



**MINUTES**  
**Town of Atlantic Beach, North Carolina**  
**Town Council Meeting**  
**1010 West Fort Macon Road, Unit 17 and**  
**Electronically via Zoom**  
**Monday, February 28, 2022**



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, February 28, 2022 at 6:00 p.m. in the Council Meeting Room, 1010 West Fort Macon Road, Atlantic Beach, North Carolina.

**Members Present:** Mayor A. B. Cooper, III; Mayor Pro Tem Austin Waters; Councilmembers: Renea Baker (via Zoom), Joey Dean (via Zoom), Danny Navey, Joseph Starling

**Members Absent:** None

**Others Present:** David Walker, Town Manager; Katrina Tyer, Town Clerk; Derek Taylor, Town Attorney; Michael Simpson, Fire Chief; Sabrina Simpson, Admin Services Director; Jeff Harvey, Police Chief; Morgan Gilbert, Parks and Rec Director; Mike Shutak, Carteret News Times (via Zoom)

**CALL TO ORDER and PLEDGE OF ALLEGIANCE**

Mayor Cooper called the meeting to order at 6:00 p.m. Councilman Navey led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

Councilman Navey made a motion *to approve* the agenda as prepared. Seconded by Mayor Pro Tem Waters. Vote was unanimous, 3-0. Motion carried.

**CONSENT AGENDA**

- a) Finance Report
- b) Budget Amendments
- c) Budget Transfers
- d) Tax Collection Report
- e) Tax Releases and Refunds Report
- f) Authorization to Advertise Tax Liens
- g) Approval of FY22-23 Budget Calendar
- h) GovDeals Sale Report – Surplus Equipment
- i) Approval of Amended 2022 Meeting Schedule
- j) Approval of Registration Fee Increase for Junior Lifeguard Camp
- k) Receipt of the Town's Request for Renewal of Static Line Exception Decision by Coastal Resources Commission
- l) Acceptance of Bid from Thompson, Price, Scott, Adams & Co, PA in the amount of \$16,000 for Annual Audit
- m) Acceptance of Bid from Waters Contracting (Morehead City) in the amount of \$83,844 for construction of the DoubleTree East Beach Access
- n) Rejection of bid received from A.C. Schultes of Carolina, Inc for WTP Ammonia Injection Facilities Modification
- o) **RESOLUTION 22-02-02:** Resolution Adopting the Municipal Records Retention and Disposition Schedule
- p) Minutes: 12/13/2021; 1/24/2022; 2/1/2022Joint; 2/3/2022SM

Mayor Cooper noted after receiving auditor bids we would be using the same firm as the past few years, they ensured us the Town will be handled by different auditors for a fresh set of eyes. We are very pleased with the DoubleTree Beach Access bids which will be matched with grant funding. We are rejecting the WTP Ammonia Injection Facilities Bids due to being out of budget, we will rebid in the fall.

Councilman Navey made a motion *to approve* the Consent Agenda as prepared. Seconded by Councilman Starling. Vote was unanimous, 3-0. Motion carried.

Councilman Dean lost Zoom connection at approximately 6:05pm.

**CITIZEN REQUESTS/COMMENTS**

William Biggs, 215 Bayview Blvd. He feels something needs to be done with allowing others to tear houses down and adding fill dirt at the detriment of others. He submitted pictures (included in the minutes) that showed water on Bayview Blvd and in neighboring homes. He noted this street and the yards used to be flat.

Mayor Cooper explained the fill dirt ordinance. Mayor Cooper and Mayor Pro Tem Waters explained the town is trying to develop a plan to address street flooding.

Councilman Dean reconnected at 6:19pm.

Jennifer Lee, owner of Island Produce. She stated she is re-opening March 2, this will be her fourth season. Her husband Maurice is with her tonight, he works across the street at the Captain Stacy. She wants to open a stationary vegan and gluten free food trailer. She does not have kitchen space inside the store or health department approval to allow one. Landlord Fred Bunn has agreed. She has no intentions of being a mobile vendor, she just wants the space to provide this option to Carteret County.

Kristi and Adam Sutton of Sunset Slush. This is their second season here in the unit on West Drive and they would like to have a push cart on the beach strand for slushy sales to beach goers. They have reusable containers for purchase to eliminate waste. They did not have a plan for storage of the cart when not in use.

Mayor Cooper explained to both speakers Council would discuss mobile vending at their upcoming retreat.

No comments via Zoom.

### **RESOLUTION 22-02-01: Resolution of Commitment of Funds Water Resources Development Project Grant (Dredging)**

Marc Schulze, PW Director reviewed the cubic yardage to be dredged the Dredging Committee recommended during their February 16 meeting. Asbury Beach: 200cy; Causeway Channel Buoy 5A: 600cy, Buoy 7A: 400cy; New Causeway Channel 355cy; Money Island Channel Day marker 1: 444cy; and Royal Channel 355cy. Staff is preparing to submit a grant application for state funding again this year.

Councilman Starling made a motion to *approve* RESOLUTION 22-02-01: Resolution of Commitment of Funds Water Resources Development Project Grant. Seconded by Mayor Pro Tem Waters. Vote was unanimous, 3-0. Motion carried. Councilman Navey noted it was nice to see government using tax money for its intended purpose.

### **ANNOUNCEMENT OF BOARDWALK DESIGN COMPETITION FINALISTS**

The Boardwalk Design Completion for a new boardwalk, new bathhouse, and a multi-use pavilion resulted in a staggering 55 entries from all over the world. The Boardwalk Design Competition Jury met via Zoom on February 4 to discuss their choices for three finalists, that were announced on February 11. The Jury includes Mayor Cooper, Councilman Navey, Fred Bunn, MA Allen, Marjorie Hodges, and Patrick Hobgood. Finalist were: Forma Design (Brooklyn, NY); KUTONOTUK Design (Charlottesville, VA; and Lewis Williams Design (London UK).

The first stage of the competition was anonymous, the jury did not know the names or locations of the firms behind each design. In the second stage of the competition, the firms will refine their designs based on feedback from the Town and the jury and will present their second stage design via video conference. After the initial presentation, the Town will solicit public input on the finalists and the jury will select a winner taking into consideration comments from the public. The intent is to award the design contract for the new boardwalk and surrounding areas to the winning firm.

In addition to the three finalists, the jury awarded Honorable Mentions to the following designers and firms: Robert Liu (Ontario, Canada); Zhoufan Chen with Unfold Plane (Los Angeles, CA); Eric Davis with Surface (Durham, NC); Pury Kuismin & Kristian Paavilainen (Finland); Armida Fernandez with Estudio ALA (Mexico); Nadine Sam and Jose Isturain (Panama); and Honglin Li (San Fransisco, CA).

There was discussion among Council on steps to be taken this summer to ensure the boardwalk is safe for use and noted that public works staff will do what they can to make necessary repairs.

### **TOWN MANAGER REPORT**

No items.

### **MAYOR/COUNCIL COMMENTS**

None.

**ADJOURN**

There being no further action taken or business before Council the meeting stood adjourned. The time was 7:08pm.

These minutes were approved at the March 28, 2022 meeting of the Atlantic Beach Town Council.

TOWN OF ATLANTIC BEACH

ATTEST:

*Katrina E Tyer*  
Katrina Tyer - Town Clerk

(seal)



*A. B. Cooper, III*  
A. B. Cooper, III - Mayor