998	2016	2,650
VEHICLE #1750	Laptop	Dell	Latitude E6420ATG	4VK14R1	8/10/11	1,998	2017	2,650
VEHICLE #2647	Laptop	Dell	Latitude E6420ATG	2HL14R1	8/10/11	1,998	2017	2,650
VEHICLE #8124	Laptop	Dell	Latitude E6430ATG	8ZYJKV1	9/10/12	1,745	2017	2,650
VEHICLE #2332	Laptop	Dell	Latitude E6430ATG	D72KKV1	9/10/12	1,745	2018	2,650
VEHICLE #8475	Laptop	Dell	Latitude E6430ATG	4ZYJKV1	9/10/12	1,745	2018	2,650
VEHICLE #0744	Laptop	Dell	Latitude E6430ATG	6LHCLV1	10/11/12	1,745	2018	2,650
VEHICLE #2333	Laptop	Dell	Latitude E6430ATG	3N5CRY1	9/7/13	2,235	2019	2,650
VEHICLE #2331	Laptop	Dell	Latitude E6430ATG	BZTCRY1	9/7/13	2,235	2019	2,650
						\$ 23,219		\$ 31,800

<b>Fire</b>								
34M5	Laptop	Panasonic	Toughbook CF30	CF-30FTSAXAM/AB0123456789DKSA27683	2008		2015	3,500
Admin	PC	Dell	Vostro 200	D25N1F1	Jan-09	1,690	2015	1,100
Deputy Chief's office	Laptop	Dell	Inspiron 1545	2350171045	Feb-10	1,885	2015	1,200
Captain's office	Laptop	Dell	Inspiron 2200	1GOF271 (XFR FROM DEPUTY CHIEF)	Aug-05	1,306	2016	1,200
34M6	Laptop	Panasonic	Toughbook CF30	CF-30FTSAXAM/AB0123456789DKSA27668	2008		2017	3,500
34E4	Tablet	Samsung	Galaxy 10.1	990000270592068	Nov-11	599	2017	800
Chief	Tablet	Samsung	Galaxy 10.1	990000270592118	Nov-11	599	2017	800
Deputy Chief	Tablet	Samsung	Galaxy 10.1	990000270586359	Nov-11	599	2017	800
Admin Office (EMS)	PC	Dell	Optiplex 3020	36193100474	Dec-14	706	2020	1,100
Admin Office (ER)	PC	Dell	Optiplex 3020	36137673146	Dec-14	706	2020	1,100
						\$ 8,090		\$ 15,100

<b>Community Development</b>								
Inspector	PC	Dell	Precision 390	76487-OEM-0011903-00102	Nov-07	2,082	2016	1,000
Inspections Director	PC	Dell	Precision 390	76487-OEM0011903-00102	Feb-08	2,005	2015	1,100
Intern	Laptop	Dell	Vostrum	00359-OEM-8992687-00095	Dec-09	615	2016	1,100
Planner's Office	PC	Dell	Optiplex 3020	F5HK432	Feb-15	765	2021	1,100
Permit Tech	PC	Dell	Optiplex 3020	DZJ6832	Apr-15	765	2022	1,100
Planner	Laptop	Dell	Latitude D510	BJSJM91	Jun-06	1,786		
						\$ 8,018		\$ 5,400

<b>Public Services / Water</b>								
Mechanic's office	PC	Dell	Dimension 2400	DP10461	2004		2015	1,100
Superint's office	PC	Dell	Dimension 3000	9P10461 (2010.. rebuilt from old PC)	Nov-04	798	2015	1,100
Water Plant	PC	Dell	Optiplex GX110	HQ7X901 (XFR from PD, 11/2011)			2016	1,100
Lobby - admin asst	PC	Dell	Optiplex 380 MT	75K3PM1	Sep-10	940	2016	1,100
Upstairs	PC	Dell	Dimension 2400	5P10461	2004		2017	1,100
Water Sup's office	PC	Dell	Vostro 230	C17RDQ1	Apr-11	631	2017	1,100
Director's office	Laptop	HP	EliteBook 8770w	Product: D3K00UT#ABA Ser: CNU328B152	Oct-13	1,877	2018	1,500
Water - for field needs	Tablet	Samsung	Galaxy 10.1		11/7/2014	320	2019	800
Superint's office	Tablet	Microsoft	Surface		2/1/2015	1,265	2020	1,200
						\$ 5,831		\$ 10,100

