



**MINUTES**  
**Town of Atlantic Beach, North Carolina**  
**Town Council Meeting**  
**Monday, March 26, 2018**



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, March 26, 2018 at 6:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

**Members Present:** Mayor A. B. Cooper, III, Mayor Pro Tem Richard Porter; Councilmembers: Harry Archer, Richard Johnson, Danny Navey, Austin Waters

**Members Absent:** None

**Others Present:** David Walker, Town Manager; Derek Taylor, Town Attorney; Katrina Tyer, Town Clerk; Sabrina Simpson, Administrative Service Director; Michelle Shreve, Planner; Arrington Moore, Events/Mgmt Asst; Marc Schulze, Public Works Director; Jeff Harvey, Police Chief; Donna Turner, Inspector; Mike Shutak, Carteret News-Times  
Doug McCullough and Curt Winbourne, Planning Board members; Fred Dean, BOA member

**CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Mayor Cooper called the meeting to order at 6:00 p.m. and Mayor Pro Tem Porter led the assembly in the Pledge of Allegiance.

**APPROVAL OF AGENDAS**

Councilmember Archer made a motion *to approve* the agendas as presented. Seconded by Mayor Pro Tem Porter. Vote was unanimous, 5-0. Motion carried.

**4. CONSENT AGENDA**

- a) Financial Report
- b) Budget Transfers
- c) Tax Collection Report
- d) Tax Refund - Barrett
- e) Tax Releases
- f) Surplus Vehicle Sold: Police Department 2007 Chevrolet Impala
- g) Town Council Meeting Minutes: 1/25/18Retreat; 2/22/18; 2/22/18 CS; 2/26/18

Councilmember Navey made a motion *to approve* the Consent Agenda. Seconded by Councilmember Johnson. Vote was unanimous, 5-0. Motion carried.

**5. CITIZEN REQUESTS/COMMENTS**

None.

**6. RESOLUTION 18-03-01: OPPOSING THE PROPOSED ON DWELLING INSURANCE RATES FOR FIRE AND EXTENDED (WIND) COVERAGE**

Mayor Cooper reviewed the proposed resolution opposing the NC Rate Bureau recent filing to the NC Department of Insurance for an increase on Dwelling Insurance Rates for fire and extended (wind) coverage. Dwelling policies typically cover second homes, vacation rental homes or year-round rental homes. While the proposed fire rates indicate a decrease, the proposed changes to extended (wind) coverage reflect a significant increase 39.6% across Bogue Banks and 48.3% across mainland Carteret County.

Mayor Pro Tem Porter made a motion *to approve* Resolution 18-03-01 Opposing the proposed increase on dwelling insurance rates for fire and extended (wind) coverage. Seconded by Councilmember Archer. Vote was unanimous, 5-0. Motion carried.

## 7. REQUEST OF DONATION TO 2018 AB KING MACKEREL SALTWATER SLAM (\$10,000)

Mayor Pro Tem Porter reviewed that this topic was discussed during the worksession and tabled to tonight's meeting to allow Curt Winbourne, Chairman of the ABKMSS Tournament, to speak on behalf of the tournament. Mr Winbourne gave an overview of last year's event and requested funding toward the 2018 event. Proceeds of the tournament benefit the AB Volunteer Fire Department, this year Chief Snyder has requested automated chest compression equipment, each unit costing approximately \$19,000.

Funding provided from the Town would go toward promoting the event, such as hiring Viemark for marketing. They are also seeking a donation from the Tourism Development Authority again this year. Mayor Pro Tem Porter wants to ensure this will not be a yearly request of the Town. Mr. Winbourne stated the goal of the tournament is to become self-sufficient and not rely on the Town or the TDA.

Councilmember Archer made a motion *to approve* the donation for \$10,000 to the ABKMSS Tournament. Seconded by Mayor Pro Tem Porter. Vote was unanimous, 5-0. Motion carried.

## 8. PLANNING AND DEVELOPMENT UPDATE

### a) Submittal of \$95,000 CAMA Grant (Doubletree West)

We have already received a verbal commitment by Doubletree staff to split the local match with the Town. The estimated cost covers demolition and construction.

### b) Status of Causeway Corridor RFPs

The Requests for Proposals are due this Friday.

### c) Channel Bay Project Update

A neighborhood meeting was held March 22 in the boardroom regarding the proposed Channel Bay major site plan. Developer's agent and engineer Chase Cullipher of The Cullipher Group PA, developer Max Barbour, and builder Sammy Ballou were in attendance to answer questions from the nine attendees. Michelle and Councilmember Waters were in attendance also. A summary of the meeting will be submitted by the developer/agent and will be included in the information packets for the April 3 Concept Proposal Public Hearing.

