



MINUTES
Town of Atlantic Beach, North Carolina
Town Council Meeting
Monday, January 27, 2020



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, January 27, 2020 at 6:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

Members Present: Mayor A. B. Cooper, III; Mayor Pro Tem Richard Johnson; Councilmembers: MJ Forrest, Danny Navey, Austin Waters

Members Absent: Councilmember Harry Archer

Others Present: David Walker, Town Manager; Katrina Tyer, Town Clerk; Jeff Harvey, Police Chief; Michelle Eitner, Planning Director; Nick Krebs, Planner; Mike Simpson, Fire Chief; Marc Schulze, Public Services Director; Morgan Gilbert, P&R Director; Sabrina Simpson, Admin Services Director; Mike Shutak, Carteret News Times

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Mayor Cooper called the meeting to order at 6:00 p.m. and Councilmember Forrest led the assembly in the Pledge of Allegiance.

Councilmember Navey made a motion *to recuse* Councilmember Archer due to sickness. Seconded by Councilmember Forrest. Vote was unanimous, 4-0. Motion carried.

APPROVAL OF AGENDAS

Mayor Pro Tem Johnson made a motion *to approve* the agendas as prepared. Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

4. CONSENT AGENDA

- a) Financial Report
- b) Budget Amendments
- c) Tax Collection Report
- d) Tax Releases Report
- e) Tax Refunds (Capps, Corelogic, Elliott, Koutlas)
- f) GovDeals Sales Report – Police and Public Works vehicles
- g) Authorization to Write-off \$920.04 in Delinquent Utility Accounts
- h) NCLM Agreement for Personnel Policy Preparation
- i) **Resolution 20-01-01:** Resolution Designating Bank Depositories
- j) **Resolution 20-01-03:** Resolution Authorizing Local Government Execution of Public Beach & Estuarine Access Grant Contract (Durham Avenue Beach Access)
- k) Approval of NC Statewide Emergency Management Mutual Aid Agreement
- l) Town Council Meeting Minutes: 8/6/2019 Joint; 12/16/2019

Councilmember Navey made a motion *to approve* the Consent agenda. Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

5. CITIZEN REQUESTS/COMMENTS

Bill Downey, Raleigh. Speaking regarding the vacant Channel Marker property and the owner's pending request for a zoning amendment regarding lot size. Feels if the amendment was approved it would make the lots more developable. He just wants Council to know they are still interested in this amendment and requests Council to address the request expeditiously.

Mayor Pro Tem Johnson made a motion *to amend* the agenda to add Item #8 Amendment to 2020 Schedule of Meetings to address work session dates. Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

6. Presentation of Letter of Appreciation to Atlantic Beach Fire Department

Mayor Rett Newton, Beaufort, was present to express his appreciation to the Town and the Atlantic Beach Fire Department for assistance during the December 22, 2019 fire destroying The Spouter Inn building. The efforts of all responding fire departments saved the adjoining businesses

7. Planning and Zoning Updates

Stormwater Resiliency Plan. Nick Krebs stated the plan is still in the data collection phase and he is working to carry out the Water Quality Committee Directives: \$15,000 was budgeted annually to support on-going testing of sound-side recreational waters to determine sources of contamination and develop an action plan accordingly. A Watershed Restoration Plan will be initiated in conjunction with the NC Coastal Federation. Also, initiate an outreach/education program to increase public awareness of important common sense steps necessary to protect our recreational waters.

Transportation. Funding requests for two West Fort Macon Road sidewalk projects has been submitted: south side of the road from the main intersection to Cedar Lane and the north side of the road from Lee Drive to the crosswalk at DoubleTree. Also the Causeway Corridor Updates have been submitted.

Land Use Plan Update. The public input meeting dates have been scheduled and an online survey will be conducted.

b) Review and Approval of 2019 ADA Transition Plan and Approval of Resolution 20-01-02: Resolution in Support of Americans with Disabilities Act/Section 504 Policy Statement.

Mayor Pro Tem Johnson made a motion *to approve* the 2019 ADA Transition Plan and *to approve* Resolution 20-01-02: Resolution in Support of Americans with Disabilities Act/Section 504 Policy Statement. Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

c) **UDO Amendments to fix clerical errors;** Amendment to allow minor amendments of approved major site plans to be reviewed without having to go through the concept proposal phase; Amendment to reduce side setbacks from residential uses in the COR zoning district from 10ft to 5ft

Michelle briefly reviewed the proposed amendments. The signage amendment is to encourage less sign pollution and allow for signs to be two sided. Amendments five through eight are to clarify how we address corner lots, measuring residential units from the street address side.

Mayor Pro Tem Johnson made a motion *to open* the public hearing. Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

Ron Cullipher, The Cullipher Group. Voiced his support of these amendments especially the setback change on the Causeway referenced earlier by Mr. Downey.

Councilmember Navey made a motion *to close* the public hearing. Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

It was the consensus of Council to wait on number nine (COR setback) until Council addresses the Causeway issue and pending application. They will also wait on approving number three (grade determination) until further review.

Councilmember Navey made a motion *to approve* Resolution 20-01-04: Resolution of Plan Consistency to fix clerical errors with the UDO Amendment, excluding numbers three and nine. Seconded by Councilmember Waters. Vote was unanimous, 4-0. Motion carried.

Mayor Pro Tem Johnson made a motion *to approve* Ordinance 20-01-01: Ordinance Amending Chapter 18 Unified Development Ordinance to fix clerical errors excluding numbers 3 and 9. Seconded by Councilmember Navey. Vote was unanimous, 4-0. Motion carried.

d) Call for a Public Hearing on additional Proposed Amendments to the Unified Development Ordinance regarding slope/height and design standards for the February 24, 2020 Town Council meeting

Michelle briefly reviewed the proposed amendments going before the Planning Board on February 4, 2020.

Councilmember Waters made a motion *to schedule a public hearing* for the February 24, 2020 Town Council meeting on proposed amendments to the Unified Development Ordinance. Seconded by Councilmember Forrest. Vote was unanimous, 4-0. Motion carried.

8. Approval of Amended 2020 Meeting Schedule

Due to Mayor Cooper's service on the Coastal Resource Commission board, he has requested rescheduling three work session dates.

Councilmember Navey made a motion *to approve* the Amended 2020 Schedule of Meetings. Seconded by Councilmember Forrest. Vote was unanimous, 4-0. Motion carried.

9. TOWN MANAGER REPORT

Mr. Walker reviewed the 2020 Program of Work Outline which includes: Public Safety Complex: Financing and Relocation Options; Dredging Projects; Drainage Projects; Beach Accesses Renovation; Land Use Plan; Budget; Tax Revaluation; Recreational Programs; Causeway Development Standards; Recreation Water Resilience Grant Project; Durham Beach Access; Update Personnel Policy; West End Sidewalks: Lee Drive to Pelican; Old Causeway Sidewalk; Intersection(west side) to Pond Drive; Atlantic Blvd Pedestrian Enhancement Widen R O W from Circle to Durham Ave.; and Beach Safety

9. CITIZEN REQUESTS/COMMENTS

None

10. MAYOR/COUNCIL COMMENTS

None

ADJOURN

There being no further action taken or business before Council the meeting stood adjourned. The time was 7:08pm.

These minutes were approved at the February 24, 2020 meeting of the Atlantic Beach Town Council.


ATTEST:

(seal)


Katrina Tyer - Town Clerk



TOWN OF ATLANTIC BEACH


K. B. Cooper, III - Mayor