



MINUTES
Town of Atlantic Beach, North Carolina
Town Council Meeting
Monday, May 21, 2018



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, May 21, 2018 at 6:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

Members Present: Mayor A. B. Cooper, III, Mayor Pro Tem Richard Porter; Councilmembers: Harry Archer, Richard Johnson, Danny Navey, Austin Waters

Members Absent: None

Others Present: David Walker, Town Manager; Derek Taylor, Town Attorney; Katrina Tyer, Town Clerk; Sabrina Simpson, Administrative Service Director; Michelle Shreve, Planner; Arrington Moore, Events/Mgmt Asst; Marc Schulze, Public Works Director; Jeff Harvey, Police Chief; Mike Shutak, Carteret News-Times
Joey Dean, Board of Adjustment member, Lynne Brown, Planning Board member

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Mayor Cooper called the meeting to order at 6:00 p.m. and Mayor Pro Tem Porter led the assembly in the Pledge of Allegiance.

APPROVAL OF AGENDAS

Councilmember Archer made a motion *to approve* the agendas as presented. Seconded by Mayor Pro Tem Porter. Vote was unanimous, 5-0. Motion carried.

4. CONSENT AGENDA

- a) Financial Report
- b) Budget Transfer
- c) Tax Collection Report
- d) Tax Releases Report
- e) Endorsement of Voluntary Vacation Rental Deck Inspections Program
- f) Approval of Amendment for 5 year Residential Refuse Service Agreement with Waste Industries providing for town-wide Voluntary Recycling Roll-out Cart Program
- g) Town Council Meeting Minutes: 4/19/18 WS and 4/23/18

Councilmember Navey made a motion *to approve* the Consent Agenda. Seconded by Councilmember Waters. Vote was unanimous, 5-0. Motion carried.

5. CITIZEN REQUESTS/COMMENTS

None

6. EMPLOYEE RECOGNITIONS

- a) **RESOLUTION 18-05-01:** Retirement Resolution of Appreciation to Tax Collector Laurie Hasulak
- b) **RESOLUTION 18-05-02:** Retirement Resolution of Appreciation to Cheryl Hamilton-Johnson
- c) **RESOLUTION 18-05-03:** Retirement Resolution of Appreciation to James Sebastian
- d) Letter of Commendation for Lifesaving Presented to Officer Phil Haning

Mayor Cooper read each resolution aloud and provided much thanks to the staff retiring.

Councilmember Archer made a motion *to approve* Resolution 18-05-01 a Retirement Resolution of Appreciation to Tax Collector Laurie Hasulak. Seconded by Mayor Pro Tem Porter. Vote was unanimous, 5-0. Motion carried.

Councilmember Johnson made a motion *to approve* Resolution 18-05-02 a Retirement Resolution of Appreciation to Cheryl Hamilton-Johnson. Seconded by Councilmember Navey. Vote was unanimous, 5-0. Motion carried.

Councilmember Waters made a motion *to approve* Resolution 18-05-03 a Retirement Resolution of Appreciation to James Sebastian. Seconded by Mayor Pro Tem Porter. Vote was unanimous, 5-0. Motion carried.

Chief Harvey presented Officer Haning with a Commendation for Lifesaving. It is the third highest award in the police department. A majority of the police department was present in support of Officer Haning.

7. TOWN MANAGER REPORT

- a) Approval of **Ordinance 18-05-01**: FY18-19 Annual Operating Budget

Councilmember Archer made a motion *to approve* Ordinance 18-05-01: FY18-19 Annual Operating Budget. Seconded by Councilmember Navey. Vote was unanimous, 5-0. Motion carried.

- b) Adoption of **Resolution 18-05-04**: Resolution of Intent to Consider an Ordinance Amending the Charter to Change the Type of Election and Setting the Date for Public Hearing on June 25, 2018 at 6:00pm in the boardroom

Mayor Pro Tem Porter made a motion *to approve* Resolution 18-05-04: Resolution of Intent to Consider an Ordinance Amending the Charter to Change the Type of Election and Setting the Date for Public Hearing on June 25, 2018 at 6:00pm in the boardroom. Seconded by Councilmember Waters. Vote was unanimous, 5-0. Motion carried.

Mayor Pro Tem Porter asked Mr. Walker to provide a cost estimate for each type of election.

- c) Review of System Development Fee Analysis and call for a Public Hearing on June 25, 2018 at 6:00pm in the Town Boardroom

Councilmember Johnson made a motion *to approve* setting the date for Public Hearing on June 25, 2018 at 6:00pm in the boardroom regarding the System Development Fee Analysis. Seconded by Councilmember Waters. Vote was unanimous, 5-0. Motion carried. It was noted the Report was posted on the Town's website to meet the 45-day posting requirement.

Mr. Walker reviewed the status of major projects and the anticipated progress by Memorial Day weekend. Lifeguard service begins Saturday and the fire department will be using the beach swim warning flags at the accesses again this year.

MAYOR/COUNCIL COMMENTS

- a) Introduction of Appearance Committee – Mayor Cooper

Mayor Pro Tem Porter made a motion *to approve* the formation of the Appearance Improvement Committee. Seconded by Councilmember Johnson. Vote was unanimous, 5-0. Motion carried.

Mayor Pro Tem Porter complimented staff on the recent Happenings flyer, which is published weekly listing all music and other events in Town. From what he hears it is well received and proves there is plenty to do in Atlantic Beach.

Mayor Cooper complimented and thanked staff for another successful Beach Music Festival.

ADJOURN

There being no further action taken or business before Council the meeting stood adjourned. The time was 6:46 p.m.

These minutes were approved at the June 25, 2018 meeting of the Atlantic Beach Town Council.

ATTEST:

(seal)

Katrina Tyer - Town Clerk



TOWN OF ATLANTIC BEACH


B. Cooper, III - Mayor