Grand Total \$ 101,659 \$ 121,300

**PLUS:**

P&I Plotter - June 2007 - \$4242.81

Water - June 2006 - Trimble, GPS, software - \$6502

## TOWN OF ATLANTIC BEACH DEBT SERVICE SCHEDULE

### 2010 CORAL BAY MODIFIED COMBINED LOAN - BB&T (993300023800003)

PAYMENT DATE	CURRENT RATE	PAYMENT	INTEREST	PRINCIPAL	PRINCIPLE BALANCE
11/15/2010					2,933,333.36
3/15/2011	3.51	300,414.67	33,748.00	266,666.67	2,666,666.69
3/15/2012	3.51	360,266.67	93,600.00	266,666.67	2,400,000.00
3/15/2013	1.97	341,153.34	74,486.67	266,666.67	2,133,333.33
3/15/2014	1.97	308,693.34	42,026.67	266,666.67	1,866,666.66
3/15/2015	1.97	303,440.00	36,773.33	266,666.67	1,599,999.99
3/15/2016	1.97	298,186.67	31,520.00	266,666.67	1,333,333.32
3/15/2017	1.97	292,933.34	26,266.67	266,666.67	1,066,666.65
3/15/2018	1.97	287,680.00	21,013.33	266,666.67	799,999.98
3/15/2019	1.97	282,426.67	15,760.00	266,666.67	533,333.31
3/15/2020	1.97	277,173.34	10,506.67	266,666.67	266,666.64
3/15/2021	1.97	271,919.97	5,253.33	266,666.64	-
<b>BALANCE</b>		<b>2,013,759.99</b>	<b>147,093.33</b>	<b>1,866,666.66</b>	

### RESCUE 3 - 2009 FIRE HEAVY RESCUE TRUCK - BB&T (993300023800002)

PAYMENT DATE	CURRENT RATE	PAYMENT	INTEREST	PRINCIPAL	PRINCIPLE BALANCE
4/15/2008					352,205.00
4/15/2009	3.14	41,584.71	11,059.24	30,525.47	321,679.53
4/15/2010	3.14	41,584.71	10,100.74	31,483.97	290,195.56
4/15/2011	3.14	41,584.71	9,112.14	32,472.57	257,722.99
4/15/2012	3.14	41,584.71	8,092.50	33,492.21	224,230.79
4/15/2013	1.68	39,970.94	5,904.12	34,066.81	190,163.98
4/15/2014	1.68	39,970.94	3,194.75	36,776.18	153,387.79
4/15/2015	1.68	39,970.94	2,576.91	37,394.02	115,993.77
4/15/2016	1.68	39,970.94	1,948.70	38,022.24	77,971.53
4/15/2017	1.68	39,970.94	1,309.92	38,661.01	39,310.52
4/15/2018	1.68	39,970.94	660.42	39,310.52	-
<b>BALANCE</b>		<b>199,854.70</b>	<b>9,690.70</b>	<b>190,163.97</b>	

