

Sec. 8-38. - Rapid entry key lock box system.

- (a) The following structures shall be equipped with a key lock box at or near the main entrance or such other location as required or approved by the fire chief or his/her designee:
 - (1) All high rise buildings (i.e. structures having floors at or above fifty (50) feet above ground level);
 - (2) Commercial businesses that use, store, manufacture or process on site hazardous materials that must be reported under Title III of the Federal Super Fund Amendments;
 - (3) Buildings equipped with fire sprinkler systems and/or fire alarm systems monitored by an outside central station;
 - (4) Buildings with elevators;
 - (5) Multi-family residential structures that have restricted access through locked doors and have a common corridor for access to the living units; and
 - (6) Other properties or structures where fire department access would be delayed as determined by the fire official.
- (b) All newly constructed structures subject to this section shall have the key lock box installed and operational prior to the issuance of a certificate of occupancy. All structures in existence on the effective date of this section and subject to this section shall have until July 1, 2009 to have a key lock box installed and operational.
- (c) The fire chief or his/her designee shall designate the type of key lock box system to be implemented within the town and shall have the authority to require all structures as outlined in section 8-38(b) to use the designated system. The town adopts the use of the KNOX Rapid Entry Key Lock Box system.
- (d) The owner or operator of a structure required to have a key lock box shall, at all times, keep a key in the lock box that will allow for access to the structure.
- (e) The fire chief shall be authorized to implement rules and regulations for the use of the lock box system.
- (f) Box contents. The lock box shall contain keys or key cards for the following:
 - (1) The main entrance door. Mixed occupancies and strip shopping center keys shall be provided only for occupancies where system control valves or fire alarm system panels exist.
 - (2) Fire alarm control room (if one exists).
 - (3) Mechanical rooms and sprinkler control rooms.
 - (4) Fire alarm control panel.
 - (5) Electrical rooms.
 - (6) Special keys to rest pull-stations or other fire protection devices.
 - (7) Elevator keys, if required.
 - (8) All other rooms as specified by the plans review process.
- (g) Any person who owns or operates a structure subject to this section shall be subject to the penalties set forth in chapter 1, section 1-6(c) of this Code for any violation of this section.

(Ord. No. 08-04-02, 4-21-08)