



MINUTES
Town of Atlantic Beach, North Carolina
Town Council Meeting
Monday, March 25, 2019



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, March 25, 2019 at 6:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

Members Present: Mayor A. B. Cooper, III, Mayor Pro Tem Richard Porter; Councilmembers: Harry Archer, Richard Johnson, Danny Navey, Austin Waters

Members Absent: None

Others Present: David Walker, Town Manager; Derek Taylor, Town Attorney; Katrina Tyer, Town Clerk; Morgan Kerns, Parks and Rec Director; Jeff Harvey, Police Chief; Michelle Eitner, Planning Director; Nick Krebs, Planner; Marc Schulze, Public Services Director; Mike Shutak, Carteret News-Times;

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Mayor Cooper called the meeting to order at 6:00 p.m. and Mayor Pro Tem Porter led the assembly in the Pledge of Allegiance.

APPROVAL OF AGENDAS

Councilmember Archer made a motion *to approve* the agendas as amended. Seconded by Mayor Pro Tem Porter. Vote was unanimous, 5-0. Motion carried.

4. CONSENT AGENDA

- a) Financial Report
- b) Budget Transfers
- c) Tax Collection Report
- d) Tax Releases Report
- e) Tax Refunds – Martin and First South Bank
- f) GovDeals Sales Report
- g) Town Council Meeting Minutes: 2/25/2019

Councilmember Navey made a motion *to approve* the Consent Agenda. Seconded by Councilmember Waters. Vote was unanimous, 5-0. Motion carried.

5. CITIZEN REQUESTS/COMMENTS

Vada Palma, 116 Island Quay Court, she wanted to thank everyone with the Town for all they did over the loss of Adam. She wants it on record that if re-naming the bridge ever comes up again, to consider naming it the Chief Adam Snyder bridge in appreciation of military and fire associations.

6. PLANNING AND DEVELOPMENT

a) **UDO Amendments Public Hearing**

1. Differences allowed between major site plans submitted at Concept Proposal Phase 1 and Phase 2

- i. Approval of **Resolution 19-03-01**: Resolution of Consistency
- ii. Approval of **Ordinance 19-03-01**: Ordinance Amending Chapter 18, Unified Development Ordinance; Article 2, Procedures; Section 4, Specific Review Procedures; Subsection P, Site Plan (Major/Minor)

There was lengthy conversation among Council regarding the clarity of the proposed and suggestions to re-word it. It was the consensus to proceed with public input and then consider remanding back to the Planning Board for further amending.

Mayor Pro Tem Porter made a motion *to open* public hearing on proposed Ordinance 19-03-01: Ordinance Amending Chapter 18, Unified Development Ordinance; Article 2, Procedures; Section 4, Specific Review Procedures; Subsection P, Site Plan (Major/Minor). Seconded by Councilmember Archer. Vote was unanimous, 5-0. Motion carried. Time was 6:14pm.

No comment.

Councilmember Waters made a motion *to close* public hearing on proposed Ordinance 19-03-01: Ordinance Amending Chapter 18, Unified Development Ordinance; Article 2, Procedures; Section 4, Specific Review Procedures; Subsection P, Site Plan (Major/Minor). Seconded by Councilmember Johnson. Vote was unanimous, 5-0. Motion carried.

After further discussion and suggestion by Attorney Taylor, Mayor Pro Tem made a motion *to re-open and to continue* the public hearing until May 20, 2019 in order for the Planning Board to review the proposed amendment at their May 7 meeting. Seconded by Councilmember Archer. Vote was unanimous, 5-0. Motion carried.

2. RSD Street Setback = 10'

- i. Approval of **Resolution 19-03-02**: Resolution of Consistency
- ii. Approval of **Ordinance 19-03-02**: Ordinance Amending Chapter 18 Unified Development Ordinance; Article 3, Zoning Districts; Section 3, Residential Zoning Districts; Subsection F, Residential Single-Family & Duplex (RSD)

Councilmember Waters made a motion *to open* public hearing on proposed Ordinance 19-03-02: Ordinance Amending Chapter 18 Unified Development Ordinance; Article 3, Zoning Districts; Section 3, Residential Zoning Districts; Subsection F, Residential Single-Family & Duplex (RSD). Seconded by Councilmember Johnson. Vote was unanimous, 5-0. Motion carried. Time was 6:19 pm.

No comment.

Councilmember Archer made a motion *to close* public hearing on proposed Ordinance 19-03-02: Ordinance Amending Chapter 18 Unified Development Ordinance; Article 3, Zoning Districts; Section 3, Residential Zoning Districts; Subsection F, Residential Single-Family & Duplex (RSD). Seconded by Councilmember Waters. Vote was unanimous, 5-0. Motion carried.