### ENGINE 4 - 2013 1500GPM PUMPER EMERGENCY FIRE TRUCK - FIRST BANK (120000079)

PAYMENT DATE	CURRENT RATE	PAYMENT	INTEREST	PRINCIPAL	PRINCIPLE BALANCE
					363,249.00
11/1/2013	1.75	55,589.66	6,356.86	49,232.80	314,016.20
11/1/2014	1.75	55,589.66	5,495.28	50,094.38	263,921.82
11/1/2015	1.75	55,589.66	4,618.63	50,971.03	212,950.79
11/1/2016	1.75	55,589.66	3,736.85	51,852.81	161,097.98
11/1/2017	1.75	55,589.66	2,819.21	52,770.45	108,327.53
11/1/2018	1.75	55,589.66	1,895.73	53,693.93	54,633.60
11/1/2019	1.75	55,589.66	956.06	54,633.60	-
<b>BALANCE</b>		<b>389,127.62</b>	<b>25,878.62</b>	<b>363,249.00</b>	

**Town of Atlantic Beach  
FY2015-16 Budget**

<b>REVENUES</b>	<b>Prior Year Actual</b>	<b>Prior Year Budget</b>	<b>Current Budget</b>	<b>Current YTD</b>	<b>Current Estimated</b>	<b>FY15-16 Council Approved</b>
(10) - GENERAL FUND	5,734,139	6,900,002	6,281,082	4,726,887	6,243,010	5,780,894
(21) - BEACH NOURISHMENT FUND	645	22,368	22,368	363	22,368	-
(22) - STORMWATER	162,652	102,900	318,455	208,411	318,455	230,000
(23) - POWELL BILL	59,152	180,000	-	60,128	-	-
(30) - PUBLIC UTILITIES FUND	1,032,083	1,351,317	1,257,788	740,223	1,257,890	1,037,000
<b>TOWN-WIDE</b>	<b>6,988,671</b>	<b>8,556,587</b>	<b>7,879,693</b>	<b>5,736,012</b>	<b>7,841,723</b>	<b>7,047,894</b>

<b>EXPENSES</b>	<b>Prior Year Actual</b>	<b>Prior Year Budget</b>	<b>Current Budget</b>	<b>Current YTD</b>	<b>Current Estimated</b>	<b>FY15-16 Approved</b>
(10) - GENERAL FUND	6,449,212	6,900,002	6,281,082	3,859,664	6,241,010	5,950,130
(21) - BEACH NOURISHMENT FUND	-	22,368	22,368	-	22,368	-
(22) - STORMWATER	102,900	102,900	318,455	-	318,455	230,000
(23) - POWELL BILL	180,000	180,000	-	-	-	-
(30) - PUBLIC UTILITIES FUND	1,176,481	1,351,317	1,257,788	757,553	1,257,890	1,027,000
<b>TOWN-WIDE</b>	<b>7,908,593</b>	<b>8,556,587</b>	<b>7,879,693</b>	<b>4,617,217</b>	<b>7,839,723</b>	<b>7,207,130</b>

**Capital Outlay Requests (included within proposed budget)**

**Police Department**

32,000 1 Vehicle (requested 3 sudans)  
 \$ 32,000

**Fire Department**

5,000 1 Replacement Hose  
 \$ 5,000

**Inspections Department**

- (requested 1 SUV/Pickup)  
 \$ -

**Total General Fund: \$ 37,000**

**Water Department**

33,000 1 Vehicle (Pickup truck)  
 \$ 33,000

**Total Water Fund: \$ 33,000**

**NOTES:**

Salaries budgeted for a 1.5% COLA and 1.5% Merit Reserve  
 Health Care budgeted for a 10% increase in premiums  
 Contingency currently set at \$92,861  
 Workers Comp & Flood & Liability budgeted for increase of 15%  
 Tax rate estimate uses existing \$0.165/\$100 instead of revenue neutral of \$.1742/\$100

