



Minutes
Town of Atlantic Beach, North Carolina
Town Council – Work Session
Thursday, May 14, 2020 at 2:00pm

A regularly scheduled work session of the Atlantic Beach Town Council was held Thursday, May 14, 2020 at 2:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina and electronically via Zoom.

Members Present: Mayor A. B. Cooper, III; Mayor Pro Tem Richard Johnson; Councilmembers: Harry Archer (joined at 2:37pm via Zoom), M.J. Forrest (via Zoom), Danny Navey and Austin Waters

Members Absent: None

Others Present: David Walker, Town Manager; Katrina Tyer, Town Clerk; Morgan Gilbert, P&R Director; Sabrina Simpson, Admin Services Director; Michelle Shreve, Planning Director; Marc Schulze, Public Works Director; Mike Simpson, Fire Chief; Jeff Harvey, Police Chief (all via Zoom)

CALL TO ORDER

Mayor Cooper called the meeting to order at 2:08 p.m.

REVIEW OF CM@R PRECONSTRUCTION SERVICES PROCEDURES; ESTABLISH WHY CM@R METHOD IS CHOSEN FOR THIS PROJECT; REVIEW PRE-CON CONTRACT NEGOTIATIONS WITH THOMAS CONSTRUCTION GROUP, WILMINGTON, NC

Mayor Cooper discussed the use of the Construction Manager at Risk “CM@R” process in more detail. We want to select a CM@R prior to signing the contract to construct. He reviewed the April 29 Council interview and in person meeting with Thomas Construction Group. Thomas Construction has been asked to submit a proposal for the upcoming Council meeting. Attorney Taylor confirmed Council is on the right track at this point.

FY20-21 DRAFT BUDGET STATUS SUMMARY

Mr. Walker discussed the challenges with this year’s budget. Hurricane Florence appeals are affecting tax revenues and there is a decline in shared revenues due to COVID-19. The proposed budget will be presented to Council on May 22.

The goal continues to be to hold the line on operating costs whenever possible recognizing that some costs are necessary for supplies, services, fuel, and chemicals, and are beyond our control. A 2.4 % cost of living adjustment is proposed for all full-time employees in November with merit reserves to cover increases in certifications, promotions, or outstanding performance evaluations. We have received the same rates for the NCLM health insurance program for next year.

Mayor Pro Tem Johnson requested more details on the stormwater fund balance and expenditures. He also inquired about the reserve balance and the sand tax revenue fund. He is concerned about maintaining the fund balance we desire. He questioned why the CM@R fees are not in the proposed budget if we know we are going to spend that amount. There was discussion if each department should have their own capital budget.

COUNCIL COMMENTS

Councilman Navey told of his trash cart being damaged and understands where the recent complaints are coming from. The new automatic trash trucks are rough on the old carts.

Mayor Cooper expressed sympathy to the family of Pine Knoll Shores Mayor Ken Jones who passed suddenly last night.


ADJOURN

There being no further action taken or business before Council the meeting stood adjourned. The time was 3:17pm.

These minutes were approved at the July 27, 2020 meeting of the Atlantic Beach Town Council.

ATTEST:

(seal)


 Katrina Tyer - Town Clerk



TOWN OF ATLANTIC BEACH


 A. B. Cooper, III - Mayor