



**MINUTES**  
**Town of Atlantic Beach, North Carolina**  
**Town Council Work Session Meeting**  
**125 W Fort Macon Road and**  
**Electronically via Zoom**  
**Wednesday, August 10, 2022**



The regularly scheduled meeting of the Atlantic Beach Town Council was held Wednesday, August 10, 2022 at 2:00 p.m. in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

**Members Present:** Mayor A. B. Cooper, III; Mayor Pro Tem Austin Waters; Councilmembers: Renea Baker, Joey Dean, Danny Navey

**Members Absent:** Councilmember Joseph Starling

**Others Present:** David Walker, Town Manager; Katrina Tyer, Town Clerk; Jeff Harvey, Police Chief; Marc Schultz, Public Works Director; Elisabeth Webster, Planner

**CALL TO ORDER**

Mayor Cooper called the meeting to order at 2:00 p.m. Due to a work conflict, Councilmember Starling is unable to attend.

Councilmember Navey made a motion *to excuse* Councilman Starling due to a work conflict. Seconded by Councilmember Dean. Vote was unanimous, 4-0. Motion carried.

**APPROVAL OF AGENDA**

Mayor Pro Tem Waters made a motion *to approve* the agenda as prepared. Seconded by Councilmember Baker. Vote was unanimous, 4-0. Motion carried.

**PROPOSED MORATORIUM ORDINANCE RELATED TO DEVELOPMENT OF COMMERCIAL SELF-STORAGE FACILITIES**

With the recent boom in construction of large storage facilities in Carteret County, Council would like to review the current commercial self-storage facility regulations in the UDO and determine if storage facilities are an appropriate use in the commercial district.

**Public Hearing**

Opened the Public Hearing 2:02pm

Phillip Hursey (via Zoom). As a Planning Board member, he asked how this affects current facilities.

Mayor Cooper explained this would only affect new commercial uses, not current operations.

Closed Public Hearing 2:04pm

Council discussed if additional storage facilities were appropriate anywhere in Town or should they be denied in all districts. If allowed, what restrictions are needed.

Councilmember Navey made a motion *to approve Ordinance 22-08-01*: Ordinance on the Issuance of All Permits Associated with Storage Facilities. Seconded by Mayor Pro Tem Waters. Vote was unanimous, 4-0. Motion carried.

**CALL FOR A PUBLIC HEARING on Decision to Submit a Final Application for Public Beach and Coastal Waterfront Access Grant Application for an estimated \$300,000 – Circle Boardwalk Phase One**

We submitted a pre-application for a \$500,000 grant to purchase the oceanward portion of two lots to the east or the west of the festival easement area for use in construction of the proposed Circle boardwalk. CAMA invited us to submit a formal application and we are applying for a \$300,000 land acquisition grant and contributing \$200,000 from our beach nourishment fund. We are working with Fred Bunn, property owner, to finalize a Letter of Intent for submission with the grant application. As a requirement of the application, Council will conduct a public hearing for public input and confirmation of commitment of funds.

Mayor Pro Tem Waters made a motion *to call for a Public Hearing* on August 22, 2022 on the decision to submit a final application for Public Beach and Coastal Waterfront Access Grant Application for an estimated \$300,000 – Circle Boardwalk Phase One. Seconded by Councilmember Baker. Vote was unanimous, 4-0. Motion carried.

Councilmember Dean wants to discuss hiring a grant writer. Mr. Walker stated he would provide a summary of the applications received from the recent Request for Proposals.

**DISCUSS EXECUTIVE SEARCH FIRM PROPOSALS FOR UPCOMING TOWN MANAGER SEARCH**

Council needs to act on hiring the next town manager soon, March is quickly approaching. We have three options: hire in house, use a consultant, or use the COG. After discussion, it was decided to interview the two executive firms referred to us.

Councilmember Baker made a motion *to call for a Special Meeting/Work Session* on August 22, 2022 at 4:30pm in the Emergency Operations Center at Town Hall to interview Executive Search Firm candidates. Seconded by Councilmember Navey. Vote was unanimous, 4-0. Motion carried.

**COUNCIL COMMENTS**

Mayor Pro Waters would like an update on Fred Bunn’s Master Plan, it has been longer than 12 months. There was additional discussion on setting a timeframe for project completion.

**ADJOURN**

There being no further action taken or business before Council the meeting stood adjourned. The time was 3:13pm.

These minutes were approved at the September 26, 2022 meeting of the Atlantic Beach Town Council.

TOWN OF ATLANTIC BEACH

ATTEST:

*Katrina Tyer* (seal)  
Katrina Tyer - Town Clerk



*A. B. Cooper, III*  
A. B. Cooper, III - Mayor