

## Safety Inspection Process Overview

1. After the registration form is filled out and the registration fee has been paid, call the Atlantic Beach Police Department at 252-726-2523 during normal business hours (M-F, 8am-5pm) to schedule a Safety Inspection.
2. An ABPD officer will come to your house at the appointed time to look over your vehicle and complete the [Safety Inspection Form](#). To pass inspection, a golf cart must be equipped with ALL of the equipment listed below which must be in working order. If any item fails during the inspection the golf cart is not to be operated, registered or issued a registration/renewal sticker until the failed item has been repaired by a qualified technician and re-inspected by ABPD.
  - Two operating front headlights visible from a distance of at least 250 feet.
  - Two operating tail lights visible from a distance of at least 250 feet
  - Two operating brake lights visible from a distance of at least 250 feet.
  - Two operating turn signals visible from a distance of at least 250 feet.
  - Rear vision mirrors (2 side & 1 rear)
  - Reflectors (at least one on drivers side and one on passengers side)
  - Parking brake
  - Seat belts are installed for all seating positions
  - Windshield
  - Does not exceed three rows of seats
  - Rules and Regulations Notice (Sticker must be affixed to the windshield in plain view)
3. When your cart passes inspection, the inspecting officer will install the Rules sticker on the inside of the windshield so that all operators will be aware of the regulations regarding golf cart use in Atlantic Beach.
4. When your cart passes the initial inspection, the inspecting officer will give you an AB Golf Cart License Plate to install on your cart. This plate must be visible at all times. ABPD suggests you attach it to the upper left-hand side of the cart frame so that it is not blocked by coolers or passengers.
5. When your cart passes inspection, the inspecting officer will give you an annual registration renewal decal to put on the AB Golf Cart License Plate. ***NOTE: Decals expire on December 31<sup>st</sup> and must be renewed annually.***