



MINUTES
Town of Atlantic Beach, North Carolina
Town Council Special Meeting
Emergency Operations Conference Room
125 West Fort Macon Road
Monday, September 26, 2022 – 4:00 p.m.

The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, September 26, 2022 at 4:00 p.m. in the Emergency Operations Conference Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

Members Present: Mayor A. B. Cooper, III; Mayor Pro Tem Austin Waters; Councilmembers: Renea Baker, Joey Dean, Danny Navey, Joseph Starling

Members Absent: None

Others Present: David Walker, Town Manager; Katrina Tyer, Town Clerk

CALL TO ORDER

Mayor Cooper called the meeting to order at 4:00p.m.

APPROVAL OF AGENDA

Councilmember Navey made a motion *to approve* the agenda as presented. Seconded by Councilmember Baker. Vote was unanimous, 5-0. Motion carried.

ORGANIZATION, DISCUSSION AND MEETING WITH DEVELOPMENTAL ASSOCIATES, LLC REGARDING SEARCH FOR NEXT TOWN MANAGER (via Zoom)

Stephen Straus and Andrea Surratt were present via Zoom to review the upcoming hiring schedule and to receive Council’s input on the qualifications and character they desire in the next Town Manager. They discussed growth of the town, the importance of the budget, customer service and planning and zoning knowledge. The firm is seeking information from Mr. Walker and department heads later in the week. Councilmember Dean would like to see all staff surveyed for their input. They intend to publish the hiring ad next week and recruit for 30 days afterwards.

The following schedule was set:

- October 6: Post the job ad
- November 6: Council receive the candidate spreadsheet and applications
- **November 9 at 2:00pm:** Regular scheduled worksession for initial screening
- November 18: Council receive interview information on candidates
- **November 21 at 4:00pm:** Secondary screening meeting to reduce number of candidates to five
- **December 8-9:** the Accessors will meet these two days to access candidates. Council is invited to meet the Accessors via Zoom on December 8 from 8:30-10:30am and then meet in **closed session** on **December 9 at 2:15pm** to receive the Accessor’s results
- **December 16-17:** Successful candidates will be invited to meet Council in person and tour the town.

MAYOR/COUNCIL COMMENTS

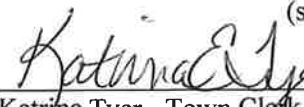
None.

ADJOURN

There being no further action taken or business before Council the meeting stood adjourned. The time was 5:21 pm.

These minutes were approved at the October 24, 2022 meeting of the Atlantic Beach Town Council.


ATTEST:


 Katrina Tyer - Town Clerk

(seal)



TOWN OF ATLANTIC BEACH


 A. B. Cooper, III - Mayor