**CLASSIFICATION AND SALARY SCHEDULE  
FY 2015-16**

<u>Salary Grade</u>	<u>Position Title</u>	<u>FLSA STATUS</u>	<u>Salary/Hourly Minimum/Hiring</u>	<u>Salary/Hourly Mid-Range</u>	<u>Salary/Hourly Maximum</u>
8	Maintenance Worker		\$24,196	\$30,245	\$36,294
9			\$25,406	\$31,758	\$38,109
10	Facilities Maintenance Technician		\$26,676	\$33,345	\$40,014
11			\$28,010	\$35,013	\$42,015
12	Public Services Technician Telecommunicator		\$29,411	\$36,764	\$44,117
13	Accounting Technician Administrative Support Specialist Permit Technician Senior Equipment Operator Water System Technician		\$30,882	\$38,603	\$46,323
14	Customer Services Representative Equipment Mechanic		\$32,426	\$40,533	\$48,639
15	Town Clerk Fire Equip Operator/EMT-Basic** Police Officer Trainee* Police Officer*		\$34,047	\$42,559	\$51,071
16	Fire Equip Operator/EMT-Intermediate** Police Officer II* Senior Accounting Technician		\$35,749	\$44,687	\$53,624
17	Building Codes Inspector Fire Equip Operator/EMT-Paramedic** Senior Police Officer*		\$37,536	\$46,920	\$56,304
18	Public Services Supervisor Fire Lieutenant/EMT-Paramedic** Master Police Officer* Community Policing Coordinator/Inv Police Investigator Police Shift Leader*		\$39,413	\$49,267	\$59,120
19	Lead Police Investigator		\$41,384	\$51,730	\$62,076
20	Water System Supervisor		\$43,453	\$54,317	\$65,180
21	Chief Inspector Fire Captain/EMT-Paramedic** Police Division Supervisor Public Services Superintendent	E E	\$45,626	\$57,033	\$68,439

**CLASSIFICATION AND SALARY SCHEDULE  
FY 2015-16**

<b>Salary Grade</b>	<b>Position Title</b>	<b>FLSA STATUS</b>	<b>Salary/Hourly Minimum/Hiring</b>	<b>Salary/Hourly Mid-Range</b>	<b>Salary/Hourly Maximum</b>
22	Deputy Police Chief Fire Marshal	E	\$47,907	\$59,884	\$71,861
23	Administrative Services Director Planning & Zoning Director	E E	\$50,302	\$62,878	\$75,453
24			\$52,817	\$66,022	\$79,226
25			\$55,458	\$69,323	\$83,187
26	Fire/EMS Chief Police Chief Public Services Director	E E E	\$58,231	\$72,789	\$87,347

For 40 hr/wk positions, wage = salary/2080; 42 hr/wk = salary/2184; 53 hr/wk = salary/2756

\* = 42 hr/wk

\*\* = 53 hr/wk

E = Exempt from the Wage and Hour Provisions of the Fair Labor Standards Act (FLSA)

07.2015

**Town of Atlantic Beach**  
**By - The - Numbers**

Town Tax Base / Valuation (2014 latest CAFR figures)	\$	1,614,375,782
Legal Debt Margin (8% of Town valuation)	\$	129,150,063
Tax Levy at \$0.165	\$	2,744,439
Daily max pumping capacity of all wells (gal/day)		2,500,000
Av. Daily Water Usage - summer (gals)		865,256
Capacity of water tanks (gallons each)		500,000
Av. Daily Water Usage - winter (gals)		499,731
Average Tax Parcel Valuation	\$	332,792
Population-seasonal		35,000
Total Housing Units		5,010
Number of Tax Parcel - town wide		4,851
Number of Water Meters		2,788
Number of Water Accounts		2,762
Police Calls Answered - last year		2,126
Interior Tax Parcels		2,064
Year incorporated		1937
Solid waste collected-annual tons		1,606
Ocean Front Tax Parcels		1,575
Population-year-round		1,517
Soundside Tax Parcels		1,212
Fire Calls Answered - last year		1,047
Permanent Housing Units		959
EMS Calls Answered - last year		634
Yard waste collected-annual tons		458
Lifeguard Rescues - last year		241
Fire Hydrants - Town maintained		226
Recycle collected -annual tons		215
Tax Collection rate-last year (property only)		99.67%
Tax Collection rate-last year (property and vehicles)		99.44%
Number of full-time employees		57
Miles of water mains		50
Public beach accesses		20
Public beach access w/structures		18
Miles of town streets		17.53
Current Tax Rate (per \$100 of value)		16.5 cents
Town Tax Base as portion of Carteret County Total		10.45%
Number of Water Wells		6
Beachfront Miles		4.6
ISO Fire Rating		3
Number of water tanks		3
Town Limits-sq mi.		2.4
Outstanding G.O. Debt		0



