



**MINUTES**  
**Town of Atlantic Beach, North Carolina**  
**Town Council Meeting**  
**Town Boardroom - 125 West Fort Macon**  
**Road and**  
**Electronically via Zoom**  
**Monday, August 24, 2020**



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, August 24, 2020 at 6:00 p.m. electronically via Zoom and in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

**Members Present:** Mayor A. B. Cooper, III; Mayor Pro Tem Richard Johnson; Councilmembers: MJ Forrest, Danny Navey, Austin Waters

**Members Present via Zoom:** Councilmember Harry Archer

**Members Absent:** None

**Others Present:** David Walker, Town Manager; Betty Odham, Planning Secretary filling in for Town Clerk; Derek Taylor, Attorney; Jeff Harvey, Police Chief; Julian Griffie, Planner; Mike Simpson, Fire Chief; Marc Schulze, Public Services Director; Morgan Gilbert, P&R Director; Sabrina Simpson, Admin Services Director.

**Others Present via Zoom:** Mike Shutak, Carteret News Times

Due to the Social Distance restrictions associated with the COVID-19 Virus, there was a limited amount of seating in the Boardroom for the meeting.

#### **CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Mayor Cooper called the meeting to order at 6:00 p.m. and called the roll. All Councilmembers were present and able to be heard. Councilman Navey led in the Pledge of Allegiance.

#### **3. APPROVAL OF AGENDAS**

Mayor Cooper discussed adding Speed Limit on West Fort Macon Rd discussion to keep 35MPH year-round as new agenda item #7.

Councilman Archer made a motion *to approve* the agenda as amended. Seconded by Councilman Waters. Approved unanimously by roll call vote, 5-0. Motion carried.

#### **4. CONSENT AGENDA**

- a) Financial Report
- b) Budget Amendments
- c) Tax Collection Report
- d) Tax Releases Report

Councilman Navey made a motion *to approve* the Consent Agenda. Seconded by Mayor Pro Tem Johnson. Approved unanimously by roll call vote, 5-0. Motion carried.

#### **5. CITIZEN REQUESTS/COMMENTS**

Susan Hatchell, 206 Caswell St, commenting via Zoom, added that she encourages lowering the speed limit whenever and wherever possible.

**6. Approval of format for Thomas Construction Group contractor at risk contract, presented by Mayor Cooper.**

Staff is requesting approval of the pre-construction services within the Contract for Construction Manager @ Risk to demolish an existing administrative building, police station, meeting room, and storage building located at 125 W. Fort Macon Road, Atlantic Beach, NC; build a new public safety and administration complex, which also includes new police and fire facilities, while the existing fire station building remains operational; demolish the existing fire station building once construction of the new fire station is complete; and regrade the remainder of the site.

The construction contract will be re-submitted for Council approval with actual dollar amounts after project is bid.

Councilman Archer made a motion *to approve* the pre-construction services in the Thomas Construction Group contractor at risk amended contract presented to Council tonight and authorize execution of the agreement. Seconded by Councilman Navey. Approved unanimously by roll call vote, 5-0. Motion carried.

**7. Speed Limit Changes on West Fort Macon Rd**

Councilman Navy has been approached by several citizens that would like the speed limit on West Fort Macon road to remain at 35 mph year-round (right now some sections increase to 45mph seasonally). This discussion has been brought up before but action was not taken. Mayor Cooper stated we plan to discuss this in depth at the Council Worksession in September. This is for both year-round access to low speed vehicles (street legal golf carts) and safety for pedestrians due to the lack of sidewalks. Council will discuss and make a recommendation to NC Dept of Transportation. Recommendation would include the exact locations involved, meaning either a specific portion thereof or the entire distance of West Fort Macon Road to the Pine Knoll Shores limits.

Mayor Cooper requested Town Manager David Walker to have staff to come up with a few scenarios, including time delays due to changing speed limits for various distances and preliminary input from NC DOT, to aid in the discussion at the next Council Worksession.