Mayor Pro Tem Porter made a motion *to approve* Resolution 19-03-02: Resolution of Consistency. Seconded by Councilmember Johnson. Vote was unanimous, 5-0. Motion carried.

Councilmember Archer made a motion *to approve* Ordinance 19-03-02: Ordinance Amending Chapter 18 Unified Development Ordinance; Article 3, Zoning Districts; Section 3, Residential Zoning Districts; Subsection F, Residential Single-Family & Duplex (RSD). Seconded by Mayor Pro Tem Porter. Vote was 5-0. Motion carried.

3. Clerical error in MHI setbacks

- i. Approval of **Resolution 19-03-03**: Resolution of Consistency
- ii. Approval of **Ordinance 19-03-03**: Ordinance Amending Chapter 18, Unified Development Ordinance; Article 3, Zoning Districts; Section 4, Mixed Use Districts; Subsection C, Mixed Use High Intensity (MHI)

Councilmember Johnson made a motion *to open* public hearing on proposed Ordinance 19-03-03: Ordinance Amending Chapter 18, Unified Development Ordinance; Article 3, Zoning Districts; Section 4, Mixed Use Districts; Subsection C, Mixed Use High Intensity (MHI). Seconded by Councilmember Waters. Vote was unanimous, 5-0. Motion carried. Time was 6:21 pm.

No comment.

Councilmember Archer made a motion *to close* public hearing on proposed Ordinance 19-03-03: Ordinance Amending Chapter 18 Unified Development Ordinance; Article 3, Zoning Districts; Section 3, Residential Zoning Districts; Subsection F, Residential Single-Family & Duplex (RSD). Seconded by Mayor Pro Tem Porter. Vote was unanimous, 5-0. Motion carried.

Councilmember Waters made a motion *to approve* Resolution 19-03-03: Resolution of Consistency. Seconded by Mayor Pro Tem Porter. Vote was unanimous, 5-0. Motion carried.

Councilmember Navey made a motion *to approve* Ordinance 19-03-03: Ordinance Amending Chapter 18, Unified Development Ordinance; Article 3, Zoning Districts; Section 4, Mixed Use Districts; Subsection C, Mixed Use High Intensity (MHI). Seconded by Councilmember Archer. Vote was 5-0. Motion carried.

b) AB Causeway Corridor Masterplan

The Town is working with Alta Planning & Design to create a Causeway Corridor Master Plan in order to provide guidance for improvements to the Causeway. The Town seeks to make better use of the 200ft right-of-way and aims to maintain or increase the number of parking spaces for businesses; eliminate unnecessary curb cuts; improve bike/pedestrian/golf cart flow along and across the Causeway; improve landscaping and visibility for businesses through wayfinding.

Mayor Cooper announced the members selected to serve on the Steering Committee: Councilmember Harry Archer; Councilmember Austin Waters (Memories Beach Club); S&J Holdings; Matt Lamb (Chasin' Tales); MJ Marsh (Marsh's Surf Shop); Charles Hale (AB Realty); Fred Bunn (Causeway Shopping Center)

Councilmember Navey made a motion *to approve* the members of the Causeway Corridor Steering Committee. Seconded by Mayor Pro Tem Porter. Vote was unanimous, 5-0. Motion carried.

9. TOWN MANAGER REPORT

a) Review of Capital Projects

Circle parking additions around the water tank on East Bogue Blvd. and East Terminal Blvd.: We received bids on March 20, 2019 and Thomas Simpson Construction was the lowest bidder at \$67,640. He is ready to begin work as soon as the new fence installation is complete. We anticipate completion of the project prior to Memorial Day.

DoubleTree by Hilton beach access at the west end: We received bids on March 20, 2019 and Bogue Banks was the low bidder at \$91,800. We will have Town staff do as much of the work as possible by installing decking boards, etc. The Doubletree still intends to honor their contribution. The total amount of the local match and CAMA grant funds is \$95,705.

10. MAYOR/COUNCIL COMMENTS

None.

11. CITIZEN REQUESTS/COMMENTS

None.

ADJOURN

There being no further action taken or business before Council the meeting stood adjourned. The time was 6:40pm.

These minutes were approved at the April 22, 2019 meeting of the Atlantic Beach Town Council.

ATTEST:

(seal)

TOWN OF ATLANTIC BEACH


Katrina Tyer - Town Clerk


A.B. Cooper, III - Mayor

