



MINUTES
Town of Atlantic Beach, North Carolina
Town Council Meeting-Work Session
1010 West Fort Macon Road, Unit 17 and
Electronically via Zoom
Thursday, December 9, 2021

The regularly scheduled meeting of the Atlantic Beach Town Council was held Thursday, December 9, 2021 at 2:00 p.m. in the Council Meeting Room, 1010 West Fort Macon Road, Atlantic Beach, North Carolina.

Members Present: Mayor A. B. Cooper, III; Mayor Pro Tem Richard Johnson; Councilmembers: Danny Navey, Austin Waters; MJ Forrest

Members Absent: None

Others Present: David Walker, Town Manager; Betty Odham, Secretary; Michael Simpson, Fire Chief; Marc Schulze, Public Works Director; Jeff Harvey, Police Chief; Sabrina Simpson, Admin Services Director; Mike Shutak, Carteret News Times; Fred Joey Dean, Council Elect; Morgan Gilbert, Parks and Recreation Director;

CALL TO ORDER

Mayor Cooper called the meeting to order at 2:00 p.m.

APPROVAL OF AGENDA

Councilman Navey made a motion *to approve* the agenda as prepared. Seconded by Councilman Forrest. Vote was unanimous, 4-0. Motion carried.

REVIEW OF BUDGET FOR NON-CONSTRUCTION ITEMS FOR PUBLIC SAFETY AND ADMINISTRATION COMPLEX

Mayor Cooper discussed the three-year fiscal plan for furniture and equipment. There was originally \$85,000 budgeted for these expenses. The remaining balance will come from general fund contingency. Councilman Waters asked if the computers would be transferred or replaced. Mayor Cooper stated we would be transferring our current computers to the new space. Council agreed this was a good plan to divide over three years so that staff could get in the new building and then decide what additional needs they may have.

	FY 2021-2022	FY 2023-2023	FY 2023-2024
Admin Casegoods (desks, etc.)	45,228.47	10,145.79	4,682.86
Police Casegoods	9,455.79	14,284.19	-
Fire Casegoods	16,869.04	-	14,134.25
Admin Upholstery (chairs, etc.)	19,738.00	9,600.00	7,182.00
Police Upholstery	5,306.00	6,282.00	-
Fire Upholstery	1,746.00	2,328.00	2,316.00
Fire, Other Equipment & Storage	5,600.00	-	-
Police, Other Equipment & Storage	26,829.94	-	-
Total	130,773.24	42,639.98	28,315.11

FF&E Budget Estimate from July 2020 85,000.00
 GF Contingency 45,773.24

Mayor Pro Tem Johnson asked for an update on the overall budget for the new building. Mayor Cooper stated a summary would be provided to Council.

COVID-19 VACCINATION AND TESTING ETS DISCUSSION

Mayor Cooper presented to Council the OSHA requirements for the COVID-19 Vaccination and Testing Emergency Temporary Standard (ETS). These requirements were initially to be implemented January 4, 2022. Currently, enforcement of this standard is blocked by court order. Council had some discussion regarding the standards and decided to wait and see how the courts voted and take action at that point.

REVIEW MEMORIAL TREE PROGRAM

Mayor Cooper outlined the potential rules for the Memorial Tree Program for the live oak trees at the new Public Safety Administration Building. The program guidelines would include 16 live oak trees that would be approximately 15 feet in height when planted. After some Council discussion, it was decided the donation to adopt a tree should be \$1,000 to cover the full cost of each tree. The donation will be limited to memorials and remembrances, and should have some ties to Atlantic Beach. Plaques can contain four short lines of text and the text should be approved by the Town Manager. Graphics may be included by are subject to Town Manager approval.

AMENDMENT TO ORDINANCE ALLOWING ONE PLANNING BOARD MEMBER TO BE NON-RESIDENT/HOMEOWNER

Mayor Cooper presented the amendment to change the current ordinance which currently states all Planning Board members must reside in Atlantic Beach to allow one member to be an Atlantic Beach homeowner, but not a resident. Council had previously discussed this item at the retreat in January of 2021.

Mayor Pro Tem Johnson stated he felt this was a good idea and thought this would be a good first step to engage the citizens that are homeowners but not residents of our Town.

Councilman Navey made a motion *to call* for a Public Hearing for this amendment change at the January 24, 2022 Council Meeting. Seconded by Councilman Waters. Vote was unanimous 4-0. Motion carried.

REVIEW OF PROCEDURE FOR FILING VACANT COUNCIL SEAT

Mayor Cooper stated the Town Charter requirements to fill the vacant seat on the Town Council due to Harry Archer Jr.'s passing. Mayor Cooper stated he had discussed the charter with the Town Attorney, Derek Taylor who recommended the Town fill the seat within 60 days as specified in the County requirements, although the Atlantic Beach charter does not specifically address a timeline. After some discussion, Council decided to take applications from qualified citizens to fill the seat. Applications will be received until January 1, 2022 and Town Council will review at the January 24th Town Council Meeting.

Councilman Navey made a motion *to direct* staff to advertise to the public the application for the vacant Town Council seat. Councilman Waters seconded the motion. Vote was unanimous, 4-0. Motion carried.

COUNCIL COMMENTS

None

ADJOURN

There being no further action taken or business before Council the meeting stood adjourned. The time was 2:49 p.m.

These minutes were approved at the December 13, 2021 meeting of the Atlantic Beach Town Council.

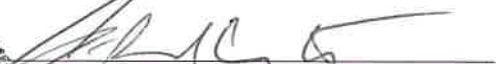
ATTEST:

(seal)


Sabrina Simpson-Deputy Town Clerk



TOWN OF ATLANTIC BEACH


A. B. Cooper, III - Mayor