**8. TOWN MANAGER REPORT**

a) Review of Prior Year State Shared Revenue Summary

|                   | Quarterly         | Annual       | Monthly          | Quarterly          | Quarterly         | Quarterly       | Annual         |                            |
|-------------------|-------------------|--------------|------------------|--------------------|-------------------|-----------------|----------------|----------------------------|
|                   | Local ABC Revenue | Beer/Wine    | Local Sales      | Electric Franchise | Telecom Franchise | Video Franchise | Powell Bill    |                            |
| July              |                   |              | 115,751          |                    |                   |                 |                |                            |
| August            |                   |              | 118,803          |                    |                   |                 |                |                            |
| September         | 67,667            |              | 113,633          | 102,905            | 7,383             | 20,114          | 28,464         |                            |
| October           |                   |              | 101,770          |                    |                   |                 |                |                            |
| November          |                   |              | 100,579          |                    |                   |                 |                |                            |
| December          | 27,881            |              | 89,889           | 70,697             | 6,292             | 18,497          |                |                            |
| January           |                   |              | 102,607          |                    |                   |                 | 28,464         |                            |
| February          |                   |              | 84,771           |                    |                   |                 |                |                            |
| March             | 25,061            |              | 73,995           | 72,630             | 6,088             | 18,651          |                |                            |
| April             |                   |              | 98,246           |                    |                   |                 |                |                            |
| May               |                   |              | 84,969           |                    |                   |                 |                |                            |
| June              | 47,020            | 6,447        | 111,091          |                    |                   |                 |                |                            |
| <b>TOTALS</b>     | <b>167,629</b>    | <b>6,447</b> | <b>1,196,104</b> | <b>246,232</b>     | <b>19,763</b>     | <b>57,262</b>   | <b>56,927</b>  | Percent Collected:<br>107% |
| <b>BUDGET</b>     | <b>160,000</b>    | <b>6,500</b> | <b>1,080,000</b> | <b>255,000</b>     | <b>22,000</b>     | <b>60,000</b>   | <b>58,000</b>  |                            |
| <b>DIFFERENCE</b> | <b>7,629</b>      | <b>(53)</b>  | <b>116,104</b>   | <b>(8,768)</b>     | <b>(2,237)</b>    | <b>(2,738)</b>  | <b>(1,073)</b> | <b>108,865</b>             |

ABC Revenue is received from the County, typically at least three months after-the-fact  
 Beer/Wine Tax revenue is received annually in late May/early June  
 Local Sales Tax revenue is received two months after-the-fact (ie. In January, we received November's tax revenue)  
 Franchise Tax revenues are received three months after-the-fact (ie. In December, we received September's tax revenues)

b) 2020 Summer Parking Program Report

Comparison Summary (Both Summers Through Aug 19)

|                    | 2020          | 2019          |
|--------------------|---------------|---------------|
| MAY                | 37,602.22     | 38,433.24     |
| JUNE               | 67,389.67     | 51,438.10     |
| JULY               | 78,257.21     | 59,756.30     |
| AUGUST (THRU 8/19) | 29,820.58     | 25,250.61     |
|                    | \$ 213,069.68 | \$ 174,878.25 |

c) 2020 Summer Town Park Report

Comparison Summary (Both Summers Through Aug 16)

|                    | 2020         | 2019         |
|--------------------|--------------|--------------|
| APRIL              | -            | 1,461.00     |
| MAY                | 5,016.00     | 6,258.25     |
| JUNE               | 22,423.75    | 23,068.00    |
| JULY               | 28,123.50    | 30,679.25    |
| AUGUST (THRU 8/16) | 11,767.00    | 10,041.25    |
|                    | \$ 67,330.25 | \$ 71,507.75 |

d) Review of Prior Year Water Revenue Summary

| FY        | Gallons Pumped | Gallons Billed | Production Gallons |             | Water Revenue |
|-----------|----------------|----------------|--------------------|-------------|---------------|
|           |                |                | Unbillable         | Line Loss % |               |
| FY2013-14 | 232,294,000    | 189,193,245    | 431,745            | 18.37%      | \$ 955,885    |
| FY2014-15 | 231,253,000    | 192,988,066    | 408,672            | 16.37%      | \$ 1,000,757  |
| FY2015-16 | 226,563,000    | 196,969,030    | 1,415,316          | 12.44%      | \$ 1,069,805  |
| FY2016-17 | 244,260,000    | 209,985,412    | 241,600            | 13.93%      | \$ 1,179,579  |
| FY2017-18 | 236,938,000    | 198,519,799    | 2,176,103          | 15.30%      | \$ 1,161,625  |
| FY2018-19 | 254,404,800    | 185,719,398    | 40,690,000         | 11.00%      | \$ 1,160,499  |
| FY2019-20 | 260,838,000    | 192,725,965    | 46,511,000         | 8.28%       | \$ 1,252,440  |

9. MAYOR/COUNCIL COMMENTS

Mayor Cooper stated that Council should begin thinking about our paid parking rates for next summer season. Wrightsville Beach is currently charging \$5 per hour or \$25 per day, so we may need to poll other comparable locations and consider increasing our rates to meet the market rate.

Mayor requested a presentation next month on ocean rescue calls for the summer compared to last summer to be presented or provided by the Fire Department.

Councilman Archer added that he hopes to be back home in the next week or so and able to come to the next meeting.

ADJOURN

There being no further action taken or business before Council the meeting stood adjourned. The time was 6:36pm.

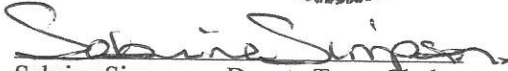
These minutes were approved at the September 28, 2020 meeting of the Atlantic Beach Town Council.

ATTEST:



TOWN OF ATLANTIC BEACH

  
\_\_\_\_\_  
A. B. Cooper, III - Mayor

  
Sabrina Simpson – Deputy Town Clerk

Minutes prepared by Betty Odham, Planning Secretary.