



**Minutes**  
**Town of Atlantic Beach, North Carolina**  
**Town Council – Work Session**  
**Thursday, March 15, 2018 – 2:00 p.m.**



A regularly scheduled work session of the Atlantic Beach Town Council was held Thursday, March 15, 2018 at 2:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

**Members Present:** Mayor Pro Tem Richard Porter; Councilmembers: Harry Archer, Rich Johnson, Danny Navey and Austin Waters

**Members Absent:** Mayor A. B. Cooper, III

**Others Present:** David Walker, Town Manager; Katrina Tyer, Town Clerk; Sabrina Simpson, Administrative Service Director; Michelle Shreve, Planner; Lee Browning, Inspector; Marc Schulze, Public Works Director; Jeff Harvey, Police Chief; Adam Snyder, Fire Chief; Mike Shutak, Carteret News-Times

### **CALL TO ORDER**

Mayor Pro Tem Porter called the meeting to order at 2:00 p.m. Mayor Cooper is absent from the meeting for business.

Councilmember Archer made a motion *to approve* the agenda as presented. Seconded by Councilmember Navey. Vote was unanimous, 4-0. Motion carried.

### **1. FY18-19 BUDGET WORKSHOP**

- a) 2018 Goals and Objectives
- b) Revenues
- c) Expenses
- d) Debt
- e) Taxes
- f) Fund Balance
- g) Water
- h) Health Insurance
- i) Capital Projects Review
- j) Roundtable Review with Department Heads

Mr. Walker gave a general overview of the budget and revenue flow. Department heads were given the opportunity to discuss their requests. Chief Snyder is requesting a new ambulance and a replacement cardiac monitor. Chief Harvey is in the process of removing the video cameras from police vehicles and strictly using officer worn body cameras. There was open discussion on the monetary advantage/disadvantage for keeping the vehicle cameras. The cost for the vehicle cameras has become too high due to age of the equipment and manufacture costs. Chief Harvey noted Atlantic Beach will be the first agency in the county to do this, but Emerald Isle is considering it also.

Break 2:58  
Resume 3:04

### **2. REVIEW OUTLINE OF PROPOSED DECK SAFETY INITIATIVE: INSPECTIONS DEPT.**

The Vacation Rentals Voluntary Deck Program would be a partnership between the Town and the vacation rental agencies to increase the safety of decks at rental properties. Inspector Lee Browning met with the Planner in Emerald Isle to review their deck program and hopes to implement a similar program here. Lee has visited each of the rental agencies in Town and feels they support this program. He is proposing that if the agency voluntary agrees to join the program then their client's participation becomes mandatory. He feels the properties should be inspected by an engineer and a sign posted on the deck or inside the home indicating the maximum deck occupancy limit. He spoke of a recent incident on Caswell Street where a lady fell from a non-secure deck, it was condemned and repaired.

Councilmember Johnson asked if VRBO rentals could be included also. There was discussion about monitoring condo units. Lee explained they are less dangerous due to their structure and HOA involvement.

It was the consensus to review this item at the March 26 regular meeting for further discussion on who should be included in the participation list (property management offices, VRBO, condo, mobile home parks, etc.)

**3. REQUESTED DONATION: 2018 AB KING MACKEREL SALTWATER SLAM (\$10,000)**

Councilmember Waters, member of the ABKMSS board, noted the board is considering raising the guaranteed prize money to attract more entrants. They have been interviewing advertising agencies and hope to hire one, but would like to have seed money before they commit to a \$15,000 contract.

Council fully supports the event, but would like more information from the tournament board before committing Town funds for the event.

It was the consensus to table this matter until the March 26 regular meeting for Curt Winbourne, President of the ABKMSS, to attend and present the financial status and future plans for the tournament before committing to a donation.

**Mayor Council Comments / Advisory to Staff**

None.

There being no further action taken or business before Council the meeting stood adjourned. The time was 3:58 pm.

These minutes were approved at the April 23, 2018 meeting of the Atlantic Beach Town Council.

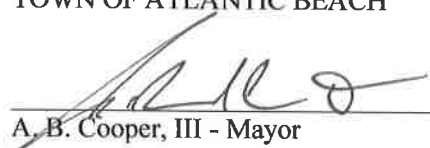
ATTEST:

  
Katrina Tyer - Town Clerk

(seal)



TOWN OF ATLANTIC BEACH

  
A. B. Cooper, III - Mayor