**Town of Atlantic Beach**
**PO Box 1094 ~ 125 W Fort Macon Rd**
**Atlantic Beach, NC 28512**
**(252)726-1366 ~ Fax: (252)726-5115**

# WATER/SOLID WASTE FEE BILLING INFORMATION

**OFFICE HOURS ARE MONDAY-THURSDAY, 8:00 AM – 5:00 PM, FRIDAY, 8:00 AM – 2:30 PM**

**BILLS** are created the last working day of each month and due by the 18th of the following month. A late fee (10% of the balance due) will be added to any delinquent accounts.

**The minimum bill for a ¾" meter, single unit dwelling is $47.03** and includes:
Water Charge: $25.03 – allows for up to 2,000 gallons
Solid Waste Fee (garbage pick-up fee): $16.00
White Goods/Debris Fee: $4.00
Stormwater Fee: $2.00

**The minimum bill for a 1" meter, single unit dwelling is $49.72** and includes:
Water Charge: $27.72 – allows for up to 2,000 gallons
Solid Waste Fee (garbage pick-up fee): $16.00
White Goods/Debris Fee: $4.00
Stormwater Fee: $2.00

**Additional water used over the minimum gallons** is charged at $6.65 per thousand gallons.

Payment by cash, check, credit/debit card, or bank draft is accepted. To pay by credit card go to www.edmundsgovpay.com/AtlanticBeachNC, select utility account information and enter account number and pin from monthly statement. Payments can be mailed, paid at the front counter at Town Hall, or dropped in the depository box located beside the front door of Town Hall. Accounts can be prepaid; any credit balance will appear on the monthly statement. You can also sign up for automatic draft payment on the reverse side of your water payment stub, which are drafted on the 17th of each month.

**CUT OFF POLICY:** All accounts showing a past due balance are subject to disconnection of services. If your service is disconnected for non-payment, a $25 disconnect and $25 reconnect fee will be added to the account and the account must be paid in full to have service reconnected. **There shall be NO services re-connected after normal business hours. Water Technicians are NOT authorized to accept ANY payments.** Disconnect day is the first Wednesday of each month. To avoid service disruption, all past due balances must be paid in full by 4pm the Tuesday before disconnect day. Payments made online or left in the drop box after 4pm on Tuesday will not be credited as "on time" payments. Accounts disconnected for non-payment must be paid in full with certified funds: cash, cashier check, money order or credit card with confirmation of payment. If the first Wednesday falls on a Holiday, Disconnect Day will be the next business day. Payment arrangements may be made in advance of Disconnect Day by contacting the utility billing clerk.

After 60 days of past due bills the account will be discontinued and the balance due will be turned over to the NC Department of Revenue for collection.

**WATER METERS** should be kept free of vehicles, excessive soil, trash, or other obstructions. Failure to do so will result in a meter re-read fee of $20.00 per trip for second and subsequent re-read attempts.

**RETURNED CHECKS OR BANK DRAFTS** will result in a fee of $25.00 being added to the account.

**EMERGENCY AFTER NORMAL WORKING HOURS**: **Call Non-Emergency 911 Central Dispatch at 252-726-1911** and they will contact the technician on call.

**PROBLEMS OR QUESTIONS DURING WORKING HOURS: Call (252) 726-1366**

**E-MAIL ADDRESS: waterbilling@atlanticbeach-nc.com**
**ATLANTIC BEACH WEB SITE: www.atlanticbeach-nc.com**