



Minutes
Town of Atlantic Beach, North Carolina
Town Council – Work Session
Thursday, May 18, 2017 – 9:00 a.m.



A regularly scheduled work session of the Atlantic Beach Town Council was held Thursday, May 18, 2017 at 9:00 a.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

Members Present: Mayor A. B. Cooper, III; Mayor Pro Tem Danny Navey; Councilmembers: Harry Archer, Ann Batt, Eddie Briley, and John Rivers

Members Absent: None

Others Present: David Walker, Town Manager; Katrina Tyer, Town Clerk; Sabrina Simpson, Administrative Service Director; Arrington Moore, Management Assistant; Michelle Shreve, Planner; John Harrell, Inspector; Marc Schulze, Public Works Director; Jeff Harvey, Police Chief; Adam Snyder, Fire Chief
 Mike Shutak, Carteret News Times and Rich Porter, Planning Board member

CALL TO ORDER

Mayor Cooper called the meeting to order at 9:00 a.m.

Councilmember Archer made a motion *to approve* the agenda as presented. Seconded by Councilmember Briley. Vote was unanimous, 5-0. Motion carried.

Review of Proposed FY17-18 Annual Operating Budget

- The proposed FY17-18 Town budget is balanced and totals \$7,237,125 for all operations.
- A tax rate of \$0.165 per \$100.00 valuation
- Each cent of property tax generates about \$154,000 in revenues.
- Local sales taxes and anticipated to be \$1,050,000
- The proposed budget does include a 1% Cost of Living Adjustment (COLA)
- A 1% merit pool has been provided in each department for increases based upon annual evaluations

It was the consensus of Council for the budget to include a 1.2% COLA and a 2.0% merit pool.

General Fund Revenues:

- The General Fund revenues are less than last year by nearly 14%: \$936,237
- No increase in Solid Waste User Fees
- No increase in Inspection Fees

General Fund Expenditures:

- The total work force is projected for 57 full-time employees, same as present year, as follows:

Police – 18 (17 sworn)	Water – 4
Fire/EMS – 14	Finance - 3
Public Works – 11	Inspections - 2
Admin – 3	Planning - 2
- Self-insured insurance rates with Aultra Insurance will renew with a 3% to 10% increase
- Our cost this past year of \$548 per employee per month may rise to \$564
- Self-funded program resulted in about \$64,000 savings over our prior year cost, \$687
- Beach Services: \$50,000
- Paid Parking Revenue: \$100,000
- Summer Lifeguard Program: \$43,000
- Dredging Program: \$48,000
- Parks and Recreation: \$168,500
- Estimating Revenues at \$1,236,425; as we continue to reap the dividends from the investments
- No proposed increase in current water rate schedules

Fund Balances:

- General Fund Balance of \$2,222,319 (26.48% of GF expenditures)
- Beach Nourishment: The estimated reserve at June 30, 2017 is \$216,485
- Powell Bill reserve at June 30, 2017 would be \$243,881
- Utility Fund: Combined unrestricted net position of \$1,588,398

Mayor Council Comments / Advisory to Staff

Council wants to see the next phase of the park completed (walking trails, etc.). They feel it is a good time to reapply for a PARTF grant since this area is now an actual park, not an abandoned shopping center.

Councilmember Rivers suggested painting arrows on the streets around the Circle to direct traffic the right direction. There are a lot of vehicles traveling the wrong way.

Council discussed the lighting issues at the park and options for rectifying the current issues. Mayor Cooper and Mr. Walker are still negotiating with Duke Energy for lighting that can be turned on and off.

There being no further action taken or business before Council the meeting stood adjourned. The time was 10:09 a.m.

These minutes were approved at the June 26, 2017 meeting of the Atlantic Beach Town Council.

ATTEST:

(seal)


Katrina Tyer - Town Clerk

TOWN OF ATLANTIC BEACH


A. B. Cooper, III - Mayor

