



MINUTES
Town of Atlantic Beach, North Carolina
Town Council Meeting
125 W Fort Macon Road and
Electronically via Zoom
Monday, March 25, 2024 – 6:00pm



The regularly scheduled meeting of the Atlantic Beach Town Council was held Monday, March 25, 2024 at 6:00pm in the Council Meeting Room, 125 West Fort Macon Road, Atlantic Beach, North Carolina.

Members Present: Mayor Danny Navey; Mayor Pro Tem Austin Waters; Councilmembers: Harry Archer, Renea Baker, Joey Dean, Joseph Starling

Members Absent: None

Others Present: John O'Daniel, Town Manager; Katrina Tyer, Town Clerk; Derek Taylor, Town Attorney; Sabrina Simpson, Admin Services Director; Sarah Currie, Finance Director; Marc Schulze, Public Works Director; Mike Simpson, Fire Chief (in at 6:05pm); Jennifer Ansell, Planning Director; David Clifton, Police Chief; Abe Lazarus, Police Lieutenant; Tony Engrassia, BOA Member; Brad Rich Carteret News-Times via Zoom

CALL TO ORDER and PLEDGE OF ALLEGIANCE

Mayor Navey called the meeting to order at 6:00 p.m. and led the Pledge of Allegiance.

APPROVAL OF AGENDA

Councilmember Baker made a motion *to approve* the agenda. Seconded by Mayor Pro Tem Waters. Vote was unanimous, 5-0. Motion carried.

CONSENT AGENDA

- a. Finance Report
- b. Budget Amendment #17
- c. Budget Transfers
- d. Tax Collection Report
- e. Tax Releases and Refunds Report
- f. Notice of Surplus Equipment Sold (jet ski and ATV)
- g. Minutes: 1/9/24; 1/9/24/CS; 1/22/24; 2/26/24

Mayor Pro Tem Waters made a motion *to approve* the consent agenda as presented. Seconded by Councilmember Starling. Vote was unanimous, 5-0. Motion carried.

CITIZEN REQUESTS/COMMENTS

None, in person or online via Zoom.

PUBLIC HEARING ORDINANCE 24-03-01: ORDINANCE AMENDING CHAPTER 18, UNIFIED DEVELOPMENT ORDINANCE, ARTICLE 10, DEFINITIONS AND MEASUREMENT; SECTION 18.10.2.J.2 RULES OF MEASUREMENT, SLOPE AND ELEVATION, BASE FLOOD ELEVATION; AND 18.10.5 DEFINITIONS

Jennifer reminded that the Town will have its 2024 Community Rating System (CRS) 5-year Verification visit this summer. Verification visits are conducted every 5 years to re-evaluate the CRS program, verify the continued implementation of floodplain management activities that the Town currently receives credit for, and review activities we may have implemented since our last verification visit in 2019.

Flood insurance premium discounts in CRS communities range from 5% to 45% and are discounted in increments of 5%. Our current CRS Class 8 represents a 10% premium discount for policyholders.

In 2021, the CRS Manual was updated to require that to maintain a Class 8 rating, all residential structures, multi-family, manufactured homes, and machinery/equipment to be elevated to at least one foot above the Base Flood Elevation (BFE). Freeboard is an additional amount of height above the required BFE to which structures must be elevated or floodproofed. The BFE plus freeboard represents the Regulatory Flood Protection Elevation.

The Town currently does not have a freeboard requirement, and if left unchanged, the Town would automatically revert to a Class 9 CRS rating, resulting in a 5% reduction in the current policy discount.

Revised Preliminary map panels were issued in July 2021 with a 90-day appeal period ending on July 27, 2023. We are awaiting the Letter of Final Determination from FEMA which will identify the date the maps will become effective. The effective date is typically 6 months from the date of letter issuance.

Councilmember Baker made a motion *to enter* the public hearing Seconded by Councilmember Starling. Vote was unanimous, 5-0. Motion carried. The time was 6:05pm.

None.

Mayor Pro Tem Waters made a motion *to exit* the public hearing Seconded by Councilmember Dean. Vote was unanimous, 5-0. Motion carried. The time was 6:05pm.

It is reasonable to adopt a freeboard. It is in the public's interest not to raise flood insurance rates. It is not in contradiction with any other ordinances. Councilmember Baker made a motion *to approve Ordinance 24-03-01: Ordinance Amending Chapter 18, Unified Development Ordinance, Article 10, Definitions and Measurement; Section 18.10.2.J.2 Rules of Measurement, Slope and Elevation, Base Flood Elevation; and 18.10.5 Definitions.* Seconded by Councilmember Dean. Vote was unanimous, 5-0. Motion carried.

TOWN MANAGER REPORT

Reminded Council of the Town's Beachfront Egg Hunt on Wednesday evening.

COUNCIL COMMENTS

To date 284 property owners have registered for parking passes, 2 businesses and we have sold 8 annual passes.

Council had a lengthy discussion on the upcoming parking program effective April 1. There was discussion on the ease of getting passes, signage, and a possible grace period for ticketing. It was the consensus that warnings be issued for the first two weeks along with education, then begin ticketing. Chief Clifton requested a written statement so his officers could provide consistent information.

Mayor Navey noted beach renourishment will continue through April.

ADJOURN

There being no further action taken or business before Council the meeting stood adjourned. The time was 6:36pm.

These minutes were approved at the April 22, 2024 meeting of the Atlantic Beach Town Council.

TOWN OF ATLANTIC BEACH

ATTEST:

Katrina Tyer (seal)
Katrina Tyer - Town Clerk



Danny Navey
Danny Navey - Mayor