## Contracts/Leases - General Town-wide

Vendor	Item	Contract Terms	FY2015-16 Estimate	NOTES
Absolute Assurance Services	random drug/alcohol testing of safety sensitive positions (pre-employment and for-cause are additional)		\$ 1,056	Chrgs. based upon srvc. Provided
BCBS	Health Insurance: \$625.06/mth/employee (57 employees)		\$ 427,541	
Century Link	DSL -general		\$ 1,310	
Century Link	DSL -splashpad		\$ 1,530	
Constant Contact	Email Distribution List	8/2015 - 7/2016	\$ 408	
ITS	office phones		\$ 12,905	
Microsoft Exchange Online	50 email licenses		\$ 4,200	
Pitney Bowes	postage machine lease	12/30/12-12/30/16	\$ 2,388	
VC3	Cloud backup		\$ 6,948	
Time Warner Cable	Roadrunner -general		\$ 1,800	
Time Warner Cable	Roadrunner -AMR		\$ 1,440	
Verizon (40 devices)	<b>PD/Parking:</b> 13 MDT wifi, 5 cells (chief, EM, PD sup, 2 parking; <b>FD:</b> 3 tablets, 3 cells (2 ambulance, FD sup); <b>PW/Water:</b> 1 tablet - Gerald, 5 cells (Marc, Rodney, Travis, James S, water on-call); <b>Insp/Plan:</b> 2 tablets; <b>Adm/Gov Body:</b> 8 tablets		\$ 18,355	
Cellular Reimb Stipends (10 staff)	<b>FD \$90/mth:</b> Chief \$55, Marshal \$35; <b>PW/Water \$110:</b> PW Sup \$55; Water Sup \$55 <b>Insp/Plan \$165:</b> Insp Dir \$55, Insp \$55, Plan Dir \$55; <b>Adm \$195/mth:</b> Mgr \$85, Clerk \$55, Admin Dir \$55		\$ 6,720	

**General Total \$ 486,601**

## Contracts/Leases - Admin Services / Insp / Plan

Vendor	Item	Contract Terms	FY2015-16 Estimate	NOTES
COECO	Canon 4035 shared b/w copier & color scanner; Town Hall main fax line	9/6/12 - 9/5/17	\$ 4,560	
COECO	Canon b/w copier -scanner lease	08/08/12 - 08/07/17	\$ 1,735	5-year agreement
FMB, LLC	lease of Pavilion grass / paved property and partial gravel lot for parking / events	3/8/11-indefinite	\$ 1	annual
ICS/CSI software (Harris)	yrly. maint. of general accounting/payroll, permitting, and utilities software		\$ 16,980	annual
One Source Document Solutions	yrly. maint. of Laserfiche software		\$ 1,950	annual
SouthData	tax bills printing		\$ 3,437	estimated annual
SouthData	newsletters (Spring/Fall)		\$ 18,000	estimated annual
Taylor & Taylor, PA	Legal services: \$930 retainer plus hourly rate	1/2/08 - indefinite	\$ 50,000	estimated annual
Thompson, Price, Scott, Adams Co.	Audit Contract		\$ 15,000	annual
Williams, Scarborough, Smith, Gray LLP	Bookkeeping		\$ 15,000	estimated annual

**Admin Services Total \$ 126,663**

## Contracts/Leases - Fire Department

Vendor	Item	Contract Terms	FY2015-16 Estimate	NOTES
AIRGAS	O2 Cylinder lease		\$ 661	annual renewal
Emergency Reporting	Fire reporting software	10/1/11-indefinite	\$ 1,188	
Tarheel Medical Billing	EMS billing / collecting	1/1/11-Oct 2015	\$ 4,000	7% of collected payments. Rate provided is an estimate based on trends.

