



MINUTES
Town of Atlantic Beach, North Carolina
Town Council Meeting
1010 West Fort Macon Road, Unit 17 and
Electronically via Zoom
Monday, November 22, 2021



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, November 22, 2021 at 6:00 p.m. in the Council Meeting Room, 1010 West Fort Macon Road, Atlantic Beach, North Carolina.

Members Present: Mayor AB Cooper; Mayor Pro Tem Johnson; Councilmembers: MJ Forrest; Danny Navey, Austin Waters

Members Absent: Councilman Harry Archer

Others Present: David Walker, Town Manager; Betty Odham, Secretary; Derek Taylor, Town Attorney; Michael Simpson, Fire Chief; Marc Schulze, Public Services Director; Sabrina Simpson, Admin Services Director; Jeff Harvey, Police Chief; Mike Shutak, Carteret News Times; Joey Starling, Council Elect; Fred Joey Dean, Council Elect; Greg Adams, Thompson, Price, Scott, Adams and Company via Zoom; Neil Chamblee, Planning Board Chair; Ron Cullipher;

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Mayor Cooper called the meeting to order at 6:00 p.m. Councilman Navey led the Pledge of Allegiance.

Mayor Pro Tem Johnson made a motion to excuse Harry Archer. Seconded by Councilman Navey. Vote was unanimous, 4-0. Motion carried.

APPROVAL OF AGENDA

Mayor Pro Tem Johnson made a motion *to approve* the agenda as prepared. Seconded by Councilman Waters. Vote was unanimous, 4-0. Motion carried.

CONSENT AGENDA

- a) Finance Report
- b) Budget Amendments
- c) Tax Collection Report
- d) Tax Releases and Refunds Report
- e) Purchase Policy Appendix 4 – MBE Outreach Plan
- f) Purchase Policy Appendix 5 – Uniform Guidance Purchasing Policy
- g) Shared Leave Administrative Policy
- h) Notice of Surplus Sales of equipment and vehicles
- i) Minutes: 10/25/21

Councilman Navey made a motion *to approve* the consent agenda as prepared. Seconded by Councilman Waters. Vote was unanimous, 4-0. Motion carried.

CITIZEN REQUESTS/COMMENTS

No comments in person or via Zoom.

PLANNING AND ZONING

Major Site Plan MSP-21-2: Bait Box-Minor Modification to the Major Site Plan

Michelle Eitner, Planning Director presented an overview of the history of The Bait Box is the restaurant addition to the Tackle Box Tavern. There have been several iterations of the site plan for this building over the years. Between the civil engineer, architect, builder, and owner, these plans have gotten mixed up. This minor modification to the major site plan proposes to change the footprint of the building to enclose what has previously been shown on the site plan as an outdoor deck. This change reflects the original intention of the owner for construction of the building.

Councilman Navey made a motion *to approve* the minor modification to the major site plan MSP-21-2. Seconded by Councilman Forrest. Note was unanimous, 4-0. Motion carried.

RESOLUTION 21-11-01: Resolution of Sympathy to the Family of Norman Livengood

Mayor Cooper extended deepest sympathy to the family of Normal Livengood on behalf of the Town of Atlantic Beach.

Councilman Waters made a motion *to approve* the resolution of sympathy. Seconded by Councilman Forrest. Vote was unanimous, 4-0. Motion carried.

FY2020-21 Financial Audit – Presentation and Approval

Greg Adams, CPA with Thompson, Price, Scott, Adams and Company in Wilmington, NC presented the 2020-2021 Fiscal Year Financial Audit Results via Zoom presentation.

Councilman Forrest made a motion *to approve* FY 2020-21 Financial Audit as presented tonight. Seconded by Councilman Waters. Approved unanimously 4-0. Motion carried.

2021 Summer Park Recap

Morgan Gilbert, Parks and Recreation Director presented the 2021 Summer park summary. This was a great year at the park that included movies, fitness classes, foam parties, National Night Out, Trunk or Treat and over 17,642 mini golfers.

Appointment to the Carteret County Beach Commission

Mayor Cooper stated Councilman Harry Archer would be resigning from the Carteret County Beach Commission when his term ended at the end of 2020. Councilman Austin Waters will be taking his seat on the Commission. Councilman Waters will serve a three-year term beginning in January 2022.

Councilman Forrest made a motion *to approve* the nomination of the appointment of Austin Waters as one of the Atlantic Beach representatives to the Carteret County Beach Commission by acclamation. Seconded by Councilman Navey. Approved unanimously, 4-0. Motion carried.

TOWN MANAGER REPORT

Town Manager David Walker stated the new Public Safety and Administration Building was still on schedule. The plan is for the Fire Department to move in on January 13, 2022 with Administration and Police Department to follow mid-February, approximately 30 days after the Fire Department move.

MAYOR/COUNCIL COMMENTS

Councilman Navey stated he had been getting many calls about coyotes in Atlantic Beach. He believes the Town should hire a trapper to help with the issue. Council tasked Jeff Harvey, Police Chief with researching and getting quotes from various trappers to help with the issue.

Mayor Cooper stated the Boardwalk competition would go live on the Town website on November 23, 2021 with the first submission by January 15, 2022.

ADJOURN

There being no further action taken or business before Council the meeting stood adjourned. The time was 6:39 PM.


These minutes were approved at the November 22, 2021 meeting of the Atlantic Beach Town Council.

ATTEST:

(seal)


Sabrina Simpson-Deputy Clerk

TOWN OF ATLANTIC BEACH


Mayor Cooper, III - Mayor

