



**Minutes  
Town of Atlantic Beach  
Planning Board Meeting  
January 8, 2013**

The regularly scheduled meeting of the Atlantic Beach Planning Board was held Tuesday, January 8, 2013 at 6:00 p.m. in the Town Hall Boardroom.

**Members Present:**

Larry Burke  
John Hopkins  
Steve Joyner  
Ray Langley, Chairman  
Norman Livengood  
Llewellyn Ramsey

**Members Absent:**

Scott Rice

**Staff Present:**

Jessica Fiester, Planner  
David Walker, Town Manager  
Kim Tynes, Secretary

**CALL TO ORDER.**

Meeting was called to order by Ray Langley, Chairman.

**APPROVAL OF MINUTES**

Ray Langley made a motion to approve the minutes from the October 2, 2012 Planning Board meeting. Seconded by Llewellyn Ramsey and Norman Livengood and the vote was unanimous. Motion carried.

**PUBLIC COMMENT**

No public comments were received, either oral or written.

**OLD BUSINESS**

None

**NEW BUSINESS**

Jessica reviewed the Proposed General Provisions for CDD Parking with the committee. Proposed plan suggests parking spaces may not be more than ¼ mile from any boundary of the CDD. Llewellyn is concerned that ¼ mile is too far for handicap transportation. The committee believes it is a unique district and will require unique rules. They want to decide on a number that is fair for all. Other parking areas suggested as options were Crow's Nest Shopping Center, behind the day spa at the main intersection and the Town Park on West Fort Macon Road. Using one of these areas would require some sort of shuttle service for off-site parking. Driving golf carts on town streets is also a concern.

Planning Board agrees to make the decision regarding parking. Llewellyn suggests changing parking rules to ½ mile. All members agree.

Provisions in Section B will stand as written, as agreed by members. Combining B1 and B2 for Provision B was suggested. Parking needs and traffic patterns will differ from restaurant/bars and retail stores, as well as hotels.

Regarding Section C, the committee would like annual updates as to where the 115 parking spaces will be. Sections C-F will stand as written and will be within DOT standards. All committee members are in agreement.

Section G – Parking Ratios, will stand as written, agreed by all committee members.

Off Street Loading Requirements is covered in Section H. It was decided by the group to discuss this section at a later date. Many variables must be considered for appropriate loading plans to be agreed upon.

For the final Section 6.8.10, for the required update every 12 months, the Planning Board needs to review the District Master Plan as well. Committee members all agree that clarification needs to be added to the official plans to have master plan reviewed by Planning Board.

Research and final edits will be discussed during the February 5<sup>th</sup> Planning Board meeting before recommendations go to the Council.

Llewellyn suggested that we advertise the meeting requesting Public Comment. She would like to see FMB plans do great things for Atlantic Beach, as well as protect the area. Blending bureaucracy and promoting business by working as partners is the goal. Comments will be limited to 3 minutes per resident and builders will be allowed more time.

Lastly, Steve Joyner will not be able to attend the February meeting.

## **ADJOURNMENT**

There being no further business, Ray Langley made a motion to adjourn the meeting with a second by Larry Burke and John Hopkins, with a unanimous vote.

Respectfully Submitted,

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Kim Tynes, Permit Technician

Approved by:

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Ray Langley, Chairman