



Minutes
Town of Atlantic Beach, North Carolina
Town Council Meeting
Monday, April 24, 2017



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, April 24, 2017 at 6:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

Members Present: Mayor A. B. Cooper, III; Councilmembers: Harry Archer, Ann Batt, Eddie Briley, John Rivers

Members Absent: Mayor Pro Tem Danny Navey

Others Present: David Walker, Town Manager; Derek Taylor, Town Attorney; Katrina Tyer, Town Clerk; Sabrina Simpson, Administrative Service Director; Michelle Shreve, Planner; Marc Schulze, Public Service Director; Jeff Harvey, Police Chief; John Harrell, Inspector; Arrington Moore, Special Projects/Management Assistant

Rich Porter, Planning Board member; John Lotspih, Board of Adjustment member

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Mayor Cooper called the meeting to order at 6:00 p.m. Councilmember Archer led the assembly in the Pledge of Allegiance.

Councilmember Archer made a motion *to excuse* Mayor Pro Tem Navey from the meeting due to travel. Seconded by Councilmember Batt. Vote was unanimous, 4-0. Motion carried.

APPROVAL OF AGENDAS

Councilmember Archer made a motion *to add* Documentary Film Series as agenda item number six. The easement discussion will be re-numbered as item eight. Seconded by Councilmember Rivers. Vote was unanimous, 4-0. Motion carried.

4. CONSENT AGENDA

- a) Financial Report
- b) Tax Collection Report
- c) Tax Releases
- d) Budget Transfers
- e) Notice of Surplus Sale (1993 Ford and mobile ramp/bridge)
- f) Ordinance 17-04-01: Ordinance Authorizing the Use of Cash (Police petty cash fund)
- g) Approval and Awarding of the 2017-18 Phase II – Vegetative and C&D Debris Removal Contract to Custom Tree Care, Inc. for primary award and D&J Enterprises, Inc. as secondary award
- h) Town Council Meeting Minutes: 3/16/17WS; 3/16/17CS; 3/16/17CS; 3/23/17SM Joint Council/PB/BOA; 3/27/17

Councilmember Briley made a motion *to approve* the Consent Agenda. Seconded by Councilmember Batt. Vote was unanimous, 4-0. Motion carried.

5. CITIZEN REQUESTS/COMMENTS

None.

6. DOCUMENTARY FILM SERIES

Mayor Cooper, presenting on behalf of Sarah Sloan, a University of Southern California film school graduate currently preparing for her final exams, explained that Sarah has requested providing a Documentary Film Series at the Circle this summer. Sarah desires to return home to North Carolina to develop a business that brings documentary films to NC that may not otherwise be seen here. Sarah's family owns a home in Atlantic Beach and she grew up spending her summers here.

The musical themed movies selected for the series are: The Wrecking Crew, Woodstock, Sound City and Amy. The films will be projected in the same manner as the Town's Seaside Cinema movies on Wednesday nights and will be open and free for the public to attend. In order to cover the cost of the series, Moon Dog Cinema is soliciting sponsorship from the Town of

Atlantic Beach and local businesses. Mayor Cooper feels this is a good opportunity for us to endorse another arts-oriented event at the Circle. They would like to have one food truck per movie set up in the area to create more of a festival feel.

Councilmember Briley made a motion *to approve* the four-film documentary series along the Boardwalk with one food truck per showing and donating \$1,000 toward the licensing fees. Seconded by Councilmember Rivers. Vote was unanimous, 4-0. Motion carried.

7. CONSIDERATION AND APPOINTMENT OF BOARD OF ADJUSTMENT ALTERNATE VACANCIES

Mayor Cooper stated the Board of Adjustment currently has three vacant alternate seats. These seats have been vacant for a while without a pressing need to fill them since the Board of Adjustment has only met eight times in the past five years. However on April 17, 2017, a Variance Request was scheduled that the Board of Adjustment was unable to hear due to lack of required members in attendance (four were needed). At an attempt to avoid this in the future, Planning Board members have been asked if they would also like to serve as Board of Adjustment Alternates, still maintaining their Planning Board seats. NCGS 128-1.1 allows a person to hold two appointed offices in local government.

Councilmember Archer made a motion *to appoint by acclamation* Richard Johnson as an alternate, Curt Winbourne as an alternate, and Fred "Joey" Dean as an alternate, each serving a term of three years. Seconded by Councilmember Rivers. Vote was unanimous, 4-0. Motion carried.

8. EASEMENT DISCUSSION

- a) Future Sidewalk Easements: Proposed Marriot Project on the Circle
- b) Review of Proposed Festival/Public Use Easement to Town: Boardwalk Tract

Mr. Walker briefly presented for informational purposes, the proposed easements regarding sidewalks Mr. Bunn has been working on. This item will be brought before Council at a later date.

Mr. Bunn has presented a proposed Easement Agreement providing a festival area for the Town. The Agreement includes a section that allows the Town to install a temporary structure/stage area and is designed to allow future structures without requiring a new easement. This will be brought to Council for final approval at a later date.

Mr. Bunn feels construction of any sidewalks now would be counterproductive until construction of the hotel, scheduled to begin after Labor Day.

9. TOWN MANAGER REPORT

Mr. Walker provided an update on capital projects and upcoming events.

10. MAYOR/COUNCIL COMMENTS

None.

There being no further action taken or business before Council the meeting stood adjourned. The time was 6:41 p.m.

These minutes were approved at the May 22, 2017 meeting of the Atlantic Beach Town Council.


ATTEST:

(seal)


Katrina Tyer - Town Clerk



TOWN OF ATLANTIC BEACH


A. B. Cooper, III - Mayor