There was open discussion expressing concern for those who recently bought mobile homes prior to this project proposal. Attorney Taylor advised this is a civil issue between the owner and buyer and he does not feel it is the Town's responsibility or under their purview to be involved in the real estate process.

### d) Approval of Vacation Rentals Voluntary Deck Program

Michelle presented for Lee Browning, who is in class this week. This program has been modeled after Emerald Isle's. She stated, it is voluntary for a rental management company to join, but after joining it is mandatory for the properties they manage to participate. The Town will not be requiring inspections, the rental company will. The program has been amended from the last presentation to allow licensed contractors to conduct deck inspections, not just engineers.

Part-time Inspector Donna Turner verified that she and Lee went and spoke with the Emerald Isle Planning staff and Emerald Isle requires the inspections to be done annually.

Councilman Waters does not feel new decks should be required to be re-inspected within a year, it calls for unjustified spending by the homeowner. We need to be realistic and realize not every deck needs to be inspected every year. Mayor Cooper agreed we have more work to do on this program before implementing it. It was the consensus to review again at the April work session with Inspector Lee present.

Donna Turner left at 7:01pm.

## 9. TOWN MANAGER REPORT

Mr. Walker provided status of Capital Projects

- West Bogue storm drain – This project is complete except for instillation of sodding. Cost was \$18,200.

- East Fort Macon Road sidewalk - Public Works Staff has almost completed the sidewalk project on the northern side of East Fort Macon Road from the Causeway to Brooks Avenue: over 1,000 feet of 5 foot wide sidewalk. Using Town crews saved us approximately \$40,000 in labor costs. Staff met with NCDOT reps to lay out the location of two raised crossover medians, which will be installed by the State at no cost to the Town before Memorial Day.
- Tom Doe Beach Access – Town staff will begin construction of the walkway as soon as the sidewalk is completed.
- 5th Annual AB Beach Music Festival - Saturday, May 19 from 11-2 along the Boardwalk at the Circle. Bands performing are Band of Oz, Fantastic Shakers, Jim Quick & Coastline, and Mighty Saints of Soul. Beach Music Festival Week events include a poolside Carteret County Chamber of Commerce Business After Hours on Wednesday, May 16, at the DoubleTree by Hilton Atlantic Beach Oceanfront with The Embers and a sponsor's reception at Memories Beach Club on Friday, May 18. This year's event has attracted the highest number sponsors ever and we thank Kurtis Chevrolet for their fifth straight year as our Platinum Sponsor. Such support from our business community again brings this great event to our Oceanfront at no cost to our taxpayers. Admission is free.
- The Flag Raising Ceremony for our new 80 foot tall flagpole with nautical cross arm was held March 24 at the Circle point. Local Boy Scout Troops #130 and #252 were present to assist the ABFD officers in the initial raising of our United States, North Carolina and Town of Atlantic Beach flags. The Scouts lead in the Pledge of Allegiance and renowned vocalist Joyce Matthews sang the National Anthem. Our thanks to Kites Unlimited for assistance offered to the Town and of course a special thanks to the Brent Milgrom Family Foundation of Charlotte, NC for their \$18,000 donation to cover all installation costs of the new flag pole unit.

#### 10. MAYOR/COUNCIL COMMENTS

Councilmember Johnson reviewed the highlights from the first Recreational Water Committee meeting with guest speaker JD Potts of Division of Marine Fisheries, held March 22, 2018. He noted we have great water quality, but stormwater runoff is a concern. Mr. Potts recommends promoting not feeding the seagulls on the beach strand, advertising to properly dispose of used diapers; proper disposal of dog waste, more doggie bags on the beach and maybe Oceanside enforcement. On the soundside, educate not to feed feral cats, clean dog waste from owner's yards, and monitor septic tanks to ensure working properly. Animal waste has more bacteria than human waste, but human waste is more illness causing than animal. Due to these circumstances, Mr. Potts recommended not swimming 48 hours after it rains. At this time, Marine Fisheries does not have additional funding to test on the soundside.

#### ADJOURN

There being no further action taken or business before Council the meeting stood adjourned. The time was 7:25 p.m.

These minutes were approved at the April 23, 2018 meeting of the Atlantic Beach Town Council.

ATTEST:



*Katrina E. Tyer*  
Katrina Tyer - Town Clerk

TOWN OF ATLANTIC BEACH

*A. B. Cooper, III*  
A. B. Cooper, III - Mayor