



MINUTES
Town of Atlantic Beach, North Carolina
Town Council Meeting
Monday, June 24, 2019



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, June 24, 2019 at 6:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

Members Present: Mayor A. B. Cooper, III; Councilmembers: Harry Archer, Richard Johnson, Danny Navey, Austin Waters

Members Absent: Mayor Pro Tem Richard Porter

Others Present: David Walker, Town Manager; Katrina Tyer, Town Clerk; Jeff Harvey, Police Chief; Michelle Eitner, Planning Director; Marc Schulze, Public Services Director; Sabrina Simpson, Admin Services Director; Michael Simpson, Fire Chief
Lynne Brown, Planning Board member; Mike Shutak, Carteret News-Times, Ron Cullipher, Engineer

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Mayor Cooper called the meeting to order at 6:00 p.m. and Councilmember Navey led the assembly in the Pledge of Allegiance.

Councilmember Navey made a motion *to excuse* Mayor Pro Tem Porter due to family commitments. Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

APPROVAL OF AGENDAS

Councilmember Archer made a motion *to approve* the agendas as presented. Seconded by Councilman Waters. Vote was unanimous, 4-0. Motion carried.

4. CONSENT AGENDA

- a) Financial Report
- b) Tax Collection Report
- c) Tax Releases Report
- d) Budget Amendment
- e) GovDeals Sales Report: Water meters for \$2,821
- f) **Ordinance 19-06-02:** Ordinance Amending Chapter 11, Nuisances; Article III, Removal and Disposition of Abandoned Vehicles, Hazardous Vehicles and Junked Motor Vehicles; Section 11-42 Definitions (Junk Boats/Trailers)
- g) **Ordinance 19-06-03:** Ordinance Amending Chapter 7, Emergency Management
- h) Approval of Emergency Operations Plan
- i) **Resolution 19-06-01:** Resolution of Commitment of Funds Water Resources Development Project Grant (Channel Dredging)
- j) **Resolution 19-06-02:** Resolution Approving the Amendment of Personnel Resolution 08-12-02
- k) Town Council Meeting Minutes: 4/22/2019; 5/20/2019

Councilmember Navey made a motion *to approve* the Consent Agenda. Seconded by Councilmember Johnson. Vote was unanimous, 4-0. Motion carried.

5. CITIZEN REQUESTS/COMMENTS

None.

6. Board of Adjustment and Planning Board

- a) Appointments/Re-Appointments
- b) **Resolution 19-06-03:** Resolution of Appreciation to John Kurek for service on Board of Adjustment
- c) **Resolution 19-06-04:** Resolution of Appreciation to Ann Batt for service on Planning Board

At the June 4 Planning Board, Ann Batt resigned due to moving full time in Kinston. It was the consensus of Council to leave this seat vacant until the next meeting allowing time to solicit potential applicants. Councilmember Archer spoke with Norm Livengood and he wishes to continue to serve. He suggested removing David Cox from the board due to declining health and lack of attendance.

Councilmember Navey made a motion *to re-appoint* Norm Livengood to the Board of Adjustment (term expiring 6/30/22) and *to appoint* Michael Bosse as a regular member (term expiring 6/30/22) and *to appoint* Harrison Smith to the alternate seat that was held by Michael Bosse (term expiring 6/30/22). Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

After acknowledging and thanking John Kurek and Ann Batt for their years of dedicated service, Mayor Cooper read the resolutions of appreciation aloud.

Councilmember Archer made a motion *to approve* Resolution 19-06-03: Resolution of Appreciation to John Kurek for service on Board of Adjustment. Seconded by Councilmember Johnson. Vote was unanimous, 4-0. Motion carried.

Councilmember Archer made a motion *to approve* Resolution 19-06-04: Resolution of Appreciation to Ann Batt for service on Planning Board. Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

7. PLANNING AND ZONING

a) Review of and Call for Public Hearing for July 22, 2019 at 6:00pm on proposed Chapter 18, UDO Amendment on Backfilling Bulkheads

During the May 20 discussion of the Land Disturbance Permit ordinance amendment, concern was raised for projects involving backfilling for bulkheads. Council moved forward with adopting the amendment as presented and directed staff to generate an amendment to include backfilling bulkheads. The proposed amendment applies to bulkhead projects disturbing an area in excess of 100sf and allows for an increase of 6 inches above the adjacent grade only for the first 5 feet landward of the bulkhead. Most bulkhead projects are below 100sf of disturbed land and will not need a land disturbance permit.

Councilmember Navey made a motion *to schedule* the Public Hearing on July 22, 2019 at 6:00pm on proposed amendment to Chapter 18, UDO Backfilling Bulkheads. Seconded by Councilmember Archer. Vote was unanimous, 4-0. Motion carried.

b) Approval of Major Site Plan for Windfare Condominiums

Michelle reviewed the project noting several permits are state issued and enforced. The Technical Review Committee determined due to the location and layout of the project, it was not going to require installation of sidewalks.

Councilmember Johnson requested further details on the drainage, landscaping and septic. Cullipher noted the drainage is designed like a big turtle shell, water will run north and east and tie into the existing Old Causeway drainage system. The UDO does not require specific landscaping, but Mr. Barbour confirmed the project will be landscaped similar to The Pinnacle. This project will cause less septic strain than the 35 mobile homes previously on the property.

Councilmember Navey made a motion *to approve* the Major Site Plan for Windfare Condominiums. Seconded by Councilmember Archer. Vote was unanimous, 4-0. Motion carried.

8. TOWN MANAGER REPORT

a) Ordinance 19-06-01: FY19-20 Annual Operating Budget Ordinance

Councilmember Archer made a motion *to approve* Ordinance 19-06-01: FY19-20 Annual Operating Budget Ordinance. Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

Mr. Walker then provided a status update on pending capital projects: The parking expansion project around the Circle water tower was paved today, it adds an additional 40 spaces to the paid parking program. The Raleigh Ave. storm drainage project should be installed in next 10 days. The DoubleTree west end beach access pilings have been set by the contractor and town staff will begin laying decking boards.

9. CITIZEN REQUESTS/COMMENTS

None.

10. MAYOR/COUNCIL COMMENTS

None.

ADJOURN

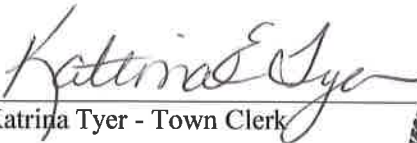
There being no further action taken or business before Council the meeting stood adjourned. The time was 6:42 pm.

These minutes were approved at the July 22, 2019 meeting of the Atlantic Beach Town Council.

ATTEST:

(seal)

TOWN OF ATLANTIC BEACH


Katrina Tyer - Town Clerk




A. B. Cooper, III - Mayor