**Fire Total \$ 5,849**

## Contracts/Leases - Police & EM Department

Vendor	Item	Contract Terms	FY2015-16 Estimate	NOTES
ECI	qrtly. Inspt of antennas		\$ 280	
Johnson Environmental	biennial pumping contract/bidding		\$ 3,600	
Johnson Environmental	disaster recovery-debris removal contract/bidding		\$ 5,000	*Reduced to \$3900 if EI & MHC contract services
Head Acres Farms	disaster recovery-sand fence maintenance	Oct 2012-indefinite	\$ 6,900	
NC DOJ	DCI equip. rental		\$ 2,748	
Putnam Real Estate	Protec Storage Unit		\$ 825	
QuickLaw	law reference service (web-based)		\$ 425	
Singletary, Neil	Radar certification		\$ 435	certify annually
Southern Software	Police-Pak		\$ 4,547	
William Sparkman	boat slip rental	5/1/11-5/1/16	\$ 4,800	monthly renewal after 5/30/16

**Police Total \$ 29,560**

## Contracts/Leases - Public Services

Vendor	Item	Contract Terms	FY2015-16 Estimate	NOTES
NC DOC	inmate labor		\$ 2,000	annual renewal
Fleetwise	vehicle maint software		\$ 252	
Unifirst	uniforms	7/1/08 - indefinite	\$ 12,000	
Waste Industries	<u>Solid waste removal:</u> 2935 units @ \$5.35/unit; <u>Recycle stops:</u> 2475 units @ \$2.52/unit; <u>Dumpster service:</u> 138.56 yds @ \$5.48/yds; <u>Residential landfill fees</u> (varies by usage - \$50.50/unit - est \$65K/yr)	7/1/2006-6/30/2019	\$ 360,000	max increase of 2.5% per year, based on CPI. Annual fee calculated is an estimate based on landfill trends. 65 & 95 gallon recycle carts cost almost \$5000 in 14-15. Roll-Off service was almost \$7000

**Public Services Total \$ 374,252**

## Contracts/Leases - Water Department

Vendor	Item	Contract Terms	FY2015-16 Estimate	NOTES
Amerochem	Fluoride (\$1.66/lb, estimate 4900 lbs)	n/a	\$ 8,100	
Amerochem	Hypochloride (\$1.65/CP, estimate 18,743 CPs)	n/a	\$ 21,100	
Amerochem	Calcquest/Carus 8500 (\$14.30/gallon, estimate 1,467 gallons)	n/a	\$ 20,991	
Amerochem	Biomax (\$3.20/lb)	n/a	\$ 350	
Cargill	Salt (\$0.0618/lb)	n/a	\$ 42,000	
Conetecs	emergency services for Water computer pump mgmt system (\$65/hr)		\$ 20,000	estimated annual
Conetecs	preventative maintenance for tower		\$ 6,150	Fall & Spring
SouthData	utility bill printing		\$ 3,700	estimated annual
Southern Corrosion	water tank mgmnt.		\$ 43,853	annual renewal

**Water Total \$ 166,244**

**SUMMARY**

**FY2015-16**  
**Estimate**

<b>General Fund Total</b>	<b>\$</b>	<b>1,022,925</b>
<b>Water Fund Total</b>	<b>\$</b>	<b>166,244</b>
<b>Town-wide Total</b>	<b>\$</b>	<b>1,189,169</b>